

Counseling and Student Services  
Division Council Meeting Minutes  
Wednesday, April 25, 2012

#### EOPS

- SIMBA (Strong Intelligent Black Men Believing in Achieving) is a male support group and the club advisor is D.V.

#### Care/CalWorks

- MAA Week was successful
- The first three quarters of El Camino MAA participants received approximately \$24,000
- MAA Workshop is scheduled for June 6<sup>th</sup> from 2-3pm
- The Clothes Closet Program is to benefit parents and children.
- CARE is surveying students on how they are utilizing services.
- The EOPS Banquet is scheduled on May 18<sup>th</sup> from 5:00pm – 11:00pm at the Double Tree Hotel to honor 3.0 and 4.0 GPA students. There is no cost to attend.

#### Appointment Center

- Finished peek period for Nursing student appointments

#### Matriculation

- Added 2 SEP Workshops to accommodate the high flow of students
- Students were made aware of the addition in the Student Worker Meeting.
- More New Student Orientations may be added.

#### Financial Aid

- In-Service with Bernadette Flamenno and Cheryl Kroll
- UCLA is partnering
- The lack of appeals being submitted has been questioned
- A team of Action Researchers from a Doctorate Program at UCLA are researching why so few students are applying to appeal the decision.
- Dr. Smith would like a focus group on the Financial Aid Appeal Process.
- **The criterion of the Appeal Process Focus Group is a future agenda item.**
  - The newer counselors do not feel as if they have a voice in the meeting
  - The criteria should be in writing and Hortense Cooper is recommended to attend the meeting.
  - Need a list of the previous procedures and a list of current procedures
  - C. M. will email Dr. Smith the dates so that she can observe the committee. B.J. will work on the email.

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### First Year Experience

- Information sessions for new students
  - 35 students per semester
- Recruiting for Fall 2012
- May 22<sup>nd</sup> is the End of year Event from 12:45pm-2:15pm. There will be an interpretative dance
- Student Success Bill
  - There is no funding to initiate the mandates. AB1741 Student Success Infra Bill to hire more full time and part time faculty. C.M. is on the committee.
    - There is a new amendment to the Student Success Taskforce Meeting
  - C.M., M.B., M.Q., are on the Student Success Taskforce Committee

### Project Success

- End of the Year event is scheduled on June 7<sup>th</sup>. The opportunity drawing will take place the day of the event.
  - 1<sup>st</sup> Prize – Tickets to Las Vegas
  - 2<sup>nd</sup> Prize – IPAD 2
  - 3<sup>Rd</sup> Prize - Kendall
  - Event tickets are \$50 and a table can be purchased for \$500
  - There are thirty 1<sup>st</sup> year students attending and twenty graduating students
  - There are 125 seats available
- Recruiting for fall 2012 and spring 2013
- M.H. and B. M. are discussing to add an Ethnic Studies 1 for students in Puente and Project Success to take the course jointly.

### SSTARS

- 2 \$500 grants will be awarded to transferring students
- 4 \$250 grants will be awarded to continuing students
  - The grant requires evaluations and student recommendations
- Working on the SSTARS brochure

### SRC

- Mental Health Essentials Event will take place on May 3<sup>rd</sup>

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Transfer Center

- Private Out of State Fair is scheduled on May 9<sup>th</sup> from 10am-1pm
- 26 Schools and 4 schools out of state
- Admit Reception on May 18<sup>th</sup> from 1:30pm-3:30pm in the East Dining room
- UC/CSU Basics Workshop on May 8th

Dean's Update

- Requesting for everyone to continue reading how the Student Success Taskforce will impact the program areas. Dr. Smith wants to be proactive instead of reactive to the Taskforce recommendations.
- ECC Plan Builder will be discussed in the next meeting. FYE is the model for Program Review and the template was emailed to everyone.
- CollegeMobo is a company that Dr. Smith would like to partner with to create an Iphone/Android application for Counseling Services. She met with Omar Brenes and was working on the development with him but he was unable to create the application. CollegeMobo is scheduled to demonstrate how the application works.
- Dr. Smith will meet with the classified staff to discuss the changes in the counselor schedules.