

HOW TO APPLY TO THE HONORS TRANSFER PROGRAM

Only complete application packets will be considered.

First, apply for admission to El Camino College online at www.elcamino.edu and wait a few days for further instructions to be emailed to you. For problems applying online, call (800) 468-6927. For problems with MyECC, email networkservices@elcamino.edu.

Second, as soon as you have an ECC student ID number, take the English and math placement tests. The Assessment Center is in room SSC 217, (310) 660-3405.

Third, apply to the HTP! Follow these instructions!

Fill out the HTP application form and submit it (with all of the following items stapled together in the following order) to the HTP office, located inside Counseling Division. Give your application packet to HTP staff or place it in the plastic pocket on the door of Room SSC 102F.

1. **The application form** (last page of this handbook).
2. **A typewritten essay (minimum of two double-spaced pages)** that addresses the following:

What is your intended major? Discuss your interest in the subject and any experience you have in the field (such as volunteer work, internships and employment, and participation in student organizations and activities) and what you have gained from your involvement. Furthermore, explain a personal quality, accomplishment, life experience, or contribution that relates to your intended major.

OR

If you have not chosen a specific major, describe how you will search for and select a major while here at ECC. Discuss how you will pursue experiences that will help you determine your potential interest and success in that field. Discuss a personal quality, accomplishment, or life experience that will contribute to your success in the Honors Transfer Program and in whatever major you eventually choose.

3. **Verification of eligibility for (or completion of) English 1A:** qualifying score on English Placement Test, AP exam score of 3 or more, or college transcript showing current enrollment or completion of English 1A, or completion of prerequisite courses for English 1A.
4. **Your high school transcript:** new ECC students just finishing high school must include an unofficial transcript showing courses through the end of the fall semester of the senior year.
5. **Your college transcript(s):** students who have completed some college courses must submit unofficial transcripts from all colleges attended, including ECC. **Highlight honors courses you have already completed, if any.**

WHEN TO APPLY TO THE HONORS TRANSFER PROGRAM

Apply May 1-October 1 to join for the fall semester.

- Continuing ECC students should apply by May 1, and new students (just finishing high school) should apply by May 15, to be sure of receiving priority registration for summer and/or fall.
- Students applying after fall semester has started **must already be registered for an honors course for fall.**

Apply December 1-March 1 to join for the spring semester.

- Students **must already be registered for an honors course for spring.**
- If this is your first semester at ECC, wait until fall grades are posted, because you must submit an ECC transcript with your application.