

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
August 25, 2015

CALL TO ORDER

Meeting called to order at 2:35 p.m. by Chair Carr.

Members:

Present: W. Brownlee, T. Bui, A. Carr, A. Cornelio, E. French-Preston, A. Hockman,
L. Houske, K. Iino, V. Nemie, D. Pahl, S. Rodriguez, A. Sharp, J. Shankweiler

Absent: S. Bartiromo, S. Bosfield

Ex-Officio Members:

Present: Q. Chapman, A. Flores-Linares, A. Osanyinpeju, L. Suekawa, K. Whitney

Absent: M. Lipe, L. Young

Guests: C. Brewer-Smith, S. Murray, J. Sims, P. Sorunke

VICE PRESIDENT'S REPORT

Vice President Academic Affairs – Dr. Shankweiler – No report

APPROVAL OF MINUTES

It was moved by W. Brownlee, seconded by V. Nemie, that the minutes of the College Curriculum Committee meeting of April 28, 2015, be approved. Motion carried.

The committee approved the minutes of the College Curriculum Committee meeting of April 14, 2015, during the summer.

CURRICULUM REVIEW

Standard Review/Consent Agenda Proposals

The committee reviewed the following courses, which are ready for final action:

1. Chemistry 21A (CHEM 21A)
2. Cosmetology 11 (COS 11)
3. Engineering Technology 10 (ETEC 10)
4. Engineering Technology 10A (ETEC 10A)
5. Engineering Technology 10B (ETEC 10B)
6. Film/Video 113 (FILM 113)
7. Welding 1 (WELD 1)

The committee reviewed the following course inactivations, which and are ready for final action:

1. Business 50 (BUS 50)
2. Computer Aided Design/Drafting 50 (CADD 50)
3. Computer Information Systems 50 (CIS 50)

4. Cosmetology 50 (COSM 50)
5. Fashion 50 (FASH 50)
6. Fire and Emergency Technology 142abcd (FTEC 142abcd)
7. Law 50 (LAW 50)
8. Philosophy 11 (PHIL 11)
9. Physical Science 50 (PSCI 50)
10. Real Estate 50 (RE 50)
11. Welding 50 (WELD 50)

CURRICULUM DISCUSSION

Standard Review/Consent Agenda Proposals

It was moved by L. Houske, seconded by D. Pahl, that the committee approve the standard review/consent agenda proposals. Motion carried.

Curriculum Advisor Q. Chapman discussed the full review and standard review criteria for curriculum proposals.

IN-SERVICE TRAINING

Curriculum Advisor Q. Chapman gave an overview of the College Curriculum Committee Review Process in CurricUNET.

Chair Carr gave an overview of the Division Curriculum Committee Technical Review Process and College Curriculum Committee Representative Role.

CHAIR'S REPORT

Chair Carr made a request for volunteers to support the fall 2015 Standard Technical Review Subcommittee. The following assignments were made:

September 10	T. Bui
October 1	D. Pahl
October 15	V. Nemie
October 29	E. French-Preston
November 12	L. Houske

CURRICULUM ADVISOR REPORT

Over the summer break, Curriculum Advisor Q. Chapman met with M. Lipe to discuss Cooperative Work Education Experience (CWEE) course review. Specific sections of the course outline of record are being updated for compliance purposes and to meet local standards. For example, all CWEE outlines need a Student Learning Outcome (SLO) statement, representative assessment methods for course objectives, and updates to major topics to meet "To be Arranged" (TBA) guidelines. The plan is for the CCC to review updated CWEE courses this semester.

Q. Chapman also discussed the Fall 2015 CCC Timeline. For the upcoming September meetings, the priority should be six-year and two-year course review compliance. Any general education

articulation concerns can be discussed with Articulation Officer, Lori Suekawa. We will continue to work on AA-T/AS-T degrees as they come through the statewide system. As outlined in the timeline, each division is given priority review at two different times during the semester. No first time proposals will be accepted the last meeting of the semester – Tuesday, December 1.

The committee was cautioned about submitting new proposals for approval at the end of the fall semester. New proposals require time for CCC review, board approval, and Chancellor's Office approval. The college cannot offer new curriculum without Chancellor's Office approval. The Curriculum Advisor cannot guarantee new course approvals in time for official college publications. At the end of the fall semester, Chancellor's Office approval could take approximately 30 to 90 days. Faculty are encouraged to submit new course proposals in CurrciUNET now to ensure enough time for approval.

ADJOURNMENT

Chair Carr called a motion to adjourn the meeting. W. Brownlee moved, K. Iino seconded, and the motion carried. The meeting adjourned at 3:45 p.m.

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August 25, 2015
Approved Curriculum Changes for 2016-2017

BEHAVIORAL AND SOCIAL SCIENCES

INACTIVATE COURSE

1. Philosophy 11 – History of Modern and Contemporary Philosophy

BUSINESS

INACTIVATE COURSES

1. Business 50 – Special Topics in Business
2. Computer Information Systems 50 – Special Topics in Computer Science
3. Law 50 – Special Topics in Law
4. Real Estate 50 – Special Topics in Real Estate

FINE ARTS

CTE TWO-YEAR COURSE REVIEW

1. Film/Video 113 – Screenplay Analysis

INDUSTRY AND TECHNOLOGY

CTE TWO-YEAR COURSE REVIEW

1. Cosmetology 11 – Introduction to Cosmetology II
2. Engineering Technology 10 – Principles of Engineering Technology
3. Engineering Technology 10A – Principles of Engineering Technology I
4. Engineering Technology 10B – Principles of Engineering Technology II
5. Welding 1 – Introduction to Welding Process

INACTIVATE COURSES

1. Computer Aided Design/Drafting 50 – Special Topics in Computer Aided Design/Drafting
2. Cosmetology 50 – Special Topics in Cosmetology
3. Fashion 50 – Special Topics in Fashion
4. Fire and Emergency Technology 142abcd – Basic Emergency Medical Technician Recertification
5. Welding 50 – Special Topics in Welding

NATURAL SCIENCES

COURSE REVIEW

1. Chemistry 21A – Survey of General and Organic Chemistry

INACTIVATE COURSE

1. Physical Science 50 – Special Topics in Physical Science