

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE**  
**February 10, 2015**

**CALL TO ORDER**

Meeting called to order at 2:35 p.m. by Chair Lipe.

**Members:**

*Present:* S. Bartiromo, S. Bosfield, W. Brownlee, T. Bui, A. Carr, A. Cornelio, B. Flamenó,  
E. French-Preston, A. Hockman, L. Houske, R. Klier, M. Lipe, V. Nemie

*Absent:* F. Arce, D. Pahl

**Ex-Officio Members:**

*Present:* Q. Chapman, L. Suekawa

*Absent:* K. Nakao, L. Young

**Guests:** V. Bruce, D. Mussaw, R. Natividad, L. Pattison, P. Sorunke, R. Totorp

**VICE PRESIDENT'S REPORT**

F. Arce was unable to attend the meeting.

**APPROVAL OF MINUTES**

The minutes from the December 2, 2014, meeting were sent via email and approved by the committee.

**CURRICULUM REVIEW**

**A. Full Course Review**

The following courses were reviewed and are ready for final action:

1. English 39 (ENGL 39)
2. English 100 (ENGL 100)
3. Ethnic Studies 3 (ESTU 3)
4. Fashion 44 (FASH 44)

**B. Standard Review/Consent Agenda Proposals**

The following course inactivations were reviewed and are ready for final action:

1. Art 50 (ART 50)
2. Academic Strategies 50 (AS 50)
3. Communication Studies 50 (COMS 50)
4. English 50 (ENGL 50)
5. French 50 (FREN 50)
6. Radiologic Technology 50 (RTEC 50)
7. Theatre 50 (THEA 50)

## CURRICULUM DISCUSSION

### A. Full Review Proposals

The committee made the following recommendations to the course outline of records:

#### **Behavioral and Social Sciences Division**

##### Ethnic Studies 3 – The Chicano in Contemporary United States Society

Edit section III *Outline of Subject Matter*: Remove the extra Roman Numeral IV in the major topic heading.

Action: Chair Lipe

**Motion:** Moved by A. Carr, and seconded by V. Nemie to approve course proposal for Ethnic Studies 3.

**Vote:** Motion carried unanimously

#### **Health Sciences and Athletics Division**

##### Physical Education 140abc – Intercollegiate Sand Volleyball Team

The committee tabled the new course proposal for minor corrections.

1. Edit section II *Outcomes and Objectives*: Revise Student Learning Outcome (SLO) statements #2 and #3 to reflect content of course.

Action: L. Pattison

2. Edit section III *Outline of Subject Matter*: Include subtopics under major heading X. Under major heading XI, correct the numbering of the second subtopic from "3" to "2".

Action: L. Pattison

3. Since there were no parallel courses included in the proposal, obtain letters from the CSU and UC systems, which support transferability of PE 140abc for lower division credit.

Place the supporting letters within "*Attached Files*" under the Course Checklist.

Action: L. Suekawa

#### **Humanities Division**

##### English 39 – Literature and Film

Edit section I *Conditions of Enrollment*: Provide a justification statement explaining why the English Department decided to require eligibility for English 1A as a standard prerequisite for literature courses.

Action: Chair Lipe

##### English 100 – Supervised Tutoring: Writing Center Laboratory

Edit *Course Review* in the Course Checklist: Edit rationale to include all students needing basic skills.

Action: Chair Lipe

**Motion:** Moved by E. French-Preston, and seconded by B. Flamenno to approve course proposals for English 39 and English 100 including the conditions of enrollment changes.

**Vote:** Motion carried unanimously

## **Industry and Technology Division**

### **Fashion 44 – Fashion Show Production and Promotions**

1. Edit section II *Outcomes and Objectives*: Replace SLO statements in the course outline of record with the most updated SLO statement from the ECC website.  
Action: Chair Lipe
2. Update section III *Outline of Subject Matter* during the next review cycle. Include major headings for each major topic.

**Motion:** Moved by V. Nemie, and seconded by W. Brownlee to approve course for Fashion 44 including conditions of enrollment changes.

**Vote:** Motion carried unanimously

## **B. Standard Review/Consent Agenda Proposals**

**Motion:** Moved by W. Brownlee, and seconded by V. Nemie to approve the seven course inactivations.

**Vote:** Motion carried unanimously

## **CHAIR'S REPORT**

Chair Lipe will develop a list of courses with Carnegie unit issues. The proposals for the next CCC meeting are available in CurricUNET for review. The Standard Technical Review Subcommittee (A. Hockman) has until February 12 to review these proposals.

## **ADVISORY REPORT**

Curriculum Advisor Q. Chapman provided the committee with an update of the C-ID approval process. The California Community Colleges Chancellor's Officer will not be deactivating previously approved associate degrees for transfer that include courses without a C-ID status of "approved" by June 30, 2015. However, effective July 1, 2015, all associate degrees for transfer proposals submitted to the Chancellor's Office for review must:

1. Have a C-ID status of "Approved" for all courses entered on a transfer model curriculum (TMC) template where a C-ID descriptor is listed. That is, any course listed on a TMC template next to a C-ID descriptor in the Required Core, List A, List B, or List C sections, must appear in C-ID.net with an "Approved" status for that descriptor. One exception is that if the TMC Template indicates that an ASSIST Articulation Agreement by Major (AAM) is accepted in addition to the C-ID descriptor, then a valid AAM will be accepted in lieu of the "Approved" C-ID status, and
2. Include all the correct required attachments (Narrative, Template, and Course Outline of Records, if applicable: ASSIST Reports, Advisory Board Minutes, Labor Market information and all attachments must include the required information).

**ADJOURNMENT**

Chair Lipe called a motion to adjourn the meeting. L. Houske moved, S. Bartiromo seconded, and the motion carried. The meeting adjourned at 3:35 p.m.

**EL CAMINO COLLEGE  
COLLEGE CURRICULUM COMMITTEE  
February 10, 2015  
Approved Curriculum Changes for 2016-2017**

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**BEHAVIORAL AND SOCIAL SCIENCES**

**COURSE REVIEW; DISTANCE EDUCATION UPDATE**

1. Ethnic Studies 3 – The Chicano in Contemporary United States Society

**FINE ARTS**

**INACTIVATE COURSES**

1. Art 50 – Special Topics in Art
2. Communication Studies 50 – Special Topics in Communication Studies
3. Theatre 50 – Special Topics in Theatre

**HEALTH SCIENCES AND ATHLETICS**

**INACTIVATE COURSE**

1. Radiologic Technology 50 - Special Topics in Radiologic Technology

**HUMANITIES**

**COURSE REVIEW; CHANGES IN LAB CONTACT HOURS**

1. English 100 – Supervised Tutoring: Writing Center Laboratory  
*Current Status/Proposed Changes*  
Units: 0            Lab: ~~72~~ 216 maximum hours lab per semester

*Recommendation*

Units: 0            Lab: 216 maximum hours lab per semester

**COURSE REVIEW; DISTANCE EDUCATION UPDATE; CHANGES IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)**

1. English 39 – Literature and Film

*Current Status/Proposed Changes*

~~Recommended Preparation~~ Prerequisite: eligibility for English 1A

*Recommendation*

Prerequisite: eligibility for English 1A

**INACTIVATE COURSES**

1. Academic Strategies 50 – Special Topics in Academic Strategies
2. English 50 – Special Topics in English
3. French 50 – Special Topics in French

**INDUSTRY AND TECHNOLOGY**

**CTE TWO-YEAR COURSE REVIEW; CHANGES IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)**

1. Fashion 44 – Fashion Show Production and Promotions

*Current Status/Proposed Changes*

Prerequisite: ~~one of the following courses: Fashion 1 or Fashion 15 or Fashion 20 or Fashion 28 or Fashion 31 or Fashion 10 or~~ and Fashion 41 ~~or Fashion 27 or Fashion 35 or Fashion 4 or equivalent experience~~

*Recommendation*

Prerequisite: Fashion 10 and Fashion 41