

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE**  
**January 27, 2015**

**CALL TO ORDER**

Meeting called to order at 2:30 p.m. by Chair Lipe.

**Members:**

*Present:* F. Arce, S. Bartiromo, T. Bui, A. Carr, A. Cornelio, E. French-Preston, A. Hockman, L. Houske, R. Klier, M. Lipe, V. Nemie, D. Pahl

*Absent:* S. Bosfield, W. Brownlee, B. Flameno

**Ex-Officio Members:**

*Present:* Q. Chapman, L. Suekawa, L. Young

*Absent:* K. Nakao

**Guests:** E. Jennison, P. Sorunke

**VICE PRESIDENT'S REPORT**

F. Arce informed the committee his retirement date has been extended until June 1, 2015. Three issues have resulted in a drop in enrollment by approximately 6 percent from target this semester compared to 2 percent from last year. 1) One reason for the drop in enrollment is the economy. 2) There was a 1 percent drop in high school senior graduating class last year. 3) El Camino College added too many class sections.

**APPROVAL OF MINUTES**

The minutes from the November 25, 2014, meeting were sent via email and approved by the committee.

**CURRICULUM REVIEW – Standard Review/Consent Agenda**

The committee reviewed the Title 5 guidelines and Carnegie Units Chart published by the California Community College Chancellor's Office.

**CHAIR'S REPORT**

Chair Lipe asked for volunteers to support the spring 2015 Standard Technical Review Subcommittee. The following assignments were made:

February 12	A. Hockman
February 26	T. Bui
April 2	E. French-Preston
April 16	L. Houske/D. Pahl

The CCC three-year term appointments will expire at the end of the spring semester for CCC members A. Carr, L. Houske, and B. Flameno. A. Carr will serve as CCC Chair in fall 2015.

**ADVISORY REPORT**

Curriculum Advisor Q. Chapman provided a pending proposal report that listed courses returned to the course originators for action. The report was also emailed to the division deans. In December 2014, the College achieved its goal of 100 percent compliance in completing all transfer degrees by the end of fall 2014.

**ADJOURNMENT**

Chair Lipe called a motion to adjourn the meeting. D. Pahl moved, V. Nemie seconded, and the motion carried. The meeting adjourned at 3:30 p.m.