



EL CAMINO COLLEGE
Office of the Vice President - Administrative Services

MINUTES OF THE
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING OF
August 21, 2013

The Citizens' Bond Oversight Committee met at 4:30 p.m. on Wednesday, August 21, 2013 in the Board Room at El Camino College.

The following Oversight Committee Members were present, Gloria Dumais, Steve Scott, Nilo Michelin, Dwight Choyce, Michael Goguen and Alejandro Ventura. Kirk Retz was absent.

Also present was Jo Ann Higdon, Tom Brown, Bob Bradshaw and Heather Parnock.

Minutes of the Citizens' Oversight Committee Meeting of May 15th :

The minutes were approved.

Measure "E" Agendas:

Tom Brown reviewed the following information from the Measure E section of the May, June and July Board of Trustees' agendas.

May 20, 2013:

- A. Category Budgets and Balances
- B. Contract – Prestige Security Services – Industry & Technology Building Project – Contractor will monitor student safety and direct construction traffic.
- C. Contract – MBS Service Company – Bookstore Hardware/Software System
- D. Contract – KPFF Consulting Engineers – Shops Building Replacement Project – Provide consulting services associated with the Qualified Storm Water Pollution Prevention Plan (SWPPP).
- E. Contract Amendment – IDS Group – Lot F Parking Structure Improvement Project – Decrease in contract amount because vendor will no longer add third level or photovoltaic frames to Lot F.
- F. Contract Amendment – tBP Architecture, Inc. – Shops Building Replacement Project – Vendor to provide a storm water pollution plan in compliance with updated State Regulation.
- G. Contract Amendment – School Construction Compliance, LLC – Shops Building Replacement Project – Labor compliance.
- H. Contract Amendment – School Construction Compliance, LLC – Industry & Technology Building Project – Labor compliance.
- I. Contract Amendment – Hill Partnership, Inc. – Industry & Technology Building – Contractor to provide additional architectural and mechanical/electrical engineering services for the swing space associated with I&T.
- J. Bid Award 2012-13 – Lot F Parking Structure Improvement Project – Harik Construction, Inc.

- K. Change Order – Caltec Corporation – Bookstore Buyback Project – Waterproofing work on the concrete deck area just above the Buyback remodeling project.
- L. Change Order – Byrom-Davey, Inc. – Athletic Education & Fitness Complex-Phase 1- extend fencing and concrete pad around existing hydrant located on the northeast side of site.
- M. Change Order – Taisei Construction Corporation – Math Business Allied Health Project
- N. Notice of Job Completion – Vector Resources, Inc. – Secondary Server Room – Final payment.
- O. Purchase Orders and Blanket Purchase Orders

June 17, 2013:

- A. Category Budgets and Balances
- B. 2002 and 2012 Facilities Master Plan Budget Changes – Budget includes Measure E 2012, 2002 and the interest income.
- C. Notice of Job Completion – CJ Pro, Inc. – Restroom Accessibility Renovation – Phase II – Final payment.
- D. Notice of Job Completion – Byrom-Davey, Inc.-Athletic Education & fitness Complex Project – Phase I – Final payment.
- E. Change Order – Taisei Construction Corporation – Math Business Allied Health Building Project
- F. Purchase Orders and Blanket Purchase Orders

July 15 2013:

- A. Category Budgets and Balances
- B. Contract – S&K Engineers – Lot F Parking Structure Improvement Project – MEP for parking structure (ADA compliance, new ticket booth, new emergency phone and a sprinkler systems for the entire parking structure.)
- C. Contract Amendment – Allana Buick & Bers – Athletic Education & Fitness Complex (Stadium) – Phase 2 – Exterior building water-proofing system required by DSA.
- D. Contract Amendment – AMEC Environment & Infrastructure – Shops Building Replacement Project – Added scope because of new requirement from California Water Board for on-site underground rain water retention.
- E. Notice of Job Completer – Caltec Corporation – Bookstore Buy-Back Project – Final payment.
- F. Purchase Orders and Blanket Purchase Orders

Schedule of Future Meetings:

The next meeting will be held on December 18th at 4:30pm.

Open Discussion:

- At the last meeting a question was raised as to what items was in “acquisition” under the additional classrooms and modernization category – Tom said, “it was the purchase of the Hawthorne site”.
- DSA has approved the Stadium project. Demolition of the Stadium will be at the end of December or beginning of January. Next Friday is the job walk.
- By January 2014, we will have \$90 million worth of work going on campus.

Public Comment:

Adjournment:

The meeting was adjourned at 5:05p.m.

PURPOSE: To inform the public concerning bond revenue expenditures and to actively “review and report” on the expenditure of these funds. (Ed. Code sec. 15278(a))