

Counseling & Student Services
Division Council Meeting Updates
Wednesday, October 22, 2014

Introductions

- Dr. Ragan introduced Vanessa Haynes from the El Camino College Compton Center.

Appointment Center

- The online appointment system, ESARs was not working on Friday, October 10th and as a result students were not able to schedule their counseling appointment online. The system began to work correctly on Friday, November 17th. ITS was informed and they will contact SARS to discuss the issue.

EOPS

- Applications for enrolling in EOPS will be open to the general population on November 10th. Students can walk in and apply to the program. There are eligibility requirements that must be met and a mandatory orientation completed for students to be admitted into the program. After the orientation students are notified to schedule an appointment with a counselor.
- The target number of students is 650 with the expectation that approximately 400 students will be approved for the program. Once the goal is reached, the application enrollment period will be closed.
- When the open enrollment period is closed, the online contact card will be available for interested students to attend the following semester. If students aren't admitted for the current semester, they are given priority for the following semester.
- Approximately 352 students were admitted for the fall semester. Approximately 30 students don't have the required number of units for the program. These students are being advised to register into midterm classes to qualify but if they are not admitted they will have to be exited from the program.

Project Success

- Currently working on completing educational plans for all new students and approximately 5 student educational plans are in progress. B. Mims is meeting with all continuing students.
- Project Success and the Associated Student Office are partnering to host a proposition party on Friday, October 24th from 1:30 pm - 2:30 pm in the Student Activities Center. The students will be informed about the various propositions.
- On Saturday, November 1st there will be an HBCU College Summit at Holman United Methodist Church from 2:00 pm – 4:00 pm.
- Progress reports were sent to the first year students and they are due Monday, November 3rd.
- Flyers to recruit students were given to Julieta Ortiz in High School Outreach for distribution during the high school visits.
- N. Barber is interested in utilizing the online contact card for Project Success students.

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- Dr. Ragan recommended for the League of Women Voters in Torrance to be contacted for future proposition events. They provide information about the pros and cons of the propositions.

Student Area Outcomes

- After the accreditation visit counseling was asked to revise the SAO because it is not measurable. The SAO committee will meet to develop a SAO that is measurable. The committee will begin this process in the following year.
- The student surveys have been distributed to counselors and the deadline for submission is November 26th. There were approximately 122 surveys collected last year and this year's goal is 300. Student surveys will be given to students for any counseling service provided whether it is an appointment, workshop, or class presentation.
- Dr. Ragan suggested that the counseling division meet collectively about the SAO. She suggests for counseling to have more than one SAO.

Special Resource Center

- The SRC open house will be tomorrow from 1:00 pm – 4:00pm and flex credit is available. There will be interactive activities on the library lawn and all are welcome to participate.

Transfer Center

- Ongoing workshops for students that are interested in CSUs and UCs. All workshops are well attended.
- The first evening workshop was Tuesday, October 21st and it was well attended.
- There are ongoing personal statement workshops.
- The University Tours are becoming very popular and the tour rosters are filled within the first week that they are open. There is not enough space to accommodate all the students that are interested.
- The new process is to have sign in sheets in the Transfer Center to collect student information for notification of openings such as appointments with university representative, tours, etc. As an alternative to turning students away, if a space becomes available, the student will be notified of the opportunity. In the future, information may be collected for a possible SAO which is very difficult since the transfer center is within general counseling and services are provided for all types of students.

Student Success and Support Program (SSSP)

- The New Student Orientations will be in demand during the peak period and the new Online Orientation is expected to be available in November.

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- Students that are on probation were notified in September on MyECC of their probationary status. Probation letters were also mailed out last week and at the end of November students will receive an email.
- The Student Enhancement Workshops are available and students are signing up. If students sign up for a workshop, they must attend to avoid rescheduling delays due to the peak period during registration. Students are highly encouraged to attend the workshop and meet with a counselor prior to their registration date to ensure they will be able to register at the assigned time.
- A. Funes is working on a flyer to post around the office.
- G. Castro is working with ITS to get a list of all the probation students emails to send out notifications. The registration hold will be implemented on November 17th for the spring semester.
- The SEP 2 workshop is in the pilot phase and it is not widely publicized due to the extensive screening involved.
- Dr. Ragan suggested the probation workshops should no longer be titled, Student Enhancement Program (SEP) because it is misleading to students. She received a recommendation that it should be titled, Student Success Workshop.
- According to G. Castro, the title Student Enhancement Workshop was derived under the leadership of Art Irizarry. The name was intended to focus on enhancing the student's ability to succeed.
- D. Brown asked if the probation students are acknowledged with a letter once they are removed from probationary status. G. Castro stated that students are not notified.
- Dr. Ragan suggested that validating students with a letter would be a good thing.
- Dr. Ragan stated that there are other colleges that are moving to be more proactive with the first level of probation students. She would like to move forward and do something more intrusive to target the students that are at the first level probation.
- Dismissal students are on hold for one term but they are placed on probation level 2 once reinstated. Probation level 2 students will not receive priority registration and they will lose their financial aid in 2016.
- In the process of reviewing the online Student Enhancement Workshops for probation students that are offered at other community colleges.

Athletics

- The coaches are being more proactive and are encouraging students to attend tutoring. The midterm grades were turned in last week.
- The Athletic counselors met with Rory Natividad who asked them to send emails to the coaches to remind the students to meet with a counselor. As a result, there has been a great response from the students in making counseling appointments and completing their educational plans.
- A registration lab will be available in November for students.

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- The Athletic conference is scheduled for next week at Mt. San Antonio College where all the colleges in the west coast region will be in attendance.

Compton Center Update

- Compton is mirroring many of the activities that are being offered at ECC.
- There are ongoing transfer workshops available to students. V. Haynes attends the Transfer Center meetings and the workshops are similar at the Compton Center.
- The Compton Center offers a workshop titled Staying on Course. Students are referred to this workshop by various programs that utilize progress reports. If a student receives a below the average grade on their progress report, they are referred to Staying on Course. At the workshop students are given information on how to stay on course. They are told about the academic calendar, gpa calculations, and reminded to meet with their instructors for assistance, etc.
- V. Haynes is interested in participating in the redevelopment of the SAOs for Counseling. She previously chaired the SAO/SLO for Human Development Courses and Counseling Department at the Compton Center.

Meeting adjourned at 10:30 am