

**EL CAMINO COLLEGE  
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE  
JUNE 4, 2013**

Present: F. Arce, B. Carey, E. French-Preston, L. Houske, S. Kushigemachi, M. Lipe,  
E. Martinez, V. Nemie, S. Rodriguez, J. Simon, J. Sims

Absent: W. Brownlee, B. Flameno, D. Juarez, D. Pahl,

Ex-Officio Members Present: Q. Chapman, R. Klier, L. Suekawa

Ex-Officio Members Absent: M. Hall, S. Montague-Jackson, J. Romero-Reyes

Guests: A. Cornelio , L. Kjeseth, P. Sorunke

**CALL TO ORDER**

Chair Simon called the College Curriculum Committee (CCC) meeting to order at 2:40 p.m.

**VICE PRESIDENT'S REPORT**

F. Arce presented Chair Simon with a plaque on behalf of the College Curriculum Committee (CCC) and thanked the Chair for her past two years of service supporting the CCC. F. Arce highlighted Chair Simon's seamless transition, composure, and professionalism during her incumbency. Chair Simon's term on the CCC ends at the close of the spring semester and Chair-Elect M. Lipe will assume the responsibilities effective fall 2013.

**APPROVAL OF MINUTES**

The minutes from the May 14<sup>th</sup> meeting were sent via email and approved by the committee.

**CURRICULUM REVIEW**

Chair Simon asked each committee member to provide a brief review of their division curriculum plans for fall 2013.

**Behavioral and Social Sciences \ L. Houske**

The Behavioral and Social Sciences Division are scheduled to conduct 12 course reviews. They also have two transfer degrees planned for fall.

**Business \ D. Pahl**

The Business Division plans to conduct nine course reviews, evaluate the five certificates of achievement programs in Office Administration, and assess the transfer degree in Business Administration for C-ID compliance.

**Counseling Compton Center \ E. French-Preston**

E. French-Preston will coordinate curriculum plans with Compton faculty who attend division and departmental meetings at ECC Torrance campus. A request was made for Chair-Elect M. Lipe to provide training workshops on CurricUNET for faculty at the Compton campus.

**Health Sciences and Athletics \ M. Lipe**

The Health Sciences and Athletics Division submitted their curriculum plans for the 2013-2014 year. The fall 2013 plans will focus on revisions to Sign Language/Interpreter Training courses, associate degrees and certificates, approximately eight to nine courses with course number changes, and a review of the C-ID courses for the transfer degree in Kinesiology. In addition, the division plans to inactivate six to seven nursing courses in fall 2013. The division has submitted a new course proposal in Contemporary Health 5 (Contemporary Women's Health) to compliment Contemporary Health 1 (Personal and Community Health Issues). The repeatability issue concerning adaptive physical education courses will be revisited, as well as discussion on combining cross-country courses for men and women, such as track and field.

**Humanities \ S. Kushigemachi**

The Humanities Division has 30 courses to review for C-ID compliance.

**Industry and Technology / V. Nemie**

The Industry and Technology Division has started course reviews for fall 2013. The division is planning to propose 20 new courses and inactivate 14 courses for a total of 34 content reviews. In addition, the welding program and six associate degrees and certificates are slated for review including Cooperative Career Education and Independent Study courses.

**Mathematical Sciences / J. Sims**

The Mathematical Sciences Division is in the process of formalizing their accelerated courses including the tracking of student success rates in these courses. The division also plans to offer several new classes and review five to six courses, as well as discuss the possibility of offering Math 12 (Basic Arithmetic Skills) as a non-credit course.

**Natural Science / B. Carey**

The Natural Science Division plans to conduct between seven-to-nine course reviews and submit Transfer Model Curriculum for Geography.

**SUMMARY**

**Standard Review/Consent Agenda Proposals**

The following courses were approved in CurricUNET and are ready for final action:

1. Business 22 (BUS 22)
2. Business 25 (BUS 25)
3. Computer Information Systems 30 (CIS 30)
4. Computer Science 1 (CSCI 1)
5. Photography 1 (PHOT 1)

**CHAIR'S REPORT**

Chair Simon presented certificates of appreciation to departing committee members for their outstanding contribution and exemplary service on the College Curriculum Committee. B. Carey served on the committee for two years, E. Martinez served eight years and S. Rodriguez thanked Dr. Arce for her three-year appointment on the committee. Chair-Elect M. Lipe expressed his appreciation for the leadership at El Camino College for making students their priority.

Chair Simon encouraged the committee to take on leadership positions at El Camino College because the college needs leaders with critical mass of expertise. Chair Simon thanked the committee for their invaluable and timely feedback, expressed gratitude to Q. Chapman, and thanked F. Arce for his support, particularly during her first year as Chair. It was announced there are plans to elect a Chair Pro Tem at the beginning of the fall semester.

**ANNOUNCEMENTS**

Dr. Arce announced that Bob Klier, Associate Dean of Academic Affairs, will be the deans council representative on the CCC.

E. Martinez introduced A. Cornelio, Learning Resources Unit Librarian, as the new CCC representative for their unit. E. Martinez is retiring at the end of the spring semester and shared how wonderful it has been serving on the committee.

L. Kjeseth was present to help Chair Simon pass the torch to M. Lipe. In keeping with a tradition started by past chair L. Kjeseth, M. Lipe was crowned with the great chair's hat.

Q. Chapman invited the committee to stay for refreshments in honor of Chair Simon's service to the committee.

**ADJOURNMENT**

Chair Simon called for a motion to adjourn the meeting. E. French-Preston moved, B. Carey seconded, and the motion was carried. The meeting was adjourned at 3:15 p.m.

**EL CAMINO COLLEGE**

**COLLEGE CURRICULUM COMMITTEE**

**June 4, 2013**

**Approved Curriculum Changes for 2014-2015**

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**BUSINESS**

**COURSE REVIEW; DISTANCE EDUCATION VERSION UPDATE**

1. Business 22 – Human Relations in Business
2. Business 25 – Introduction to Business
3. Computer Information Systems 30 – Introduction to Electronic Commerce

**FINE ARTS**

**COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION**

1. Photography 1 – Basic Photography

*Current Status/Proposed Changes*

This is a course in black and white still photography with an emphasis on the use of the 4 x 5 view camera, photographic equipment and film/analog and digital materials; photographic chemistry and mathematics, optics and physics of light; composition, studio lighting and creative expression. Laboratory techniques, including film processing and printmaking, film/analog printmaking and digital printing, are an integral part of this course.

*Recommendation*

This is a course in black and white still photography with an emphasis on the use of the 4 x 5 view camera, photographic equipment and film/analog and digital materials; photographic chemistry and mathematics, optics and physics of light; composition, studio lighting and creative expression. Laboratory techniques, including film processing and printmaking, film/analog printmaking and digital printing, are an integral part of this course.

## MATHEMATICAL SCIENCES

### **COURSE REVIEW; CHANGE IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)**

1. Computer Science 1 – Problem Solving and Program Design Using C++

*Current Status/Proposed Changes*

Prerequisite: Mathematics 170 with a minimum grade of C or equivalent skill

*Recommendation*

Prerequisite: Mathematics 170 with a minimum grade of C or equivalent skill