

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
October 14, 2014

CALL TO ORDER

Meeting called to order at 2:35 p.m. by Chair Lipe. Quorum was established.

Members:

Present: F. Arce, S. Bosfield, W. Brownlee, T. Bui, A. Carr, A. Cornelio, B. Flamenno,
E. French-Preston, A. Hockman, L. Houske, R. Klier, M. Lipe, V. Nemie, D. Pahl

Absent: S. Bartiromo

Ex-Officio Members:

Present: Q. Chapman, K. Nakao, L. Suekawa

Absent: M. Hall, W. Morris

Guests: D. Berney, D. Hayden, S. Rodriguez, J. Shankweiler, P. Sorunke

VICE PRESIDENT'S REPORT

F. Arce provided the committee with the results of the Accreditation Team Visit held on October 6-9, 2014. The College did very well and there were no recommendations or any needs for improvement. The college received a commendation on curriculum and student learning outcomes.

APPROVAL OF MINUTES

The minutes from the September 23 meeting were sent via email and approved by the committee.

CURRICULUM REVIEW

A. Full Program Review

The following certificate was reviewed and is ready for final action:

1. Jewelry Design and Fabrication Certificate of Achievement

B. Full Course Review

The following courses were reviewed and are ready for final action:

1. Computer Information Systems 13 (CIS 13)
2. Dance 220A (DANC 220A)
3. Oceanography 10 (OCEA 10)

C. Standard Review/Consent Agenda

The following courses were reviewed and are ready for final action:

1. Art 130 (ART 130)
2. Art 132 (ART 132)
3. Art 133 (ART 133)
4. Dance 120A (DANC 120A)
5. Dance 120B (DANC 120B)
6. Dance 130A (DANC 130A)

7. Dance 130B (DANC 130B)
8. Electronics and Computer Hardware Technology 130 (ECHT 130)
9. Electronics and Computer Hardware Technology 191 (ECHT 191)
10. English 15A (ENGL 15A)
11. English 15B (ENGL 15B)
12. English 36 (ENGL 36)
13. Fire and Emergency Technology 137 (FTEC 137)
14. Mathematics 170 (MATH 170)
15. Mathematics 180 (MATH 180)
16. Psychology 2 (PSYC 2)

CURRICULUM DISCUSSION

A. Full Program Review Proposal

Fine Arts Division

Jewelry Design and Fabrication Certificate of Achievement

Motion: Moved by E. French-Preston, and seconded by V. Nemie to approve changes in certificate requirements and units for Jewelry Design and Fabrication

Vote: Motion carried unanimously

B. Full Course Review Proposals

Business Division

The committee made the following recommendations to the course outline of record:

Computer Information Systems 13

1. Edit section III *Outline of Subject Matter*: Provide subtopics for topic numbers III, IV, and VIII.
2. Edit section II *Course Student Learning Objectives*:
 - a. Change wording in item #1 to read “Explain the development and use of information systems in business.”
 - b. Change wording in item #2 to read “Summarize the impact of the expanding scope of digital technology including.....”

Motion: Moved by D. Pahl, and seconded by A. Carr to approve course proposal including conditions of enrollment changes and committee recommendations for Computer Information Systems 13.

Vote: Motion carried unanimously

Fine Arts Division

Dance 220A – Intermediate Ballet A

Motion: Moved by W. Brownlee, and seconded by A. Carr to approve proposed changes for Dance 220A.

Vote: Motion carried unanimously

Natural Sciences Division

Oceanography 10 – Introduction to Oceanography

Motion: Moved by L. Houske, and seconded by W. Brownlee to approve course proposal including conditions of enrollment changes for Oceanography 10

Vote: Motion carried unanimously

C. Standard Review/Consent Agenda Proposals

Industry and Technology Division

Fire and Emergency Technology (FTEC) Courses

1. The committee returned FTEC 134 to the course proposer for major changes.
2. The committee tabled FTEC 130, 131, 132, 133, 135, 136, 138, and 139.

Motion: Moved by A. Hockman, and seconded by E. French-Preston to approve the sixteen standard review proposals including conditions of enrollment changes

Vote: Motion carried unanimously

CHAIR'S REPORT

- Chair Lipe was very impressed with the number of College Curriculum Committee (CCC) members who were in attendance to answer questions at the Accreditation Team Meeting on October 7.
- The next full review proposals will consist of three new honors courses proposed by the Humanities Department.

ADVISORY REPORT

- Q. Chapman emphasized the importance of meeting the due dates outlined in the curriculum review timeline.
- Curriculum review proposals must be completed and approved by the Division Curriculum Committee (DCC) by Friday, October 31. Priority consideration will be given to curriculum proposals submitted by the Industry and Technology, Business, Fine Arts, and Mathematical Sciences divisions.
- October 31 is the final submission deadline for the semester. The final meeting is a clean-up meeting to review and/or approve pending proposals submitted during fall semester. The committee will vote on several new courses during the month of October.

CCC CHAIR ELECTION

A. Carr was nominated to be the next CCC Chair. The CCC voting members returned election ballots to Q. Chapman. The Chair Elect is a one year position ending spring 2015 and the term for CCC Chair is two years. The new term begins fall 2015. Chair Lipe thanked the Election Committee for their time spent preparing for the election.

ADJOURNMENT

Chair Lipe called a motion to adjourn the meeting. W. Brownlee moved, D. Pahl seconded, and the motion carried. The meeting adjourned at 3:30 p.m.

**EL CAMINO COLLEGE
COLLEGE CURRICULUM COMMITTEE
October 14, 2014
Approved Curriculum Changes for 2015-2016**

BEHAVIORAL AND SOCIAL SCIENCES

COURSE REVIEW; DISTANCE EDUCATION UPDATE

1. Psychology 2 – Psychology for Effective Living

BUSINESS

**COURSE REVIEW; DISTANCE EDUCATION UPDATE, CHANGES IN
CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation,
or Enrollment Limitation)**

1. Computer Information Systems 13 – Computer Information Systems
Current Status/Proposed Changes
Prerequisite: eligibility for English 84 ~~and Business 15 or Mathematics 23~~
~~with a minimum grade of C or qualification by testing (El Camino College~~
~~Mathematics Placement Test) and assessment~~

Recommended Preparation: Mathematics 23 or Business 15

Recommendation

Prerequisite: eligibility for English 84

Recommended Preparation: Mathematics 23 or Business 15

FINE ARTS

CTE TWO-YEAR COURSE REVIEW

1. Art 130 – Two-Dimensional Design I

**COURSE REVIEW; CHANGES IN CONDITIONS OF ENROLLMENT
(Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)**

1. Art 132 – Advertising Design I

Current Status/Proposed Changes

~~Prerequisite: Art 131 or Art 141 with a minimum grade of C~~

Recommended Preparation: Art 131 or Art 141

Recommendation

Recommended Preparation: Art 131 or Art 141

COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE

Current Status/Proposed Changes

1. Dance 130A – Beginning Modern Dance Technique I A

Recommendation

Dance 130A – Beginning Modern Dance A

**COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE, CATALOG
DESCRIPTION**

Current Status/Proposed Changes

1. Dance 130B – Beginning Modern Dance Technique I B

This course is the second in a sequence of ~~two~~ four levels of modern dance-I. This course focuses on the continued development of dance skills through modern dance movement, emphasizing combinations on the floor and standing or traveling through space. Technique skills are reinforced through creative expression of more complex movement. Attendance is required at dance events sponsored by the Center for the Arts.

Note: This course is required of all dance majors.

Note: Letter grade or pass/no pass option.

Recommendation

Dance 130B – Beginning Modern Dance B

This course is the second in a sequence of four levels of modern dance. This course focuses on the continued development of dance skills through modern dance movement, emphasizing combinations on the floor and standing or traveling through space. Technique skills are reinforced through creative expression of more complex movement. Attendance is required at dance events sponsored by the Center for the Arts.

Note: This course is required of all dance majors.

Note: Letter grade or pass/no pass option.

CTE TWO-YEAR COURSE REVIEW; CHANGES IN CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Art 133 – Graphic Design

Current Status/Proposed Changes

~~Prerequisite: Art 131 or Art 141 with a minimum grade of C in prerequisite or equivalent~~

Recommended Preparation: Art 131 or Art 141

This course is an introduction to the concepts and processes of graphic design. Emphasis is placed on the ~~study of graphic design, students' work with computers in~~ application of raster, vector graphics, and page layout software, as well as ~~with~~ traditional art and design media. Problem-solving skills and the creative design process are emphasized through digital imaging, typography, identity design and page layout.

Recommendation

Recommended Preparation: Art 131 or Art 141

This course is an introduction to the concepts and processes of graphic design. Emphasis is placed on the application of raster, vector graphics, and page layout software, as well as traditional art and design media. Problem-solving skills and the creative design process are emphasized through digital imaging, typography, identity design and page layout.

COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

Current Status/Proposed Changes

1. Dance 120A – Beginning Ballet I A
Recommended Preparation: Dance 110 ~~or equivalent~~

Recommendation

Dance 120A – Beginning Ballet A

Recommended Preparation: Dance 110

Current Status/Proposed Changes

2. Dance 120B – Beginning Ballet Technique I B
Prerequisite: Dance 120A with a minimum grade of C

Recommendation

Dance 120B – Beginning Ballet B

Prerequisite: Dance 120A with a minimum grade of C

Current Status/Proposed Changes

3. Dance 220A – Intermediate Ballet II A
Prerequisite: ~~One semester of~~ Dance ~~120A~~ 120B with a minimum grade of C or equivalent

Recommendation

Dance 220A – Intermediate Ballet A

Prerequisite: Dance 120B with a minimum grade of C or equivalent

CHANGE IN CERTIFICATE; COURSE REQUIREMENTS, UNITS

1. Jewelry Design and Fabrication Certificate of Achievement

Current Status/Proposed Changes

A Certificate of Achievement will be granted upon completion of ~~the courses listed below~~ all program requirements. At least 50% of the units for the certificate must be completed at El Camino College.

Certificate Requirements		Units
ART 101	Art and Visual Culture in Modern Life	3
ART 110	Drawing Fundamentals I	3
ART 130	Two Dimensional Design I	3
ART 173	Introduction to Jewelry and Metalsmithing	3
ART 274	Jewelry Fabrication	3
ART 275	Jewelry Casting	3
BUS 24	Introduction to Small Business Entrepreneurship	3

9 units from:

<u>ART 101</u>	<u>Art and Visual Culture in Modern Life</u>	<u>3</u>
<u>ART 110</u>	<u>Drawing Fundamentals I</u>	<u>3</u>
<u>ART 130</u>	<u>Two-Dimensional Design I</u>	<u>3</u>
<u>ART 141</u>	<u>Digital Art</u>	<u>3</u>
<u>ART 160</u>	<u>Three-Dimensional Design</u>	<u>3</u>
<u>BUS 24</u>	<u>Small Business Entrepreneurship</u>	<u>3</u>

Total Units: ~~21~~18

Recommendation

A Certificate of Achievement will be granted upon completion of all program requirements. At least 50% of the units for the certificate must be completed at El Camino College.

Certificate Requirements		Units
ART 173	Introduction to Jewelry and Metalsmithing	3
ART 274	Jewelry Fabrication	3
ART 275	Jewelry Casting	3

9 units from:

ART 101	Art and Visual Culture in Modern Life	3
ART 110	Drawing Fundamentals I	3

ART 130	Two-Dimensional Design I	3
ART 141	Digital Art	3
ART 160	Three-Dimensional Design	3
BUS 24	Small Business Entrepreneurship	3

Total Units: 18

HUMANITIES

COURSE REVIEW; CHANGE IN DESCRIPTIVE TITLE

Current Status/Proposed Changes

1. English 15A – Survey of British Literature I

Recommendation

English 15A – Survey of British Literature I

Current Status/Proposed Changes

2. English 15B – Survey of British Literature II

Recommendation

English 15B – Survey of British Literature II

COURSE REVIEW; CHANGES IN CATALOG DESCRIPTION

1. English 36 – World Literature: 1650 CE to Present

Current Status/Proposed Changes

This course examines masterpieces of world literature from the mid-17th through ~~20th~~ 21st centuries as both reflections and progenitors of their cultures and nations of origin. Students explore the universal concerns of humankind as exemplified through the themes, forms, and trends of the literary works.

Recommendation

This course examines masterpieces of world literature from the mid-17th through 21st centuries as both reflections and progenitors of their cultures and nations of origin.

Students explore the universal concerns of humankind as exemplified through the themes, forms, and trends of the literary works.

INDUSTRY AND TECHNOLOGY

CTE TWO-YEAR COURSE REVIEW

1. Electronics and Computer Hardware Technology 130 – Digital Systems and Computer Logic I
2. Electronics and Computer Hardware Technology 191 – Introduction to Microprocessors and Interfacing
3. Fire and Emergency Technology 137 – Emergency Medical Services (EMS) / Legal Aspects/Documentation

MATHEMATICAL SCIENCES

COURSE REVIEW; CHANGES IN CATALOG DESCRIPTION

1. Mathematics 170 – Trigonometry
Current Status/Proposed Changes

This course includes a study of trigonometric functions, their inverses, ~~trigonometric~~ identities, equations, complex numbers, graphs ~~of trigonometric functions~~, and applications.

Note: One year of high school geometry is equivalent to Mathematics 60.

Recommendation

This course includes a study of trigonometric functions, their inverses, identities, equations, complex numbers, graphs, and applications.

Note: One year of high school geometry is equivalent to Mathematics 60.

2. Mathematics 180 – Precalculus
Current Status/Proposed Changes

This course is a preparation for calculus. Topics of study include polynomial, rational, exponential, logarithmic and trigonometric functions as well as their inverses. Matrices and analytic geometry are introduced, as well as sequences and series. The

application of these topics is stressed to enhance conceptual understanding of the material.

Recommendation

This course is a preparation for calculus. Topics of study include polynomial, rational, exponential, logarithmic and trigonometric functions as well as their inverses. Matrices and analytic geometry are introduced, as well as sequences and series. The application of these topics is stressed to enhance conceptual understanding of the material.

NATURAL SCIENCES

COURSE REVIEW; DISTANCE EDUCATION UPDATE, CHANGE IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Oceanography 10 – Introduction to Oceanography
Current Status/Proposed Changes
Recommended Preparation: eligibility for English 84 1A

Recommendation

Recommended Preparation: eligibility for English 1A