EL CAMINO COLLEGE
MNUTES OF THE COLLEGE CURRICULUM COMMITTEE
OCTOBER 14, 2008

Present: F. Arce, A. Himsel, L. Kjeseth, M. Lipe, V. Lloyd, E. Martinez, C. Mosqueda, V. Rapp,
   C. Somin, J. Young

Absent: J. Davidson, R. Hughes, S. Panski, J. Thompson

Ex-Officio Members Present: Q. Chapman, D. Charles, M. Hall, M. Odanaka, L. Suekawa

Ex-Officio Members Absent: C. Brinkman, J. Harmon, R. Smith

Also Present: E. Berman, R. Elton-Collett, C. Fitzsimons, B. Jaffe, N. Lee, M. Morimoto,
   S. Rodriguez, D. Valladares

CALL TO ORDER
Chair Young called the College Curriculum Committee (CCC) meeting to order at 2:30 p.m.

APPROVAL OF MINUTES
The minutes from the September 23, 2008 meeting were approved via email.

CHAIR'S REPORT
- The A.S. Degree Taskforce reconvened to discuss issues related to the degree requirements. The degree requirements became effective fall 2006 and the taskforce is to determine if students are being adversely affected by the revised requirements. Chair Young will keep the Committee updated.
- The Academic Senate approved revisions to the CCC Bylaws.
- The CCC Bylaws appear in the recently updated Curriculum Handbook.
- The goal is to have most of the information in the Curriculum Handbook on the CCC website.

VICE PRESIDENT – ACADEMIC AFFAIRS REPORT
- F. Arce reported that since the committee now includes four representatives from the Compton Center, he is looking into the possibility of using videoconferencing to broadcast CCC meetings on both campuses.
- The meetings would be two-way interactive.
- Committee members from the Compton Center could then be involved in our meetings and remain at their campus.
- F. Arce is consulting with Howard Story on this process.

CURRICULUM REVIEW
Industry and Technology Proposals
- Dean S. Rodriguez presented a proposal for course revision, Computer Aided Design/Drafting 28abcd.
- She distributed an errata sheet and introduced faculty member, Dan Valladares to the Committee.
- S. Rodriguez discussed each section where changes were made on the course outline of record.
- S. Rodriguez and D. Valladares accepted recommendations from the Committee on the major topics (section III).
- There were no further questions regarding the proposal.
- Chair Young asked for a motion to approve Computer Aided Design/Drafting 28abcd. L. Kjeseth moved, A. Himsel seconded, and the motion carried.
- Chair Young then asked for a motion to approve the conditions of enrollment. L. Kjeseth moved, C. Somin seconded, and the motion carried.

Humanities Proposals
- C. Fitzsimons took the podium to present fifteen courses for course revision and IGETC.
- Faculty members in the foreign language department were advised to develop more detailed major topics, and focus on integrated course outlines of record.
- Chair Young explained that the courses will be reviewed again by the Committee in spring 2009.
- C. Fitzsimons distributed an errata sheet and introduced faculty members, Takiko Morimoto and Evelyn Berman.
- She began to discuss course revisions:
  1. French 2: sections IV and V.B.1. of the course outline
  2. French 3: section IV of the course outline
  3. French 4: sections V.A. and V.B.1. of the course outline
  4. French 5: sections II, V.A. and V.B.2. of the course outline
  5. French 6: section V of the course outline
  6. German 2: changes were made to section IV of the course outline. There was a brief discussion among the Committee regarding the catalog description. No revisions were made.
  7. Italian 2: sections IV, V.B.1., and V.B.2. of the course outline
  8. Japanese 2: sections II, III, IV, V.B.1., V.B.2., and VI.A. of the course outline.
  9. Japanese 3: section IV.A. of the course outline
  10. Japanese 4: section IV.A. of the course outline
  11. Spanish 2: section IV of the course outline
  12. Spanish 3: no changes were made
  13. Spanish 4: revisions were made to sections V.A. and V.B.1. of the course outline. C. Fitzsimons fielded a question from the Committee regarding the textbook.
  14. Spanish 5: section V of the course outline. C. Fitzsimons fielded another question from the Committee about the textbook for this course.
  15. Spanish 6: section V of the course outline
- C. Fitzsimons concluded her presentation.

- Chair Young then called for a motion to approve the Humanities proposals. C. Somin moved, V. Rapp seconded, and the motion carried.
- Chair Young asked for a motion to approve the conditions of enrollment for the Humanities courses. C. Somin moved, V. Rapp seconded, and the motion carried.

TODAYS CCC PACKET
El Camino College Handbook
- Chair Young directed the Committee's attention to the handouts for the meeting.
- She instructed the Committee to replace the entire contents of their handbook with updated materials handed out today.
- Chair Young acknowledged A. Collette and Q. Chapman for working with her over the summer to complete the handbook.

Course Review
- Course Review Status documents were also in today's packet.
- Each CCC Representative received a complete list of active courses for their division, which also detailed the last date the course was reviewed by the CCC.
- A summary sheet of courses not reviewed in ten to thirteen years accompanied the course review documents.
- Chair Young advised the Committee to pay close attention to the course review status sheets when they are selecting courses for revision.

General Studies Major
- Today's packet included the general studies major for discussion.
- Chair Young explained the revision process and status of getting the degree approved at the System Office level.
- Chair Young commended L. Suekawa for her hard work and research.
- CCC Representatives were encouraged to inform faculty in their divisions of the revised degree.
- The Committee expressed concerns about students who would be granted the degree versus students seeking transfer.
- The General Studies Degree is the most commonly granted degree at El Camino College.
- The Committee discussed recommendations for bring the revisions for the degree to a conclusion.
- Chair Young reiterated that the Committee should be prepared to approve the degree by the end of this fall semester.
- The revised general studies degree will appear in the 2009-2010 college catalog if it is approved by the System Office.
- The Committee discussed options for rephrasing the area of emphasis description. Terms such as "basic" and "lifelong learning" were considered, and the discussion concluded.

Chair Young asked then for a motion to adjourn the meeting C. Somin moved, V. Rapp seconded, and the motion carried. The meeting was adjourned at 4:18 p.m.

EL CAMINO COLLEGE
COLLEGE CURRICULUM COMMITTEE

Proposed Curriculum Changes
October 14, 2008

HUMANITIES DIVISION

COURSE REVIEW; CHANGE IN INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)

1. French 2 – Elementary French II
   Current Status/Proposed Change
   ~~Not approved for IGETC General Education Requirement~~ IGETC General Education, Area 3: Arts and Humanities, B. Humanities

   Recommendation:
   IGETC General Education, Area 3: Arts and Humanities, B. Humanities

2. French 3 – Intermediate French I
   Current Status/Proposed Change
   ~~Not approved for IGETC General Education Requirement~~ IGETC General Education, Area 3: Arts and Humanities, B. Humanities

   Recommendation:
   IGETC General Education, Area 3: Arts and Humanities, B. Humanities

3. French 4 – Intermediate French II
   Current Status/Proposed Change
   ~~Not approved for IGETC General Education Requirement~~ IGETC General Education, Area 3: Arts and Humanities, B. Humanities

   Recommendation:
   IGETC General Education, Area 3: Arts and Humanities, B. Humanities

4. French 5 – Advanced French I
   Current Status/Proposed Change
   ~~Not approved for IGETC General Education Requirement~~ IGETC General Education, Area 3: Arts and Humanities, B. Humanities

   Recommendation:
   IGETC General Education, Area 3: Arts and Humanities, B. Humanities

5. French 6 – Advanced French II
    Current Status/Proposed Change
    ~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>
    Recommendation:
    IGETC General Education, Area 3: Arts and Humanities, B. Humanities

6. German 2 – Elementary German II
    Current Status/Proposed Change
    ~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>

    Recommendation:
    IGETC General Education, Area 3: Arts and Humanities, B. Humanities

7. Italian 2 – Elementary Italian II
    Current Status/Proposed Change
    ~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>

    Recommendation:
    IGETC General Education, Area 3: Arts and Humanities, B. Humanities

8. Japanese 2 – Elementary Japanese II
    Current Status/Proposed Change
    ~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>

    Recommendation:
    IGETC General Education, Area 3: Arts and Humanities, B. Humanities

9. Japanese 3 – Intermediate Japanese I
    Current Status/Proposed Change
    ~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>

    Recommendation:
    IGETC General Education, Area 3: Arts and Humanities, B. Humanities

10. Japanese 4 – Intermediate Japanese II
    Current Status/Proposed Change
    ~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>

    Recommendation:
    IGETC General Education, Area 3: Arts and Humanities, B. Humanities

11. Spanish 2 – Elementary Spanish II
Current Status/Proposed Change
~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>

Recommendation:
IGETC General Education, Area 3: Arts and Humanities, B. Humanities

12. Spanish 3 – Intermediate Spanish I
Current Status/Proposed Change
~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>

Recommendation:
IGETC General Education, Area 3: Arts and Humanities, B. Humanities

13. Spanish 4 – Intermediate Spanish II
Current Status/Proposed Change
~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>

Recommendation:
IGETC General Education, Area 3: Arts and Humanities, B. Humanities

14. Spanish 5 – Advanced Spanish I
Current Status/Proposed Change
~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>

Recommendation:
IGETC General Education, Area 3: Arts and Humanities, B. Humanities

15. Spanish 6 – Advanced Spanish II
Current Status/Proposed Change
~~Not approved for IGETC General Education Requirement~~ <u>IGETC General Education, Area 3: Arts and Humanities, B. Humanities</u>

Recommendation:
IGETC General Education, Area 3: Arts and Humanities, B. Humanities

INDUSTRY AND TECHNOLOGY DIVISION

COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE, CATALOG DESCRIPTION

Current Status/Proposed Change
1. Computer Aided Design/Drafting 28abcd – ~~Design, Analysis, and Management of~~ Advanced Parametric Solid Modeling and Assemblies ~~with Autodesk Software~~
In this course, students will ~~utilize Autodesk software to design, analyze,~~ dimension orthographic two-dimensional (2-D) drawings with detail, auxiliary, and ~~manage assembly projects. Use of software to manipulate surfaces, apply functional dimensions and tolerances, and set relative motion between components in complex assemblies is covered in depth. Engineering presentation, presentation~~ section views.~~, and presentation animation are also covered.~~ Also exploded animated assemblies (kinematics) will be created in this class using Inventor Pro software, an Autodesk product.

Recommendation:
Computer Aided Design/Drafting 28abcd –Advanced Parametric Solid Modeling and Assemblies
In this course, students will dimension orthographic two-dimensional (2-D) drawings with detail, auxiliary, and section views. Also exploded animated assemblies (kinematics) will be created in this class using Inventor Pro software, an Autodesk product.