

**EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
APRIL 26, 2011**

Present: F. Arce, J. Davidson, E. French-Preston, S. Gates, A. Himsel, L. Kjeseth,
R. La Fond, M. Lipe, E. Martinez, V. Nemie, T. Norton, V. Rayford,
S. Rodriguez, J. Sims

Absent: J. Thompson

Ex-Officio Members Present: Q. Chapman, M. Hall, J. Simon, L. Suekawa, D. Vakil

Ex-Officio Members Absent: R. Brown, D. Budri, C. Lee

Also Present: C. Fitzsimons, L. Linka, J. Meredith, R. Natividad, D. Vakil, C. Wells

CALL TO ORDER

Chair Kjeseth called the College Curriculum Committee (CCC) meeting to order at 2:34 p.m.

VICE PRESIDENT'S REPORT

F. Arce informed the committee about AB 515, a bill which would allow community colleges to establish and maintain an extension program offering credit courses. This bill is on the fast track to being passed. El Camino should consider the types of courses we can offer through extension.

F. Arce announced that C. Lee will be on maternity leave until June 27, and A. Himsel announced her pregnancy. Congratulations to both!

APPROVAL OF MINUTES

The minutes from the March 22 meeting were sent via email and approved as submitted prior to today's meeting.

CURRICULUM REVIEW

Fine Arts Proposals

- Communication Studies A.A. Degree for Transfer
 - There were questions and discussion regarding the Student Leadership and Forensics courses – are these relevant to Communication Studies, and how do they fit in?
 - The repeatable courses should be restricted – one semester will count towards major.
 - We want to offer more flexible degrees – students will be applying to more than one campus.

- There was discussion regarding a single list of requirements – this gives more flexibility to get a transfer degree.
- It was noted that from a student’s perspective, their goal is to just take the courses that will get them their degree.
- It was suggested that the current requirements be revised: create a second group of requirements from “a minimum of nine units from”, to include Anthropology 2 and 4, English 1B, Psychology 5, and Sociology 101. The requirements would then state: “a minimum of nine units from the two groups below with no more than three units from the second group”.
- Chair Kjeseth called for a motion to approve the Communication Studies A.A. Degree for Transfer with the revisions stated. M. Lipe moved, A. Himsel seconded, and the motion was carried.

Health Sciences and Athletics Proposals

- Kinesiology A.A. Degree for Transfer Discussion
 - Chair Kjeseth informed the committee that the proposal is being presented as a discussion item only. We are hoping to bring the degree back to the committee in the near future for a vote.
 - There was a suggestion from the committee to the Health Sciences and Athletics Division to lower the total units from 18-22 to 18. The faculty were unable to reduce the units, due to the fact that there are options on the degree offering Anatomy and Physiology courses separately, and offering an Anatomy and Physiology course, which varies the total units.
 - R. Natividad, Dean of Health Sciences and Athletics, fielded a question in regards to Off-Season Training courses. If a student is not a member of the team, are they still allowed to take these courses? R. Natividad stated that taking the course was not contingent on joining a team. Off-Season courses are open to everyone.
 - It is important to offer the students skills courses, and give them flexibility with their major.
 - There is an opportunity to create some certifications, i.e. coaching, therefore creating career opportunities.
 - It was noted that repeatable courses count once toward the major.
 - Chair Kjeseth announced that the TMC (Transfer Model Curriculum) for Kinesiology was released on the C-ID website just that morning, and has a different structure for the science courses. Our major does not fit the model exactly. There were concerns from the members about fitting the model, and Chair Kjeseth emphasized that it is important that the faculty participate in the process of developing the programs and degrees, and submitting the proposals in a timely manner.
 - It was agreed that the Kinesiology Transfer Degree would not be voted on until more time is taken to discuss the issues.

CONSENT AGENDA PROPOSALS

The following courses were approved and are ready for final action:

- ✓ Art 100
- ✓ Art 89abcd
- ✓ Manufacturing Technology 70
- ✓ English as a Second Language 51B

CURRICUNET TRAINING: COURSE REVIEW

Chair Kjeseth distributed a handout of a report, detailing the results of our first year on CurricUNET. He fielded a question regarding what to do about courses out of compliance. It is up to the faculty to come up with a plan, or give an explanation of why the proposal is not yet begun. Basically, the plan is to get the work done.

There is one more Standard Review Sub-Committee meeting left, and Chair Kjeseth is requesting an additional group be appointed for course review proposals that have come late in the semester. He will send an e-mail to all members, asking for volunteers.

In order to complete course review in a timely manner, Chair Kjeseth and Q. Chapman are proposing to work with semester plans and assign courses to a particular CCC meeting, as a more organized strategy for completing course review.

CCC members were requested to submit their division plans for Fall 2011 – these are due June 7.

A second handout was distributed, detailing Course Review Guidelines and Checklist. Chair Kjeseth briefly went over the four steps involved in course review, and requested the members to read through the guidelines and advise him via e-mail any issues they would like him to discuss at the next meeting. Another handout was distributed, detailing DCC Technical Review and the Division CCC Representative's Responsibilities. Again, Chair Kjeseth asked the members to read through the worksheet, and advise him via e-mail any issues they would like him to discuss at the next meeting.

Also distributed was a handout of general instructions for Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T), from the Chancellor's Office, for the member's reference.

ADJOURNMENT

Chair Kjeseth called for a motion to adjourn the meeting. A. Himsel moved, V. Nemie seconded, and the motion was carried. The meeting was adjourned at 4:05 p.m.

**EL CAMINO COLLEGE
COLLEGE CURRICULUM COMMITTEE
April 26, 2011**

**Proposed Curriculum Changes
for 2012-2013**

FINE ARTS DIVISION

NEW MAJOR

1. Communication Studies A.A. Degree for Transfer (AA-T)

The degree provides students with a thorough foundation in the theory and practice of communication studies. This is achieved through a variety of courses that serve to develop personal, business, and professional communication skills in individual, interpersonal, and group situations, along with skills in research, organization, critical thinking, argumentation, and forensics. Students will demonstrate their proficiency through performance, class projects, research papers, objective tests, critiques, and competitions. Program assessment is measured by completion, evaluation of student learning outcomes, transferability, competitions at the local, state, and national levels, and periodic program review.

Major Requirements

At least 12 units required for the major must be completed at El Camino College.

Communication Studies 1;

six units from: Communication Studies 3, 4, 12;

a minimum of nine units from the following two groups of courses, with no more than three units from Group 2:

Group 1: Communication Studies 5, 6abcd, 7, 8, 9, 11, 14, 22abcd, 23abcd, 24abcd;

Group 2: Anthropology 2, 4, English 1B, Psychology 5, Sociology 101

(one semester of Communication Studies 6abcd, 22abcd, 23abcd, and 24abcd may count toward the major)

Total units: 18

INACTIVATE COURSE

1. Art 89abcd – Silkscreen/Lithography
2. Art 100 – Supervised Tutoring: Studio Art

HUMANITIES DIVISION

COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION

1. English as a Second Language 51B – Intermediate Listening, Speaking and Pronunciation

Current Status/Proposed Change

Students in this course gain greater confidence and skill in listening to and speaking English by participating in activities such as listening to mini-lectures and taking notes, presenting impromptu speeches, prepared speeches, and oral reports; conducting surveys and interviews; ~~performing~~ role playing ~~plays and dramas~~; and discussing and debating controversial topics. Students improve their pronunciation, intonation and stress, listening comprehension, and knowledge of idiomatic expressions and American culture and humor.

Recommendation:

Students in this course gain greater confidence and skill in listening to and speaking English by participating in activities such as listening to mini-lectures and taking notes; presenting impromptu speeches, prepared speeches, and oral reports; conducting surveys and interviews; role playing; and discussing and debating controversial topics. Students improve their pronunciation, intonation and stress, listening comprehension, and knowledge of idiomatic expressions and American culture and humor.

INDUSTRY AND TECHNOLOGY DIVISION

COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION

1. Manufacturing Technology 70 – Basic Robotics

Current Status/Proposed Change

~~In this course, s~~Students will explore the technologies used to fabricate model robotics systems. Additional topics covered include basic electronics theory, electro-mechanical ~~fabrication~~ assembly, motors and micro-controller operation, ~~machining processes, metal fabrication~~ basic programming, and careers in technology. Students will construct and test a prototype robot. Project building and problem solving will be ~~stressed~~ emphasized.

Recommendation:

Students will explore the technologies used to fabricate model robotics systems. Additional topics covered include basic electronics theory, electro-mechanical assembly, motors and micro-controller operation, basic programming, and careers

in technology. Students will construct and test a prototype robot. Project building and problem solving will be emphasized.