

Counseling and Student Services
Division Council Meeting Updates
Wednesday, January 22, 2014

Financial Aid

- The student planner updates regarding financial aid were complete and submitted.
- The list of important student information was completed for the financial aid online orientation content plan.
- Students who reach 90 units attempted will need to see a financial aid counselor for unit calculation and possible lock-in-list.
- As of January 16, 2014 the Satisfactory Academic Progress (SAP) calculations are running and students are currently being notified if they are in need of a SAP appeal.

Appointment Center

- We are currently utilizing the “waivers window” at the Appointment Center for spring 2014 Adds/Drops. A & R is using their office to assist students with Adds/Drops issues instead of the East Lounge of the Activities Center.
- A & R staff sends the students with prerequisite issues directly to the Counseling office.
- In the process of interviewing several Federal Work Study students to provide coverage in the Appointment Center.
- The counseling appointments are booking very quickly on Fridays at 5:00pm.
- The appointment center is in the process of developing two troubleshooting handouts for students using different web browsers who are experiencing technical issues with the eSARS link on the portal. They are posted on the Counseling home page and under the “Appointments” link”.
- The Reason Codes on SARS are being refined to prepare for the new Student Success Act.

Transfer Center /Honors Transfer Program

- The Transfer advisors are assisting students with their online UC update and the CSULB and San Diego State supplemental applications.
- The transfer counselors are filling out Common Application transfer recommendations and Registrar reports for students that are applying to private and out of state schools (primarily USC).
- The transfer counselors are reviewing UCLA TAP certifications and continuing to offer TAP certification workshops via HTP.
- The addendum for the new AA/AS-T's was released on Wednesday, January 22nd.
- The planning for the Northern California tour scheduled during the week of spring break is in progress.

EOP&S/CARE Program

- EOP&S/CARE is currently offering new student orientations every week and providing weekly group counseling sessions for new EOP&S students entering the program.
- Ongoing counseling and registration assistance is being provided for new and continuing EOP&S students and over 300 book vouchers were processed.
- The student files are currently being evaluated to verify the 70 unit/6 semester program limits in order to be in compliance with Title 5 Regulations.
- Over 500 student files have been reviewed to determine if students were in compliance with program requirements.
- The CARE Mini Conference was on January 16th from 10:00am – 2:30pm for new and continuing CARE Students.

Student Success Support Program (formerly Matriculation)

- Processing probation contracts for students that are trying to add or drop classes for the spring semester.
- Processing probation level 2 students from previous semesters who are now returning for the spring semester.
- The list of probation students is generated and the labels have been created for the mail out distribution.
- Students placed on probation level 2 do not have a registration hold. The registration holds will be placed after the withdrawal deadline on April 19, 2014. The probation level 1 and 2 notices will be placed on February 3, 2014 after the late add process.
- The probation and dismissal letters are currently being reviewed.
- The Online Orientation kick off meeting was held on November 25, 2013 with representatives from various departments and programs.

Puente Project

- In the fall 2013 semester, 149 educational plans were completed.
- The Human Development 8 and English A classes were completed in fall 2013.
- Due to the maternity leave of Dr. Ketai, Dr. Jaffe is the instructor for the spring 2014 cohort. She is teaching Human Development 5 and English 1A.
- Approximately 14 students are transferring to a four year university for fall 2014.
- The Transfer Center and Puente Program are collaborating on a tour to the University of San Diego and University of California, Santa Barbara for spring 2014.
- There will be a fieldtrip to the Museum of Tolerance.
- Maribel Hernandez won the 2013 Outstanding Faculty award

Project Success

- There will be a fieldtrip to USC and the California African American Museum on Friday, February 21st from 12:00 p.m. - 5:00 p.m.

- The Black College Expo fieldtrip will be on Saturday, February 22nd at the Los Angeles Convention Center from 9:00 a.m. - 5:00 p.m.
- The 27th Annual Awards Luncheon will be on Wednesday, April 24th in the Alondra Room from 12:00 p.m. - 3:00 p.m.
- In 2012 – 2013 there were approximately 103 students served at 88.3% persistence rate and at 87.6% retention rate.

Career Center

- Three career tours are planned for the spring 2014 semester. The tours include JPL, Orange County Fire Authority, and the Inglewood Superior Court.
- Students will have the opportunity to attend Resume Seminars on Tuesday, March 4th from 1:00 p.m. – 3:00 p.m. and Wednesday, April 9th from 4:00 p.m. – 6:00 p.m.
- Undecided Major Seminars are offered on Tuesday, February 18th from 1:00 p.m. – 3:00 p.m., Wednesday, March 12th from 1:00 p.m. – 3:00 p.m. and Wednesday, April 16th from 1:00 p.m. – 3:00 p.m.
- The Career flyers and materials were updated to reflect the Career Center services and current hours.

SSTARS

- Meetings are being scheduled for the months of February – May 2014.
- There will be revisions to the SSTARS Recognition Grant Application and posting of the Grant Application Deadline.
- Planning a SSTARS Open House/Campus Fair
- Creating a SSTARS brand and new logo
- The SSTARS Program has been represented on campus during the following activities:
 - CalWORKs/CARE Holiday Retention Celebration – December 2013
 - Student Success Act Workshop – December 2013 attended and chair generated campus wide email
 - CalWORKs/CARE Mini-Conference – January 2014

Basic Skills

- Basic Skills Counselor Intervention program (BSCI) has doubled from 10 to 21 classes (14 Math and 7 English).
- The increase in requests for Counselors to work with Basic Skills classes has required extensive coordinating with the Math and English Departments
- The semester goal is to work on a curriculum handbook to provide additional guidance and structure for the in class presentations.