

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
SEPTEMBER 14, 2010

Present: F. Arce, J. Davidson, Essie French-Preston, S. Gates, A. Himsel, L. Kjeseth, M. Lipe, E. Martinez, V. Lloyd, V. Nemie, T. Norton, V. Rayford, S. Rodriguez, J. Sims, J. Thompson

Ex-Officio Members Present: Q. Chapman, M. Hall, L. Suekawa

Ex-Officio Members Absent: R. Brown, R. Smith, J. Young

Also Present: C. Lee, L. Linka, R. Mearu, J. Meredith, R. Natividad

CALL TO ORDER

- Chair Kjeseth called the College Curriculum Committee (CCC) meeting to order at 2:35 p.m. and extended a warm welcome to all present.

CHAIR'S REPORT

- Chair Kjeseth asked everyone in attendance to introduce themselves, and state their position and longevity with the College Curriculum Committee.
- Chair Kjeseth defined the responsibilities and focus of the Standard Review Subcommittee, and requested that voting members volunteer for one of the Fall meetings. A sign-up sheet was passed around. The schedule is as follows:

Mark Lipe, Vincent Lloyd – Fall 2010 #2, September 16

Amy Himsel, Jason Davidson – Fall 2010 #3, September 30

Vivian Nemie, Jackie Sims – Fall 2010 #4, October 14

Suzanne Gates, Mark Lipe – Fall 2010 #5, October 28

Jacquie Thompson, Valencia Rayford – Fall 2010 #6, November 11

CURRICULUM REVIEW

Health Science and Athletics Proposals

- R. Natividad, Dean of Health Sciences and Athletics, presented proposals for major revision and certificate revision, and indicated that this was a follow-up to the ten new Respiratory Care courses that were added and approved in the Spring. Chair Kjeseth requested the committee to peruse the proposals, and asked for any questions or comments. R. Natividad fielded a question regarding the route to the completion of the program, and explained to the committee that establishing a multi-level degree and certificate program does not provide the students with enough skills to obtain a job. There was also discussion regarding whether students could take Anatomy 30 or Anatomy 32. Faculty member R. Mearu advised the committee that the physiology component is needed. The question was raised that Anatomy and Physiology 34A and 34B could also be an option. The committee determined that adding an additional four units to the program was unnecessary.
- Chair Kjeseth called for a motion to approve the major and certificate revisions. M. Lipe moved, E. French-Preston seconded, and the motion was carried.

VICE PRESIDENT'S REPORT

- As Chair Kjeseth forgot to ask for the VPAA Report and F. Arce was unable to remain for the entire meeting, Chair Kjeseth apologized for his oversight and spoke humbly on F. Arce's behalf, welcoming everyone to the first meeting of the College Curriculum Committee.

STAND-ALONE COURSE APPROVAL

- Chair Kjeseth distributed handouts for a presentation, and conducted a formal training session for Local Approval of Stand-Alone Credit Courses. He encouraged everyone to ask questions, in order to dispel any confusion. A sign-in sheet was passed around for attendance.

ADJOURNMENT

- Chair Kjeseth called for a motion to adjourn the meeting. A. Himsel moved, T. Norton seconded, and the motion was carried. The meeting was adjourned at 3:50 p.m.