

**EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
MAY 22, 2012**

Present: F. Arce, B. Carey, J. Davidson, E. French-Preston, S. Gates, M. Lipe, E. Martinez,
V. Nemie, T. Norton, V. Rayford, S. Rodriguez, J. Sims, J. Thompson, J. Young

Ex-Officio Members Present: Q. Chapman, C. Lee, L. Suekawa

Ex-Officio Members Absent: T. Carr, M. Hall, D. Vakil, C. Valdez

Also Present: D. Goldberg, S. Kushigemachi, L. Linka, R. Natividad, C. Neuman, D. Patel,
J. Shankweiler, D. Shrader

CALL TO ORDER

Acting Chair Lipe called the College Curriculum Committee (CCC) meeting to order at 2:30 p.m.

APPROVAL OF MINUTES

The minutes from the May 8th meeting were sent via email and approved as submitted prior to today's meeting.

VICE PRESIDENT'S REPORT

F. Arce advised the committee that he had spoken with the deans regarding the status of Transfer Degrees. He stated that these are not only a student priority, but also a priority of the President and Board of Trustees. All applications to the Chancellor's Office should be expedited.

CURRICULUM REVIEW

It was noted that the Mathematics A.S. Degree for Transfer (AS-T) had been approved by the committee. At this time, Acting Chair Lipe called for a motion to review, discuss, and conduct a live vote for the Mathematics A.S. degree. J. Thompson moved, T. Norton seconded, and the motion was carried. A member inquired as to why both degrees were necessary. D. Goldberg, Dean of Mathematics division, responded:

- With the transfer degree, the student will complete CSU Breadth or IGETC requirements.
- Not all students intend to transfer to a CSU with the standard AS degree – they may choose private or out-of-state schools.
- Hopefully the number of Associate Degrees awarded will increase.
- For three years, the Mathematics division will track how many students complete each of the degrees.
- It was noted that only 37 Mathematics degrees have been awarded in the last five years; however, that number is almost double from previous years.

Acting Chair Lipe then called for a motion to approve the Mathematics A.S. degree. The yeas were unanimous, with no nays and no abstentions.

In regards to Sign Language/Interpreter Training 20 – Interpreting Practicum, there were concerns, comments, and discussion on the following:

- Verification of the use of the term *Practicum*

- It was determined that the course originated in 1979
- Supervision is the issue in regards to supervised lab hours
- How does this course differ from other job training courses?
- Is this actual training to become an interpreter?

After discussion, it was decided that the proposal should move forward.

Full Course Review

The following courses were approved in CurricUNET and are ready for final action:

1. Administration of Justice 10ab (AJ-10AB)
2. Child Development 160 (CDEV-160)
3. History 145 (HIST-145)
4. Physical Education 7abcd (PE-7ABCD)
5. Physical Education 14abcd (PE-14ABCD)
6. Physical Education 135abcd (PE-135ABCD)
7. Physical Education 208abcd (PE-208ABCD)
8. Physical Education 217 (PE-217)
9. Physical Education 221abcd (PE-221ABCD)
10. Physical Education 244abcd (PE-244ABCD)
11. Physical Education 245abcd (PE-245ABCD)

The following degrees and certificates were approved in CurricUNET and are ready for final action:

1. Mathematics A.S. Degree
2. Mathematics A.S. Degree for Transfer (AS-T)
3. Kinesiology A.A. Degree for Transfer (AA-T)
4. Physics A.S. Degree for Transfer (AS-T)
5. Recreation leadership Certificate of Accomplishment

Standard Course Review

The following courses were approved in CurricUNET and are ready for final action:

1. Anthropology 4 (ANTH-4)
2. Art 61ab (ART-61AB)
3. Art 73ab (ART-73AB)
4. Astronomy 13abc (ASTR-13ABC)
5. Child Development 169 (CDEV-169)
6. Computer Information Systems 40 (CIS-40)
7. Dance 70abcd (DANC-70ABCD)
8. Dance 72abcd (DANC-72ABCD)
9. Engineering Technology 12 (ETEC-12)
10. Engineering Technology 12A (ETEC-12A)
11. Engineering Technology 12B (ETEC-12B)
12. Engineering Technology 14 (ETEC-14)
13. Engineering Technology 14A (ETEC-14A)
14. Engineering Technology 14B (ETEC-14B)
15. Engineering Technology 16 (ETEC-16)
16. Engineering Technology 16A (ETEC-16A)
17. Engineering Technology 16B (ETEC-16B)

18. Engineering Technology 18 (ETEC-18)
19. Engineering Technology 18A (ETEC-18A)
20. Fashion 28 (FASH-28)
21. Film/Video 52 (FILM-52)
22. French 1 (FREN-1)
23. History 106 (HIST-106)
24. History of Science 11 (HSCI-11)
25. Horticulture 53 (HORT-53)
26. Machine Tool Technology 103abcd (MTT-103ABCD)
27. Manufacturing Technology 75 (MTEC-75)
28. Mathematics 33 (MATH-33)
29. Mathematics 43 (MATH-43)
30. Mathematics 161 (MATH-161)
31. Medical Terminology 1 (MEDT-1)
32. Music 84 (MUSI-84)
33. Nursing 255 (NURS-255)
34. Physical Education 16abc (PE-16ABC)
35. Physical Education 36abc (PE-36ABC)
36. Physical Education 46abc (PE-46ABC)
37. Physical Education 61abc (PE-61ABC)
38. Physical Education 86abc (PE-86ABC)
39. Physical Education 106abc (PE-106ABC)
40. Physical Education 116abc (PE-116ABC)
41. Political Science 8 (POLI-8)
42. Psychology 10 (PSCY-10)
43. Radiologic Technology 106 (RTEC-106)
44. Radiologic Technology 107 (RTEC-107)
45. Recreation 217 (RECR-217)
46. Recreation 307 (RECR-307)
47. Sign Language/Interpreter Training 20 (SLAN-20)

The following courses were not finalized, and were returned for changes per committee recommendations:

1. Automotive Collision Repair/Painting 5abcd (ACRP 5ABCD)
2. Astronomy 12 (ASTR-12)
3. Biology 12 (BIOL-12)
4. Horticulture 46 (HORT-46)
5. Horticulture 54 (HORT-54)
6. Manufacturing Technology 75A (MTEC-75A)
7. Manufacturing Technology 75B (MTEC-75B)
8. Radiologic Technology 233 (RTEC-233)

CURRICULUM ADVISOR REPORT

Course review status

Q. Chapman thanked V. Rayford and E. Martinez for their efforts as part of the Standard Review Committee for this meeting – 37 proposals were reviewed by the team. We are expected to reach our course review goal of minimum 212 courses by the end of the semester.

Transfer Degrees

A total of 19 degrees have been approved at the state level, and El Camino College is progressing on those TMC's currently available with approved curriculum models. We will be sending six TMC's to the Chancellor's Office between now and summer.

CCC Representatives

CCC representatives for the Business and Counseling divisions are still required. The deans have been requested to reply no later than May 31.

Reminder

Worksheets from each division outlining curriculum plans for fall 2012 are due at the next meeting on June 5.

Laurie

Q. Chapman announced to the committee that L. Linka has accepted a full-time, permanent position in the Business division, and thanked her for her service to the committee for the past 2 1/2 years. Laurie has done an awesome job in regards to CCC minutes and CurricUNET troubleshooting. WELL DONE! WE WILL MISS YOU!!

CHAIR'S REPORT

Administrative Procedure 4260

The committee members were reminded to review the content and offer comments and recommendations for AP 4260.

Course Repetition Procedure (Administrative Procedure 4225)

AP 4225 begins: "Students may retake a non-repeatable course in which they have one unsuccessful attempt only once without college intervention. An unsuccessful attempt occurs when a student receives a Withdrawal ("W") or a substandard grade (D, F, NP or NC). Students may retake a non-repeatable course in which they have two unsuccessful attempts only after completing college intervention. Repeatable courses may be repeated per the education code and the district policy." F. Arce announced that a final draft of this procedure is available from C. Constantino. He also stated that the procedure will be revised again this summer.

Feedback

Acting Chair Lipe would appreciate feedback on his efforts in conducting CCC meetings, and asked members to advise him if there is anything they would like him to address at the final meeting on June 5.

ANNOUNCEMENTS

Acting Chair Lipe informed the committee that there is still one slot available to attend the Curriculum Institute in July. This is an excellent training opportunity, and interested parties should advise as soon as possible if they wish to attend.

ADJOURNMENT

Acting Chair Lipe called for a motion to adjourn the meeting. V. Rayford moved, J. Thompson seconded, and the motion was carried. The meeting was adjourned at 3:25 p.m.