
EL CAMINO COLLEGE
Planning & Budgeting Committee
Minutes
Date: June 20, 2013

MEMBERS PRESENT

- | | |
|--|---|
| <input type="checkbox"/> Michael DeSanto – Campus Police | <input type="checkbox"/> Dipte Patel – Academic Affairs |
| <input type="checkbox"/> Sean Donnell – ECCFT | <input checked="" type="checkbox"/> Dawn Reid – Student & Community Adv. |
| <input type="checkbox"/> Alice Grigsby – Mgmt./Supervisors | <input checked="" type="checkbox"/> Cheryl Shenefield – Administrative Services |
| <input type="checkbox"/> Derrick Moon – ASO | <input type="checkbox"/> Gary Turner – ECCE |
| <input checked="" type="checkbox"/> Rory K. Natividad – Chair (non-voting) | <input checked="" type="checkbox"/> Lance Widman – Academic Senate |

Other Attendees: Members – Connie Fitzsimons, Irene Graff, Ken Key / **Support** - Francisco Arce, Linda Beam, Janice Ely, Ann Garten, Jo Ann Higdon, Bill Mulrooney, Regina Smith (representing VP-SCA), John Wagstaff, Will Warren / **Guests** - Bill Mulrooney

The meeting was called to order at 1:04 p.m.

The agenda item for the tentative budget was moved to up in front of the planning item.

Approval of June 4, 2013 Minutes

The minutes were reviewed and approved with no corrections. These will be posted to the web.

Budget Items – J. Higdon

1. The budget workshop will not be held until August.
2. Some financial relief has been given to DSPS and EOPS from what was previous listed in the governor’s budget. This will help alleviate the pressure of providing the backfill for the fund 15 account.
3. The P2 report which will show what the deficit will be has still not been received. It is estimated the deficit may be 3-3 ½ percent.
4. It was noted that the committee will have to do a fiscal management self-assessment check list this fall. The final numbers for this year still need to be attained. The committee will need to start thinking about doing their five-year planning. Items to address will be figuring the estimates of COLA and restoration for future years. Rates for STRS, PERS, and health insurance rates will also need to be worked through with the committee.

Planning – I. Graff

1. A copy of the executive summary from the planning summit was distributed to the committee. This summary contains the goals of the summit and what will transpire next.
2. It was reported the summit had a good turnout – 74 percent of people who were invited attended the event. It was noted that one of the future goals would be to attain more participation and involvement from faculty.
3. The four outcomes from the summit were as follows:
 - a) Reaffirming the mission through strategic initiatives:
The mission is likely to change based on external factors that are pressuring community colleges to reflect and revise their mission in the future. It was noted that it will be critical this year to have a broad involvement in working with our mission and strategic initiatives.

b) Student achievement:

The team met and set up some tentative recommendations for student achievement but agreed they needed more data. A working group will be forming in the fall to work on this issue.

c) Strategic initiative (measuring):

It was pointed out that our college could be penalized by the ACCJC if we cannot show we are directly tracking/measuring progress with our initiatives. A working group will be formed to take this to the next step.

d) Planning model:

The planning model is being revised so the planning process can be improved thus making it easier for people to understand the process. A digital picture of a proposed planning model will be developed by the end of July.

Enrollment Management – B. Mulrooney

1. It was pointed out that the enrollment management committee has made revisions for the procedure of enrollment priorities. These are based on Title 5, Section 5a, in order to meet all the new requirements coming from the student success initiatives. This has now resulted in having a good working procedure. This new procedure will be good for the students and will emphasize student success.
2. Some issues with some in-district associates transfer degree still need to be resolved. This recommendation is still being developed by the committee and should go to cabinet sometime this summer.
3. Other aspects of student success that will be addressed is looking for any possible changes and guidelines coming from the Chancellor's office and integrating those for summer/fall 2014.
4. Another consideration brought up was compressing the weeks of continuing registration from three weeks to two in order to give one more week for orientation and assessment.
5. A new assembly bill regarding students who have been victims of violence was briefly discussed. These students now have to be identified for MIS reporting purposes like AB540. Currently we do not have a code present for identification purposes. Students will have to identify themselves by proper documentation in order to be eligible for this category, which will have a fee-waiver benefit for them. Bill Mulrooney will be attending a meeting on July 30 for further discussion and clarification on this issue along with AB620 (LGBT).
6. It was noted that registration numbers for in-district high-school students may be increasing next semester. If they complete the three components of their orientation process they will be moving up in the process before the continuing students. There will need to be a strategy put into play for academic affairs so classes are available for the continuing students.
7. A group from the college will be going up to the Chancellor's office regarding information on CCC/MyEdu. They will be a presentation on enhancing the career component of this site. The corporations are going to the career area of the site and are linking up with MyEdu and the students (depending on their objectives) helping the student to find jobs. This will be a big benefit in attaining jobs for our students.

Adjournment – R. Natividad

The meeting adjourned at 1:34 p.m.. The next meeting will be held **Tuesday, July 16, 2013 at 1:00 p.m.**, in Library 202.

RKN/lmo