

**EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
MARCH 16, 2010**

Present: F. Arce, J. Davidson, A. Himsel, R. Hughes, B. Jaffe, L. Kjeseth, M. Lipe,
V. Lloyd, E. Martinez, S. Panksi, V. Rayford, J. Sims, J. Thompson

Absent: S. Gates, M. Odanaka

Ex-Officio Members Present: Q. Chapman, L. Suekawa

Ex-Officio Members Absent: R. Brown, J. Casper, M. Hall, R. Smith, J. Young

Also Present: F. Baker, R. Elton-Collett, C. Fitzsimons, P. Gebert, T. Jackson, M. Kline,
B. Knapp, Phil Mariano, G. Miranda, E. Shadish

CALL TO ORDER

Chair Kjeseth called the College Curriculum Committee (CCC) meeting to order at 2:35 p.m.

APPROVAL OF MINUTES

- The minutes from the February 23rd meeting were sent via email and approved before today's meeting. Chair Kjeseth thanked the committee for the continued success of reviewing and approving the minutes electronically in a timely manner.

VICE PRESIDENT'S REPORT

- F. Arce shared a concern that was discussed at the Board of Trustees meeting Monday evening – would SLO's be included in the new course outlines. Chair Kjeseth replied that CurricUNET will be able to accommodate SLO information.

CHAIR'S REPORT

- The official first phase of CurricUNET training has rolled out. Chair Kjeseth requested the committee members to review and share any comments and/or suggest any changes.

CURRICULUM REVIEW

Behavioral and Social Sciences Proposals

- G. Miranda, Dean of Behavioral and Social Sciences, distributed errata sheets to the committee with course revisions.
- Per Chair Kjeseth, all grammatical changes were included.
- History 175 – All recommendations were accepted and completed. No questions were asked.
- History 176 – A concern was voiced regarding the required text – should the title be consistent with that of the required text of History 175, as it is the same textbook? It was decided to correct the title in History 176.
- Philosophy 11 – All recommendations were accepted and completed. No questions were asked.

- Psychology Major – There was discussion regarding Psychology 9A and 9B, and should Mathematics 150 be considered. Chair Kjeseth stated that Mathematics 150 should be reviewed. G. Miranda will take the recommendations of the committee back to the Psychology department for review. It was decided to leave the major requirements as is for now.
- Chair Kjeseth called for a motion to approve the conditions of enrollment and the distance education versions for the course proposals, and the major. M. Lipe moved, J. Sims seconded, and the motion was carried.

Fine Arts Proposals

- C. Fitzsimons, Dean of Fine Arts, presented an inactivation for the Entertainment Lighting Technology Certificate of Achievement.
- F. Arce questioned if any students had completed more than half of the courses required to obtain their certificate before inactivating the certificate. It was determined that the course had not been offered in more than 3 years; therefore, there would be no need to pursue this.
- Recommendations for the proposal were accepted.
- Chair Kjeseth called for a motion to approve the certificate inactivation. M. Lipe moved, J. Sims seconded, and the motion was carried.

Health Sciences and Athletics Proposals

- M. Lipe distributed errata sheets to the committee for course revision.
- Physical Education 120ab – All recommendations were accepted and completed. No questions were asked.
- Chair Kjeseth called for a motion to approve the course proposal. V. Rayford moved, J. Thompson seconded, and the motion was carried.

Humanities Proposals

- M. Kline distributed errata sheets to the committee for course revision, major revision, and certificate revision.
- English A-X – There was a question as to the similarity between English A and English A-X. M. Kline informed the committee that English A-X is the ESL version of English A.
- Journalism Major – There was some confusion with the existing requirements, which M. Kline explained: the English department previously had changes approved by the CCC in Spring 2009. The existing requirements will be updated on the proposal and the proposed requirements will remain as is; however, the updated requirements are not on the current proposal.
- Journalism Certificate of Achievement – The same situation applies to this certificate as it does to the Journalism Major, with the same results.
- Chair Kjeseth called for a motion to approve the conditions of enrollment for the course proposal, major, and certificate revision. M. Lipe moved, J. Sims seconded, and the motion was carried.

Industry and Technology Proposals

- T. Jackson distributed errata sheets to the committee for requirements for the Associate in Science Degree in Cosmetology, Certificates of Accomplishment and Achievement in Cosmetology, and new course proposal.

- Associate in Science Degree – A correction was made on the errata sheet, changing units for Cosmetology 1 from 6.5 to 13.
- Certificate of Accomplishment – On errata sheet, Chair Kjeseth requested to remove ‘OR’ after Cosmetology 1, and remove ‘AND’ after Cosmetology 10. These corrections were approved and made.
- Certificate of Achievement – A correction was made on the errata sheet, changing the hours of completion towards the 1600 hour total from 1100 to 1000 for Level II requirements.
- There was a discussion to clarify the issue of units – according to Chair Kjeseth, at one time the number of units assigned were quite high and out of line with Title 5. Unit values changed, and have now been corrected due to an error made during the summer. The minutes from that meeting will be updated accordingly.
- Cosmetology 5 – The title of this course should be Cosmetology 5ab. This is an evening version of Cosmetology 4, meeting 20 hours per week. In regards to item 5.2 on Form 2 – ‘Is this course similar to an existing course at El Camino College?’, it was determined that ‘Yes’ should be marked instead of ‘No’, and the explanation required will be drafted at a later time.
- The balance of the Industry and Technology degrees and certificates, which were distributed to the committee for this meeting, will be discussed at the next CCC meeting.
- Chair Kjeseth called for a motion to approve requirements for the Associate in Science Degree in Cosmetology, Certificates of Accomplishment and Achievement in Cosmetology, and new course proposal. R. Hughes moved, J. Thompson seconded, and the motion was carried.

GENERAL EDUCATION PROPOSAL

- There was a second reading of the proposal to update the course requirements for the Associate Degree General Education Pattern. S. Panski moved to adopt. Chair Kjeseth asked for any discussion. There was none, and Chair Kjeseth called for a vote to adopt. The results were: 11 - Yes, 0 - No, 0 - Abstention, and the motion was carried to adopt as is.

CONSENT AGENDA PROPOSALS

- The committee reviewed the consent agenda proposals. There were 7 course proposals on the agenda – Behavioral and Social Sciences (1), Fine Arts (2), Health Sciences and Athletics (3) and Humanities (1).
- After review of the Consent Agenda, Chair Kjeseth asked for a motion to approve the proposals. S. Panski moved, A. Himsel seconded, and the motion was carried.

NOMINATIONS FOR NEW CCC CHAIR

- J. Thompson, who along with B. Jaffe is coordinating the election, stated that so far no one has agreed to accept a nomination, nor has anyone stepped forward of their own accord.
- The new Chair will serve a 2-year term (2011-2013), spending the 2010-2011 term shadowing Chair Kjeseth.
- According to the Bylaws, a nominee must be an active, voting member of the CCC.
- If there are no nominees, we will need to ask the Academic Senate to temporarily suspend the Bylaws in order to have a non-voting member nominated.
- The committee then discussed the issues of the Chair’s duties, responsibilities, obligations, and workload.

ADJOURNMENT

- Chair Kjeseth called for a motion to adjourn the meeting. A. Himsel moved, J. Thompson seconded, and the motion carried. The meeting was adjourned at 4:10 p.m.

**EL CAMINO COLLEGE
COLLEGE CURRICULUM COMMITTEE**

**Proposed Curriculum Changes
March 16, 2010**

BEHAVIORAL AND SOCIAL SCIENCES DIVISION

**COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE, CATALOG
DESCRIPTION**

1. History 175 - History of Asian Civilizations to 1600

Current Status/Proposed Change

This course ~~focuses~~ surveys on the political, economic, social, and cultural development of Asian civilizations from earliest times to 1600. Emphasis ~~will be~~ is placed on the experiences of India, China, Japan, Korea, and Southeast Asia and their interactions. Topics include the emergence of the earliest Asian civilizations, the development of major religious and philosophical traditions, the rise of regional and imperial states, and the impact of early contacts with the West.

Recommendation:

History 175 - History of Asian Civilizations to 1600

This course surveys on the political, economic, social, and cultural development of Asian civilizations from earliest times to 1600. Emphasis is placed on the experiences of India, China, Japan, Korea, and Southeast Asia and their interactions. Topics include the emergence of the earliest Asian civilizations, the development of major religious and philosophical traditions, the rise of regional and imperial states, and the impact of early contacts with the West.

2. History 176 – History of Asian Civilizations from 1600 to the Present

Current Status/Proposed Change

This course ~~focuses~~ surveys ~~on~~ the political, economic, social, and cultural development of Asian civilizations from the 17th century to the present. Emphasis ~~will be~~ is placed on the experiences of India, China, Japan and Korea and their regional and global interactions. Topics include the impact of Western imperialism on these countries, the response to Western dominance and influence, and the emergence of these societies as modern nation-states.

Recommendation:

History 176 – History of Asian Civilizations from 1600 to the Present

This course surveys the political, economic, social, and cultural development of Asian civilizations from the 17th century to the present. Emphasis is placed on the experiences of India, China, Japan and Korea and their regional and global interactions. Topics include the impact of Western imperialism on these countries, the response to Western dominance and influence, and the emergence of these societies as modern nation-states.

COURSE REVIEW; DISTANCE EDUCATION UPDATE; CHANGE IN CATALOG DESCRIPTION

1. Philosophy 2 – Introduction to Philosophy

Current Status/Proposed Change

~~In t~~This course students critically survey various philosophies, including idealism, naturalism, existentialism, mysticism, rationalism and empiricism. The problems of knowledge, reality, and values in these philosophies will be analyzed. examines the main areas of philosophy, which include ethics, epistemology, and metaphysics. Students will explore values and beliefs, moral actions, freedom, the soul and God, and what constitutes a fulfilling life.

Recommendation:

This course examines the main areas of philosophy, which include ethics, epistemology, and metaphysics. Students will explore values and beliefs, moral actions, freedom, the soul and God, and what constitutes a fulfilling life.

COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION

1. Philosophy 11 – History of Modern and Contemporary Philosophy

Current Status/Proposed Change

This course is a survey of the development of modern and contemporary philosophical thought from the Renaissance to the 20th 21st century. Topics will include secular humanism, the rise of modern science, empiricism, rationalism, idealism, pragmatism, logical positivism, existentialism, and analytic philosophy.

Recommendation:

This course is a survey of the development of modern and contemporary philosophical thought from the Renaissance to the 21st century. Topics will include secular humanism, the rise of modern science, empiricism, rationalism, idealism, pragmatism, logical positivism, existentialism, and analytic philosophy.

CHANGE IN MAJOR

1. Psychology

Current Status/Proposed Change

~~Psychology 3, 5, 7, 9A, 9B; one courses from Anthropology 2, Sociology 101; two courses from: Psychology 2, 3, 7, 8, 10, 12, 15, 16, 21 22; one course from: Anatomy 30, Anthropology 1, Biology 10, 11, Physiology 31~~
Total Units: ~~26-27~~ 20

Recommendation:

Psychology 5, 7, 9A, 9B;
two courses from: Psychology 2, 3, 8, 10, 12, 15, 16, 21, 22
Total Units: 20

NEW DISTANCE EDUCATION COURSE VERSIONS

1. History 175 – History of Asian Civilizations to 1600 (Online)
2. History 176 – History of Asian Civilizations from 1600 to the Present (Online)
3. Philosophy 11 – History of Modern and Contemporary Philosophy (Online)

FINE ARTS DIVISION

INACTIVATE COURSE

1. Theatre 190ab – Operation of Intelligent Lighting Fixtures
2. Theatre 191ab – Repair and Maintenance of Intelligent Lighting Systems

INACTIVATE CERTIFICATE OF ACHIEVEMENT

1. Entertainment Lighting Technology

HEALTH SCIENCES AND ATHLETICS DIVISION

INACTIVATE COURSES

1. First Aid 4 – Principles of Cardiopulmonary Resuscitation (CPR)
2. Physical Education 218abcd – Introduction to Coastal Fishing
3. Physical Education 295 – Cardiopulmonary Exercise Testing

COURSE REVIEW, CHANGES IN NUMBER, UNITS, CATALOG DESCRIPTION

1. Physical Education 120abc – Women’s Intercollegiate Softball Team

Current Status/Proposed Change

Units: ~~2~~ 3

This course provides instruction, training, and practice in the advanced techniques of softball and the opportunity for intercollegiate competition. Students will compete against ~~member schools of the South Coast Conference~~ schools and other colleges.

Note: This course is offered in the spring semester only.

Recommendation:

Physical Education 120abc – Women’s Intercollegiate Softball Team

Units: 3

This course provides instruction, training, and practice in the advanced techniques of softball and the opportunity for intercollegiate competition. Students will compete against conference schools and other colleges.

Note: This course is offered in the spring semester only.

HUMANITIES

INACTIVATE COURSE

1. English as a Second Language 55 - English as a Second Language for College Students

COURSE REVIEW; CHANGES IN UNITS, GRADING METHOD, CATALOG DESCRIPTION

1. English A-X – Writing the College Essay

Current Status/Proposed Change

Units: ~~3~~ 4

Grading Method: ~~Pass/No Pass~~ Letter

~~This course will provide a complete introduction to essay writing based upon selected prose readings. A review of is designed to strengthen college-level writing skills in preparation for English 1A. Students will read and analyze articles and essays and will practice writing coherent, well-developed expository essays. Students will revise their writing using peer review. Students will review functional grammar and sentence skills and paragraph structure will be included~~ be introduced to techniques of research and documentation. This course is designed for students for whom English is their second language.

Recommendation:

Units: 4

Grading Method: Letter

This course is designed to strengthen college-level writing skills in preparation for English 1A. Students will read and analyze articles and essays and will practice writing coherent, well-developed expository essays. Students will revise their writing using peer review. Students will review functional grammar and sentence skills and be introduced to techniques of research and documentation. This course is designed for students for whom English is their second language.

CHANGE IN MAJOR

1. Journalism

Current Status/Proposed Change

~~Journalism 1, 3ab (one semester), 6 (or Photography 10), Journalism 9abcd (one semester), 11abcd (two one semesters), 12, 14abcd (one semester); two one courses-from: Journalism 2, 4, 5, 7ab (or Photography 11ab) (one semester), 9abcd, (one semester), 96abcd, (one semester) Economics 1, Political Science 5, 8~~

Total Units: ~~24-27~~ 21-22

~~15 of the required units must be completed at El Camino College~~

Recommendation:

Journalism 1, 3ab (one semester), 6 (or Photography 10), Journalism 9abcd (one semester), 11abcd (one semester), 12, 14abcd (one semester);

one course from: Journalism 2, 4, 5, 7ab (or Photography 11ab) (one semester), Economics 1, Political Science 5, 8

Total Units: 21-22

CHANGE IN CERTIFICATE OF ACHIEVEMENT

1. Journalism

Current Status/Proposed Change

Journalism 1, Journalism ~~2 or 4~~, 3ab (one semester), 6 (or Photography 10), Journalism 9abcd (one semester), Journalism 11abcd (two semesters), Journalism 12, 14abcd, (one semester)

Total Units: ~~24-25~~ 19

At least 15 units must be completed at El Camino College.

Recommendation:

Journalism 1, 3ab (one semester), Journalism 6 (or Photography 10) (one semester), Journalism 9abcd (one semester), Journalism 11abcd (two semesters), Journalism 12, 14abcd, (one semester)

Total Units: 19

At least 15 units must be completed at El Camino College.

INDUSTRY AND TECHNOLOGY DIVISION

NEW COURSE

1. Cosmetology 5ab - Evening Cosmetology Practicum

Units: 2 Lecture: 1 hour Lab: 5 hours Faculty Load: 31.667%

Prerequisite: Cosmetology 1 or Cosmetology 10 and Cosmetology 11 with a minimum grade of C in each prerequisite course

Credit, degree applicable; Letter Grade

This course is designed for the student who is in need of receiving hours toward their State Board of Cosmetology requirement. The focus of this course is on the advanced principles and practical operations of cosmetology equipment, procedures and techniques.

CHANGE IN MAJOR

1. Cosmetology

Current Status/Proposed Change

Completion of a minimum of ~~37-46.5~~ 35 units (1,600 hours) from:

~~the Day Program:~~ following:

Complete 13 units from: Cosmetology 1, 2abcd* (*minimum of two semesters), 3, 10, 11

Complete 13 units from: Cosmetology 2abcd* (*minimum of two semesters), 12, 13

Complete 9 units from: Cosmetology 2abcd* (*minimum two semesters), 3, 4, 14abcd, 16abcd

~~Evening Program: Cosmetology 10, 11, 12, 13, 14abcd, 16abcd~~

Total Units: ~~37-46.5~~ 35

Recommendation:

Completion of a minimum of 35 units (1,600 hours) from the following:

Complete 13 units from: Cosmetology 1, 10, 11

Complete 13 units from: Cosmetology 2abcd* (*minimum of two semesters), 12, 13

Complete 9 units from: Cosmetology 2abcd* (minimum of two semesters), 3, 4, 14abcd, 16abcd
Total Units: 35

CHANGE IN CERTIFICATE OF ACHIEVEMENT

1. Cosmetology Level II

At least 50% of the courses required for the Certificate of Achievement must be completed at El Camino College.

Current Status/Proposed Change

Completion of Level I requirements and complete a minimum of 11 ~~16-17~~ units from:

~~Cosmetology 1, 10, 11; and complete 16-17 units from~~ Cosmetology 2abcd, 3, 4, 5, 12, 13, 16abcd

Total Units: ~~32-34~~ 24-31

Recommendation:

Completion of Level I requirements and complete a minimum of 11 units from:

Cosmetology 2abcd, 3, 4, 5, 12, 13, 16abcd

Total Units: 24-31

2. Cosmetology Level III

At least 50% of the courses required for the Certificate of Achievement must be completed at El Camino College.

Current Status/Proposed Change

Completion of Level I and Level II requirements and complete a minimum of 16-17 ~~8-11~~

units from: ~~Cosmetology 1, 10, 11; and complete 16-17 units from~~ Cosmetology 2abcd ~~12, 13; and complete 10-11 units from a combination of the following:~~ Cosmetology 2abcd* (*minimum 2 semesters), 3, 4, 5, 13, 14abcd, 16abcd

Total Units: ~~42-45~~ 35-39

Recommendation:

Completion of Level I and Level II requirements and complete a minimum of 8-11 units from: Cosmetology 2abcd* (*minimum 2 semesters), 3, 4, 5, 13, 14abcd, 16abcd

Total Units: 35-39

CHANGE IN CERTIFICATE OF ACCOMPLISHMENT

1. Cosmetology Level I

At least 50% of the courses required for the Certificate of Accomplishment must be completed at El Camino College.

Current Status/Proposed Change

Completion of at least 500 hours.

Complete ~~16-17~~ 13 units from: Cosmetology 1, 10, 11

Total Units: ~~16-17~~ 13

Recommendation:

Completion of at least 500 hours.

Complete 13 units from: Cosmetology 1, 10, 11

Total Units: 13