EL CAMINO COLLEGE MINUTES OF THE COLLEGE CURRICULUM COMMITTEE APRIL 23, 2013

Present: B. Carey, B. Flameno, E. French-Preston, S. Kushigemachi, M. Lipe, E. Martinez, V. Nemie, D. Pahl, S. Rodriguez, J. Simon, J. Sims

Absent: F. Arce, W. Brownlee, L. Houske, D. Juarez

Ex-Officio Members Present: Q. Chapman, R. Klier, J. Romero-Reyes, L. Suekawa

Ex-Officio Members Absent: M. Hall, S. Montague-Jackson

Guests: M. Guess, R. Newell, P. Sorunke

CALL TO ORDER

Chair Simon called the College Curriculum Committee (CCC) meeting to order at 2:35 p.m. Chair Simon introduced Robert Klier as the new Associate Dean for Academic Affairs.

VICE PRESIDENT'S REPORT

F. Arce off campus and unavailable to attend the meeting.

APPROVAL OF MINUTES

The minutes from the March 12, 2013, are currently under review by the committee.

CURRICULUM REVIEW

Welding degree and certificate program – Live Vote

- R. Newell of the Welding department discussed the interim plans that have been made to the welding program through next year. The welding degree and certificate have been restructured to allow continuing students the opportunity to get a degree or certificate while the department rewrites the welding curriculum for courses that lost their repeatability status.
- The degree and certificate program requirements are welding 1 or 21 and welding 5, 40 and 45 for a total of 19-24 units.
- Mathematics 12 (Basic Arithmetic Skills) was removed as a recommended elective for the degree program since students are required to complete mathematics competency Mathematics 73 or 80 or higher to receive an A.A. or A.S. degree.
- The completion of 5-6 additional units were removed from the certificate program.
- M. Lipe recommended the Welding department email Q. Chapman a description of the changes made to the degree and certificate. Q. Chapman will insert the description into the program rationale to document the welding program revisions.

• Chair Simon called for a motion to approve the changes to the welding degree and certificate. M. Lipe moved, S. Rodriguez seconded, and the motion was carried unanimously.

Art 141 and 143 – Live Vote

- The committee reviewed course outline of records (COR) for Art 141 and Art 143.
- Chair Simon and Q. Chapman met with J. Dallal, C. Fitzsimons, and D. Hayden to discuss eliminating "art" as a course discipline for Art 141 and 143. The decision was made to eliminate "art" as a course discipline.
- L. Suekawa recommended removing the statement "current edition" listed in the Text and Materials section of the COR for Art 141. Chair Simon will contact the department for concurrence.
- Q. Chapman removed the statement "one semester of" from the conditions of enrollment based on M. Lipe's recommendation.
- The committee noticed the Texts and Materials section of the COR for Art 143 was missing textbook title. Chair Simon will notify the Arts department to provide the information.
- Chair Simon called for a motion to approve the proposed changes to Art 141 and 143 with corrections made by the committee. E. French-Preston moved, V. Nemie seconded, and the motion was carried unanimously.

Art 147

• The committee agreed that the topics listed in the Outline of Subject Matter in the COR for Art 147 does not contain enough detail to enable any qualified instructor to teach the course. Chair Simon will follow-up with the Art department to address the issue.

Fashion 29

• Chair Simon informed the committee there is a problem with existing student learning outcome (SLO) statements not transferring to the new course numbers that replaced repeatability courses in CurricUNET. Chair Simon has reported the problem to the SLO coordinators, and S. Rodriguez recommended staff be notified of the problem. Chair Simon will delay asking SLO coordinators for instructions to disseminate to department personnel until after the SLO coordinators meet next week to discuss software plans for SLO activity.

SUMMARY

Full Course Review

The following courses were approved in CurricUNET and are ready for final action:

- 1. Art 141 (formerly ART 141abcd)
- 2. Art 142 (formerly ART 142abcd)
- 3. Art 143 (formerly ART 143abcd)
- 4. Art 144 (formerly ART 144abcd)
- 5. Art 145 (formerly ART 145abcd)
- 6. Art 146 (formerly ART 146abcd)

- 7. Art 147 (formerly ART 147abcd)
- 8. Fashion 29 (formerly FASH 29ab)
- 9. Mathematics 111 (MATH 111)
- 10. Mathematics 120 (MATH 120)

Standard Review/Consent Agenda Proposals

The following courses were approved in CurricUNET and are ready for final action:

- 1. Administration of Justice 49 (AJ 49)
- 2. Art 150 (ART 150)
- 3. Art 224 (formerly ART 24ab)
- 4. Art 225 (formerly ART 25abcd)
- 5. Biology 101 (BIOL 101)
- 6. Biology 102 (BIOL 102)
- 7. Computer Information Systems 20 (CIS 20)
- 8. Fashion 10 (formerly FASH 10ab)
- 9. Film 4 (FILM 4)
- 10. Law 19 (LAW 19)
- 11. Mathematics 73 (MATH 73)
- 12. Mathematics 191 (MATH 191)
- 13. Photography 150 (PHOT 150)

CHAIR'S REPORT

Chair Simon reminded the committee to carefully review the March 12, 2013, minutes for curriculum changes made by their divisions and approve minutes with any indicated corrections by Wednesday, March 24th.

CURRICULUM ADVISORY REPORT

Q. Chapman is in the process of preparing the Curriculum Timeline for fall 2013 and reminded the committee that their 2013 fall plans are due **June** 3^{rd} . The three-year term ends this spring for CCC representatives from Counseling/Compton Center, English/Compton Center, Fine Arts, Health Sciences and Athletics, Industry and Technology, Natural Sciences, and Council of Deans. Before the end of the spring semester, Q. Chapman plans to send a letter to division deans requesting the names of representatives who will support the CCC for the new three-year term.

ADJOURNMENT

Chair Simon called for a motion to adjourn the meeting. E. Martinez moved, B. Carey seconded, and the motion was carried. The meeting was adjourned at 3:32 p.m.

EL CAMINO COLLEGE

COLLEGE CURRICULUM COMMITTEE

April 23, 2013 Approved Curriculum Changes for 2014-2015

BUSINESS

COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION

1. Computer Information Systems 20 – Microsoft Windows *Current Status/Proposed Changes*

This course focuses on the use and maintenance of a Windows based computer system and prepares students to set up and protect their home or office computer. Topics include establishing a multi-user environment, setting restore points, <u>creating</u> backups, disk defragmenting, <u>file management</u> and protection from spyware spyware and viruses.

Recommendation

This course focuses on the use and maintenance of a Windows based computer system and prepares students to set up and protect their home or office computer. Topics include establishing a multi-user environment, setting restore points, creating backups, disk defragmenting, file management and protection from spyware and viruses.

COURSE REVIEW

1. Law 19 – Law and Computers

FINE ARTS

COURSE REVIEW; CHANGES IN COURSE DISCIPLINE, CATALOG DESCRIPTION, COURSE NUMBER UPDATE, CONDITIONS OF ENROLLMENT UPDATE (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Art 141(formerly Art 141abcd) – Digital Art *Current Status/Proposed Changes*

Note: All course number changes are effective fall 2013. Course discipline changes become effective immediately. Transfer degrees will be implemented upon Chancellor's Office approval.

Course Discipline: Art Multimedia

Recommended Preparation: one semester of Art 10AB 110 or Art 37AB 130 with a minimum grade of C and eligibility for English 84 and Working knowledge of the computer and operating system

This course provides students with a foundation in the two basic types of graphics software, vector (drawing) and raster (painting/photography). <u>Topics include integration of traditional design</u>, with a focus on the principles of two dimensional design color, and compositional principles with contemporary digital tools. Students will work on a variety of digital projects involving drawing, design, typography, and photographic manipulation.

Recommendation Course Discipline: Multimedia

Recommended Preparation: Art 110 or Art 130 with a minimum grade of C and eligibility for English 84 and Working knowledge of the computer and operating system

This course provides students with a foundation in the two basic types of graphics software, vector (drawing) and raster (painting/photography). Topics include integration of traditional design, color, and compositional principles with contemporary digital tools. Students will work on a variety of digital projects involving drawing, design, typography, and photographic manipulation.

COURSE REVIEW; CHANGES IN COURSE DISCIPLINE, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

 Art 142 (formerly Art 142abcd)– Digital Photography *Current Status/Proposed Changes* Course Disciplines: Art Multimedia

Prerequisite: Art 141 One semester of Art 141ABCD or Art 151AB with a minimum grade of C

Recommended Preparation: Art 150 or Photography 51

Recommendation Course Disciplines: Multimedia

Prerequisite: Art 141 with a minimum grade of C

Recommended Preparation: Art 150 or Photography 51

 Art 143 (formerly Art 143abcd) – Digital Design and Publishing *Current Status/Proposed Changes* Course Disciplines: Art Graphic Arts

Prerequisite: one semester of Art 141ABCD Art 141 or Art 131 with a minimum grade of C or equivalent experience

Recommended Preparation: Art 41AB

Recommendation Course Disciplines: Graphic Arts

Prerequisite: Art 141 or Art 131 with a minimum grade of C or equivalent experience

 Art 145 (formerly Art 145abcd) – Multimedia Design *Current Status/Proposed Changes* Course Disciplines: Art <u>Multimedia</u>

Prerequisite: One semester of Art 141ABCD Art 141 with a minimum grade of C or equivalent experience

Recommended Preparation: Art 142ABCD and Art 144ABCD Art 146 or Basic knowledge of web design

Recommendation Course Disciplines: Multimedia

Prerequisite: Art 141 with a minimum grade of C

Recommended Preparation: Art 146 or Basic knowledge of web design

 Art 146 (formerly Art 146abcd) – Designing for the World Wide Web *Current Status/Proposed Changes* Course Disciplines: Art <u>Multimedia</u>

Prerequisite: one semester of Art 141ABCD Art 141 with a minimum grade of C or equivalent experience

Recommended Preparation: Art 142ABCD AND either Art 39AB or Art 143ABCD Art 131 or Art 142

Recommendation Course Disciplines: Multimedia

Prerequisite: Art 141 with a minimum grade of C

Recommended Preparation: Art 131 or Art 142

COURSE REVIEW; CHANGES IN COURSE DISCIPLINE, COURSE NUMBER UPDATE, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

 Art 144 (formerly Art 144abcd) – Three-Dimensional Computer Animation *Current Status/Proposed Changes* Course Disciplines: Art <u>Multimedia</u>

Prerequisite: one semester of Art 141 with a minimum grade of C or equivalent

Recommended Preparation: Art 110 -10AB

Recommendation Course Disciplines: Multimedia

Prerequisite: Art 141 with a minimum grade of C

Recommended Preparation: Art 110

 Art 147 (formerly Art 147abcd) – Motion Graphics *Current Status/Proposed Changes* Course Disciplines: Art <u>Multimedia</u>

Prerequisite: one semester of Art 141ABCD Art 141 with a minimum grade of C or equivalent

Recommended Preparation: Art 142 Art 142ABCD

Recommendation Course Disciplines: Multimedia

Prerequisite: Art 141 with a minimum grade of C or equivalent

Recommended Preparation: Art 142

COURSE REVIEW; CATALOG DESCRIPTION

- 1. Art 150 The Art of Photography
 - Current Status/Proposed Changes

This course is a survey of photography as an art form which includes the evolution of photography as art. The course will also cover the aesthetic and cultural impact of photography as art. Also included is an examination of the techniques and methods of traditional and digital photography. Students will learn camera functions and develop their ability to analyze, evaluate, and compose photographs.

Note: This course is the same as Photography 150. Course credit is limited to Art 150 or Photography 150.

Recommendation

This course is a survey of photography as an art form which includes the evolution of photography as art. The course will also cover the aesthetic and cultural impact of photography as art. Also included is an examination of the techniques and methods of traditional and digital photography. Students will learn camera functions and develop their ability to analyze, evaluate, and compose photographs.

Note: This course is the same as Photography 150. Course credit is limited to Art 150 or Photography 150.

2. Photography 150 – The Art of Photography

Current Status/Proposed Changes

This course is a survey of photography as an art form which includes the evolution of photography as art. The course will also cover the aesthetic and cultural impact of photography as art. Also included is an examination of the techniques and methods of traditional and digital photography. Students will learn camera functions and develop their ability to analyze, evaluate, and compose photographs.

Note: This course is the same as Art150. Course credit is limited to Art Photography 150 or Photography Art 150.

Recommendation

This course is a survey of photography as an art form which includes the evolution of photography as art. The course will also cover the aesthetic and cultural impact of photography as art. Also included is an examination of the techniques and methods of traditional and digital photography. Students will learn camera functions and develop their ability to analyze, evaluate, and compose photographs.

Note: This course is the same as Art150. Course credit is limited to Photography 150 or Art 150.

COURSE REVIEW; CHANGES IN COURSE NUMBER UPDATE, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

 Art 224 (formerly Art 24ab) – Life Painting I *Current Status/Proposed Changes* Prerequisite: one semester of Art 22AB <u>Art 222</u> and 17AB <u>217</u> with minimum grade of C

Recommendation Prerequisite: Art 222 and 217 with minimum grade of C

COURSE REVIEW

- 1. Art 225 (formerly Art 25abcd) Life Painting II
- 2. Film 4 Story Development

INDUSTRY AND TECHNOLOGY

CHANGE IN MAJOR; CHANGES IN COURSE REQUIREMENTS, UNITS

1.	Welding A.S. Degree		
	Current Status/Prope	osed Changes	
	Major Requirement	ts	Units
	Complete a minimun	n of 24-25 units from:	
	WELD 2ABC	Basic Welding Technology	
	WELD 21	Basic Shielded Metal Arc Welding (SMAW)	3
	WELD 40ABCD	-Gas Tungsten Arc Welding (GTAW), Gas Metal	3
		Arc Welding (GMAW)	
	WELD 45AB	Structural Fabrication	5

WELD 1	Introduction to Welding Process	<u>8</u>
or WELD 21	Basic Shielded Metal Arc Welding (SMAW)	<u>3</u>
and WELD 5 WELD 40 WELD 45	Basic Welding Technology Gas Tungsten Arc Welding (GTAW) Structural Fabrication	<u>8</u> <u>3</u> <u>5</u>

Total Units: 24-25 19-24

Recommended Electiv	ves:
WELD 23ABC	Advanced Arc Welding Specialty Lab
WELD 28AB	American Welding Society (AWS) D.1 Certification Test
	Preparation
MTT 16AB	General Metals (one semester)
MATH 12	Basic Arithmetic Skills
WELD 15	Basic Welding for Allied Fields
WELD 23	Advanced Arc Welding Specialty Lab
WELD 28	American Welding Society (AWS) D.1 Certification Test
	Preparation
CADD 5	Introduction to Mechanical Drafting
<u>MTT 16</u>	General Metals
Recommendation	

Major Requirement	S	Units
WELD 1	Introduction to Welding Process	8
or WELD 21 and	Basic Shielded Metal Arc Welding (SMAW)	3
WELD 5 WELD 40 WELD 45	Basic Welding Technology Gas Tungsten Arc Welding (GTAW) Structural Fabrication	8 3 5

Total Units: 19-24

Recommended Electives:		
WELD 15	Basic Welding for Allied Fields	
WELD 23	Advanced Arc Welding Specialty Lab	
WELD 28	American Welding Society (AWS) D.1 Certification Test	
	Preparation	
CADD 5	Introduction to Mechanical Drafting	
MTT 16	General Metals	

CHANGE IN CERTIFICATE OF ACHIEVEMENT; COURSE REQUIREMENTS, UNITS

1.	Welding Certificate of	of Achievement	
	Current Status/Prope	osed Changes	
	Certificate Require	ments	Units
	Complete 24-25 units	s from:	
	WELD 2ABC	Basic Welding Technology	
	WELD 21	Basic Shielded Metal Arc Welding (SMAW)	3
	WELD 40ABCD	Gas Tungsten Arc Welding (GTAW), Gas Metal	3
		Arc Welding (GMAW)	
	WELD 45AB	Structural Fabrication	5

WELD 1	Introduction to Welding Process	<u>8</u>
or WELD 21 and	Basic Shielded Metal Arc Welding (SMAW)	<u>3</u>
and WELD 5 WELD 40 WELD 45	Basic Welding Technology Gas Tungsten Arc Welding (GTAW) Structural Fabrication	<u>8</u> <u>3</u> <u>5</u>

Total Units: 32-34 19-24

complete 8-9 units from:

WELD 23ABC	Advanced Arc Welding Specialty Lab	2
WELD 28AB	American Welding Society (AWS) D1.1	3
CADD 5	Introduction to Mechanical Drafting	3
MTT 16AB	General Metals	3
MATH 12	Basic Arithmetic Skills	3
ENGL A	Writing the College Essay	3
O r		

qualifying score for English 1A on English Placement Test (one semester of MTT-16AB may be counted for the certificate)

Recommendation			
Major Requirements		Units	
WELD 1	Introduction to Welding Process	8	
or			
WELD 21	Basic Shielded Metal Arc Welding (SMAW)	3	
and			
WELD 5	Basic Welding Technology	8	
WELD 40	Gas Tungsten Arc Welding (GTAW)	3	
WELD 45	Structural Fabrication	5	

Total Units: 19-24

COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION

1. Administration of Justice 49 – Laws of Arrest and Firearms - Penal Code 832 *Current Status/Proposed Changes*

This <u>class is designed course is designed</u> to meet the minimum requirements for training as required by Penal Code Section 832 and certified by the California Commission on Peace Officer Standards and Training (P.O.S.T.). The course is certified by P.O.S.T. in the areas of laws of arrest, and ethical use of force, <u>arrest and control</u> methods, and control and firearms training. The course has 45 <u>38</u> hours of lecture covering the California laws of arrest and firearms, 9 <u>10</u> hours of training in arrest methods and control methods, and <u>18 24</u> hours of training in the use of firearms, for a total of 72 hours. The course will cover the basic fundamentals of the laws of arrest; arrest <u>and control</u> methods, and <u>controls; and</u> the basic principles of firearms training , which that will enhance an individual's ability to meet the State's minimum requirements for employment in a law enforcement or allied agency.

Note: Letter grade or pass/no pass option.

Note: Students pay fees for this course for Department of Justice background check and clearance, firing range, ammunition and targets.

Recommendation

This course is designed to meet the minimum requirements for training as required by Penal Code Section 832 and certified by the California Commission on Peace

Officer Standards and Training (P.O.S.T.). The course is certified by P.O.S.T. in the areas of laws of arrest, ethical use of force, arrest and control methods, and firearms training. The course has 38 hours of lecture covering California laws of arrest and firearms, 10 hours of training in arrest and control methods, and 24 hours of training in the use of firearms, for a total of 72 hours. The course will cover the basic fundamentals of the laws of arrest, arrest and control methods, and the basic principles of firearms training that will enhance an individual's ability to meet the State's minimum requirements for employment in a law enforcement or allied agency.

Note: Letter grade or pass/no pass option.

Note: Students pay fees for this course for Department of Justice background check and clearance, firing range, ammunition and targets.

COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION

1. Fashion 10 ((formerly Fashion 10ab) – Clothing Construction I *Current Status/Proposed Changes*

This course provides the analysis and application of basic clothing construction techniques used on woven and knit garments emphasizing pattern and fabric selection, seam and garment construction, and finishing. Students will be trained on the proper use and care of the sewing and overlock machines. <u>Students will construct several garments</u>. Consumer decision-making is emphasized.

Recommendation

This course provides the analysis and application of basic clothing construction techniques used on woven and knit garments emphasizing pattern and fabric selection, seam and garment construction, and finishing. Students will be trained on the proper use and care of the sewing and overlock machines. Students will construct several garments. Consumer decision-making is emphasized.

COURSE REVIEW; CHANGES IN CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

 Fashion 29 (formerly Fashion 29ab) – Computer Pattern Design or Patternmaking *Current Status/Proposed Changes* Prerequisite: Fashion 3 Fashion 26A with a minimum grade of C or equivalent

This course covers the application of computer pattern aided design Gerber AccuMark software. Students will draft and manipulate basic blocks and garment styles. Students will work in teams to simulate the work environment.

Note: Letter grade or pass/no pass option

Recommendation

Prerequisite: Fashion 26A with a minimum grade of C or equivalent

This course covers the application of computer pattern aided design software. Students will draft and manipulate basic blocks and garment styles. Students will work in teams to simulate the work environment.

Note: Letter grade or pass/no pass option

MATHEMATICAL SCIENCES

COURSE REVIEW; DISTANCE EDUCATION UPDATE

1. Mathematics 73 – Intermediate Algebra for General Education

COURSE REVIEW; CHANGE IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

 Mathematics 111 – Mathematics for Elementary School Teachers-Geometry, Probability & Statistics *Current Status/Proposed Changes* Prerequisite: Mathematics 60 with a minimum grade of C or equivalent and <u>Mathematics 67</u> or Mathematics 73 or Mathematics 80 with a minimum grade of C in prerequisite or equivalent

Recommendation Prerequisite: Mathematics 60 with a minimum grade of C or equivalent and Mathematics 67 or Mathematics 73 or Mathematics 80 with a minimum grade of C in prerequisite or equivalent

COURSE REVIEW; CHANGES IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation), DISTANCE EDUCATION UPDATE

 Mathematics 120 – Nature of Mathematics *Current Status/Proposed Changes* Prerequisite: <u>Mathematics 67 or</u> Mathematics 73 or Mathematics 80 with a minimum grade of C in prerequisite or qualification by testing (El Camino College Mathematics Placement Test) and assessment

Recommendation

Prerequisite: Mathematics 67 or Mathematics 73 or Mathematics 80 with a minimum grade of C in prerequisite or qualification by testing (El Camino College Mathematics Placement Test) and assessment

COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION

1. Mathematics 191 – Single Variable Calculus and Analytic Geometry II *Current Status/Proposed Changes*

This course includes a study of methods of integration; applications of integration, improper integrals, numerical integration, infinite sequences, series and power series, parametric equations, and polar coordinates and conic sections.

Recommendation

This course includes a study of methods of integration, applications of integration, improper integrals, numerical integration, infinite sequences, series and power series, parametric equations, and polar coordinates.

NATURAL SCIENCES

COURSE REVIEW

- 1. Biology 101 Principles of Biology I
- 2. Biology 102 Principles of Biology II