



**ENROLLMENT SERVICES
DIVISION COUNCIL MEETING
DATE: MAY 22, 2009**

CHAIRPERSON: Arvid Spor

MEMBERS PRESENT: Luis Barraeta, Joshua Casper, Stacy Higa, Claudia Lee, Julieta Ortiz, Harnish Patel, Carolee Vakil-Jessop

RECORDER: Lucy Nelson

The meeting began at 9:00 a.m.

- Joshua Casper was elected as the new ASO President.
- Dr. Ruth Banda-Ralph will be retiring.
- Division managers were asked to work with Claudia Lee (Interim Associate Dean) on division matters. A. Spor is working primarily with Cabinet and college managers, involved in planning and accreditation.

Approval of April 17, 2009 Meeting Minutes

1. The April 17, 2009 meeting minutes were approved with no corrections.

Budget

1. State budget deficit of \$21B. A number of cuts proposed but not yet fixed – budget numbers keep changing. Possible mid-year cuts. Updates will occur throughout the summer as taxes become due.
2. The State has delayed 2008-09 apportionment payments. ECC will request a Tax Revenue Anticipation Note (TRAN) to prevent cash flow problems due to delayed apportionment payments.
3. \$85M in state cuts to categorical programs (EOP&S/CARE, DSPS, Matriculation, etc). For ECC in 2009-10, \$5M projected cuts from general fund and between \$4 and \$5M additional cuts to categorical programs. Legal mandate for colleges to provide services to DSPS and Matriculation.
4. President Fallo will address the budget situation with the campus constituents at an open forum tentatively scheduled on June 8th or 9th. Open forum will allow discussion about potential ways to save money.
5. Even with a large reserve, ECC must have enough to cover budget situation that may last three to four years.
6. The State may choose to provide one block grant for all categorical programs – provides more funding flexibility.
7. Funding for enrollment growth above 2% was reduced to 1%. Will not receive any funding for enrollment above 1% growth.
8. P.E. courses could be downgraded from a credit to a non-credit rate. Funds received for non-credit courses are not as high as for credit courses. This will also impact students requiring credit for transfer to universities.
9. Will discuss budget situation at the next ECCE meeting. Scott Lay, President of the Community College League of California, mentioned student enrollment fees could increase to \$60/unit. In the past, fee increases decreased enrollment, bringing less revenue to the state.

When they met in San Diego a few weeks ago, the Student Senate for California Community Colleges approved a \$30/unit fee.

SLO Updates

1. FYE/SI – researching other school websites to improve SLO postings, making postings more student-friendly. Will have SLOs posted in office and web page by next month. Contact Linda Gallucci for SLO template that will make postings uniform. Postings will be discussed at next SLO Council meeting.
2. Student Development – will post-test and evaluate SLOs during the next few weeks.
3. Assessment/Testing – conducted 500 surveys in March, April and May. Will have results from Institutional Research by June. Linda Gallucci suggested changing the wording of the SLO statement to represent student needs and get better results. Instead of stating the goal is to prepare students for the assessment exam, ask students, “Have you studied for the exam?” or “Are you ready for the test?”
4. Outreach & School Relations – providing ECC information sessions October through April.
5. Financial Aid – two office staff is working on department’s SLOs, but did not receive updates from them. SLOs should be topic of discussion at regular staff meetings.

SCA Area Council

1. Discussion on Student Code of Conduct and procedures. Academic Senate and Deans Council are working on wording.

Group Reports

FYE/SI (L. Barrueta)

1. Three FYE information sessions were well attended, close to 40 at each session (capacity 30). Three more will be scheduled: May 27th, June 1st, and June 3rd from 4:30 p.m. to 5:30 p.m. in BSS 209.
2. FYE Orientation on August 24th and August 25th from 8:00 a.m. to 3:00 p.m.
3. Faculty (Matt Chueng, Darryl Thompson and Cynthia Mosqueda) will be attending training conference in Evergreen on June 23rd. Will bring back re-structured training model for FYE faculty.
4. Cynthia Mosqueda received phone calls from Rio Hondo, University of Oregon, and Nash Community College in North Carolina requesting information on ECC’s FYE program.
5. Fall 2009 SI schedule is printed in the schedule of classes with session days and times. Expecting to see increase in attendance. All sessions are linked to Math – limited funds.
6. SI sessions will be relocated to SSVC 207 in the Student Services Center.
7. Compton’s Fall 2009 SI schedule complete and circulating on campus. Six sessions: (2) Math 23, (2) Math 40, and (2) Math 73.
8. SI video on ECC SI web page.

ASO (J. Casper)

1. ICC Banquet on May 29th from 12:30 p.m. to 3:00 p.m. at the Shade Hotel in Manhattan Beach.
2. ASO election results: President, Josh Casper; Vice President, Clara Jones; Student Trustee, David Nordel; Director of Academic Affairs, Ana Safazada, Director of Finance, Johnathan Fornes, Region 7 Representative (tentative), Christopher Pham; Director of Student and Community Advancement, Stephanie Perez; Public Relations Officer, Walter Mendez; Student Services Officer, Lucy Rivera; Senators of BSS Division, Elizabeth Mercado and Liz Valencia; Senators of Business Division, Begona Guereca and John Linehan; Senators of Fine Arts Division, Kevin Isomoto and Erika Maldonado; Senators of Health Sciences and

Athletics, Michael Cahn and Heather Roberts; Senators of Humanities, Brenda Kaing and Ashley Smith; Senators of I&T, Kirstin Nguyen and Mark Rehbein; Senators of Mathematical Sciences Division, Timothy Johnson and Johanna Zamora; and Senators of Natural Sciences, Ahmad Karimi and Michael Shodiya. Record number of votes in this election.

3. Student Senate of California Community Colleges voted on various propositions at the conference.
4. American Student Association for Community Colleges – 5 ASO students met with Congresswoman Harmon’s office, Congressman Baca’s office and Senator Feinstein’s office.

Student Development/ECCE (C. Vakil-Jessop)

Student Development

1. ASO and Corona Del Camino Banquet on June 4th at 6:00 p.m. at the Melting Pot in Torrance.
2. Successful Academic Awards on Wednesday this week. Sam Huang student chair of event in Marsee Auditorium. Event received great feedback.
3. Commencement on June 12th with reception from 1:00 – 3:00 p.m. on Library Lawn. Ceremony begins at 4:00 pm. Students line up at 3:00 p.m. at North Gym, and faculty and staff line up at 3:00 p.m. at Marsee Auditorium. Stadium issues mostly resolved.
4. Finishing four disciplinary hearings – two students are appealing with the Vice Presidents.

Outreach & School Relations (J. Ortiz)

1. On-line testing: tested 681 students at 15 locations on 23 different test dates.
2. Summer 2009 ECC courses taught at Leuzinger High School and City Honors.
3. Fall 2009 - 14 high schools will conduct 26 ECC classes. Could be reduction of classes taught at the high schools due to budget cuts.
4. High School Senior Day – 632 students attended. Drop in attendance due to possible pending teachers’ strike. Keynote speaker was Elizabeth Espinosa from KTLA Channel 5 News.

Financial Aid (S. Higa)

1. Getting ready for 2009-10, sending out 7,000 letters. Students are returning forms in response to the mailing.
2. Online forms may be ready by Fall 2009 and debit cards may be available by Spring 2010.
3. Financial Aid Awareness Fair – good turnout. Had small number of student participants for “Amazing Race” event.
4. Tyler Robbins updated Financial Aid web site, posting summer schedule, announcements, and deadlines.

Assessment/Testing (H. Patel)

1. Hoping to switch to new test version by June, but may be postponed until June 25th. Switch must be made by July 1st. Problems with the new version working with Internet Explorer. Outreach staff conducting testing at high schools until end of June.
2. Database program project completed but data not yet uploaded. Problem is with downloading data from ACCUPLACER web site and cleaning up errors. Project will eliminate paper records.
3. Still waiting for updated Math flow chart from Math Division office. Flow chart should indicate new math courses.

Suggestion was made to reschedule meetings in June and July to Wednesday. The meeting adjourned at 10:08 a.m.