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**EL CAMINO COLLEGE**  
**Planning & Budgeting Committee**  
**Minutes**  
**Date: September 19, 2013**

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**MEMBERS PRESENT**

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| <input checked="" type="checkbox"/> Jan Caldwell – Campus Police           | <input type="checkbox"/> Dipte Patel – Academic Affairs              |
| <input type="checkbox"/> Sean Donnell – ECCFT                              | <input type="checkbox"/> Dawn Reid – Student & Community Adv.        |
| <input checked="" type="checkbox"/> Alice Grigsby – Mgmt./Supervisors      | <input type="checkbox"/> Cheryl Shenefield – Administrative Services |
| <input type="checkbox"/> Vacant – ASO                                      | <input checked="" type="checkbox"/> Gary Turner – ECCE               |
| <input checked="" type="checkbox"/> Rory K. Natividad – Chair (non-voting) | <input checked="" type="checkbox"/> Lance Widman – Academic Senate   |

**Other Attendees: Members** - William Garcia (Alt. SCA), Irene Graff (Alt. AA), Ken Key (Alt. ECCFT), Michael Trevis (Alt. Adm. Serv.) **Support** - Francisco Arce, Jeanie Nishime, Irene Graff / **Guests** – Janette McGee

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The meeting was called to order at 1:07 p.m.

**Approval of September 5, 2013 Minutes**

The minutes were reviewed and approved with the following corrections:

1. Page 1, under Strategic Planning (4b), after planning, **delete:** mode, **replace with:** model.
2. Page 2, under Updates (1), **add:** study after actuarial.

**Statement of Purpose** – R. Natividad

1. The revised Statement of Purpose was presented to the committee with the proposed revisions inserted. It was recommended by A. Grigsby to take the revised *Statement of Purpose* back to the committee's constituents for their review and input. The recommendation was seconded by I. Graff. The recommendation will be voted on at the next meeting.

**Implication of BOGFW New Eligibility Criteria** – W. Garcia

1. Two handouts were distributed to the committee regarding the implications of the Board of Governor's fee waiver/new eligibility criteria. This is a two-year warning of what we will anticipate to happen at all California community colleges.
2. Last year the senate passed a student success act 2012/SB1456. One of the recommendations by the task force was to have the Board of Governor's fee waiver have some type of academic eligibility tied to it.
3. Currently students who are financially eligible for the Board of Governor's fee waiver, regardless of their academic standing at a California community college, can receive this type of aid which waives their tuition fee. Approximately 75% of the students enrolled here at El Camino College receive this fee waiver.
4. Upon this change moving forward as presented, academic standards will be added for eligibility criteria for this kind of state aid. The eligibility criteria is a 2.0 grade point average overall and students must pass 50 percent or more of their attempted units. The earliest this change can be implemented is fall 2015. All students must be informed at both El Camino and the Compton Center in the spring of 2014 of the new forthcoming. At the end of every semester, the college will have 30 days from the last instruction day of finals to notify the students of their status of whether or not they are eligible for the fee waiver. This will also be tied to enrollment priorities. There will be some

groups (foster youth) exempted from this criteria. Approximately a third of the El Camino College and Compton Center students would be affected with this new state mandate in fall 2015.

5. It was noted if any group at any college feels this criteria affects them disproportionately, we will have discretion at the local level to make modifications and limitations of this mandate. There would need to be statistical back-up data to prove any group is significantly disproportionately affected.

#### **Planning Updates** – I. Graff

1. The planning update which was to be presented today is being tabled for a couple of weeks because program plan deadlines have been moved up. The committee had approved a shift of the program plan deadlines from December 31 to November 15, 2013. Everyone was encouraged to remind their constituents of the program deadlines being moved to an earlier due date.
2. The planning calendar is still being worked on to change the verbage on some of the areas regarding planning. It will be brought back to a future meeting.

#### **Annual Evaluation** – R. Natividad

1. No feedback was received regarding anyone wanting to significantly change anything with the annual evaluation. It was noted the annual evaluation will then be administered to the members and support staff.
2. It was recommended every consultation group should have goals as part of the evaluation process. The establishment of these goals will be brought up at a future meeting.

#### **Dawn Reid Letter** – R. Natividad

1. A letter from Dawn Reid regarding EOPS and CalWorks, which was presented to the district, was recognized. It was noted that she was appreciative of the categorical funding which has put the department in a better financial condition this year.

#### **Child Development Center** – F. Arce

1. The six-year district contribution for the Child Development Center, including this academic year, \$1,282,750.

#### **Adjournment** – R. Natividad

The meeting adjourned at 1:45 p.m. The next meeting will be held **Thursday, October 3, 2014 at 1:00 p.m.**, in Library 202.

RKN/lmo