

EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
November 12, 2013

Present: T. Bui, W. Brownlee, A. Cornelio, B. Flamenno, E. French-Preston, L. Houske, L. Kjeseth, S. Kushigemachi, M. Lipe, V. Nemie, D. Pahl

Absent: F. Arce, S. Bartiromo, S. Bosfield, R. Klier

Ex-Officio Members Present: Q. Chapman, S. Ecklund, L. Suekawa

Ex-Officio Members Absent: G. Florimon, M. Hall, J. Simon

Guests: A. Ahmadpour, M. Fields, D. Hayden, S. Rodriguez, D. Shrader, M. SomdeCerff, P. Sorunke, J. Troesh

CALL TO ORDER

Mark Lipe called the College Curriculum Committee (CCC) meeting to order at 2:35 p.m.

VICE PRESIDENT'S REPORT

F. Arce was not available to attend the meeting.

APPROVAL OF MINUTES

The minutes from the October 8th meeting were sent via email and approved by the committee.

CURRICULUM REVIEW – Full Course Review Proposals

Industry and Technology Division

M. Fields presented an overview of Administrative of Justice 100, 103, 111, and 115. Chair Lipe will remove the word “eligibility” in the conditions of enrollment section for Administration of Justice 100 and 103. The committee recommended the following changes to the course outline of records:

Administration of Justice 100 – Introduction to Administration of Justice

- Provide a justification statement for English A in the Course Summary checklist.

Administration of Justice 103 – Concepts of Criminal Law I

- Provide a justification statement for English A in the Course Summary checklist.
- Verify recommended preparation, entrance skills, and matching course objectives.
- Edit the “recommended skills” section in the Conditions of Enrollment checklist. The MLA related objective of English A with recommended skill “Ability to apply strategies in the writing process...” seems to be a mismatch.

Administration of Justice 111 – Criminal Investigation

- Provide a justification statement for English A in the Course Summary checklist.

- Increase estimated independent study hours from 2 to 6 in the Work Outside of Class checklist.
- Verify recommended preparation, entrance skills, and matching course objectives in the Entry Skills checklist.

Administration of Justice 115 – Community and Human Relations

- Provide a justification statement for English A in the Course Summary checklist.
- Increase estimated independent study hours from 4 to 6 in the Work Outside of Class checklist.
- Verify recommended preparation, entrance skills, and matching course objectives in the Entry Skills checklist.

Chair Lipe called a motion to approve the proposed changes to Administration of Justice 100, 103, 111, and 115, including the conditions of enrollment proposals and all amended recommendations made by the committee. W. Brownlee moved, V. Nemie seconded, and the motion passed unanimously.

In addition, a motion was made to approve the proposed new distance education courses for Administration of Justice 111 and 115. L. Kjeseth moved, D. Pahl seconded, and the motion passed unanimously.

Environmental Technology 102 – Sustainable Energy and Renewable Building Sciences and Technologies

S. Rodriguez concurred with A. Cornelio's recommendation to replace the textbook with the newer 3rd edition, Renewable Energy: Power for a Sustainable Future, by Oxford University Press.

Environmental Technology 103 – Environmental Technology Materials and Methodologies

The recommendations made by the committee were addressed during the voting process in CurricUNET, and the course outline of record was updated.

Nutrition and Foods 15 – Nutrition for Infants and Young Children

- A recommendation was made to insert the word “the” between “during” and “growth” in the first sentence of the catalog description “...nutritional needs during the growth and development of infants....”
- Faculty is advised to consider replacing the industry standard textbook with a newer version during the next course review.

Chair Lipe called a motion to approve the course proposals for Environmental Technology 102, 103, and Nutrition and Foods 15, including the conditions of enrollment changes and recommendations made by the committee. L. Kjeseth moved, W. Brownlee seconded, and the motion passed unanimously.

Fine Arts Division

Art 205B – History of Asian Art - China, Korea, and Japan

Chair Lipe introduced A. Ahmadpour from the Art Department. It was recommended the department check the C-ID descriptor for Asian Art to ensure the course covers content in 205A and 205B.

Art 207 – Art History of Mexico and Central and South America

Chair Lipe will correct the typographical error in the text author's name in the Required Texts/Materials checklist.

Chair Lipe called a motion to approve the course proposals for Art 205B and Art 207, including the conditions of enrollment changes and amendments made by the committee. L. Houske moved, A. Cornelio seconded, and the motion passed unanimously.

Business Division

J. Troesh of the Business Department provided an overview of the course proposals under review for Business 12, 17, 21, and 24. Minor changes were made to Business 17 to meet Area 3 on the CSU General Education pattern. The committee recommended the following changes to the course outline of records:

Business 12 – Advertising

- Course Objectives Recommendation: In lieu of starting the sentence - Student will Consider the following: 1) Create compelling and effective... 2) Explain the concept of brand ...
- With conditions of enrollment change, English B = primary focus on paragraph structure and students can write short essays. Assignments ask for 1-2 page papers. During next course review, assess if this advisory level is appropriate.

Business 17 – Personal Finance

- In the Evaluation Methods and Assignments checklist, remove the word “analyze” in the Typical Assignment section “Using the expenses you tracked for the last 3 weeks, write a one-page paper analyzing analyze how your actual expenses compare to the budget you developed.”
- Writing skills are matched to English B but students are asked to write 1-2 page analysis papers.
- In the Objectives checklist consider replacing the sentence “Student will learn” with the following: 1) Discuss the use of money as a tool.... 2) Explain the purpose and use of 3) Identify loan and insurance options...

Business 21 – Human Resources Management

There were no issues requiring discussion at the time of the meeting.

Business 24 – Small Business Entrepreneurship

- Replace the slash in the second sentence of the catalog description “... manage a small business/organization” with “manage a small business or small organization.”

- In the Objectives checklist consider replacing the sentence “Student will learn (or) Students learn to” with the following: 1) Identify personal business interests.... 2) Given an entrepreneurial venture.....

Chair Lipe called a motion to approve the proposed changes to the business courses and corrections, including changes to the conditions of enrollment (COE). E. French-Preston moved, V. Nemie seconded, and the motion passed unanimously.

CURRICULUM REVIEW – Standard Review Proposals/Consent Agenda

The committee discussed the unresolved issues and concerns that were raised during the Standard Review process and recommended the following corrections be made to the course outline of records.

Business Division

Computer Information Systems 80 – SQL Programming

- This course was tabled and returned to course proposer for major changes.

Industry and Technology

Fire and Emergency Technology 60D – Hazardous Materials, Tactical Field Operations

- Modify Evaluation Methods and Assignments checklist by replacing the Primary Method of Evaluation from "skill demonstration" to "problem solving".

Chair Lipe called a motion to approve the Standard Review/Consent Agenda Proposals and all amended recommendations made by the committee. D. Pahl moved, S. Kushigemachi seconded, and the motion passed unanimously.

In addition, a motion was made to approve course inactivations for Administration of Justice 60 and 67, Dance 150, and Music 50. E. French-Preston moved, V. Nemie seconded, and the motion passed unanimously.

Course Number Changes

The committee reviewed the proposed course number changes for Educational Development, Physical Education, and Sign Language/Interpreter Training. Course reviews will be conducted during the six year review. A motion was called to approve the course number changes.

L. Houske moved, V. Nemie seconded, and the motion passed unanimously.

Full Course Review

The following courses were approved and are ready for final action:

1. Administration of Justice 100 (AJ 100)
2. Administration of Justice 103 (AJ 103)
3. Administration of Justice 111 (AJ 111)
4. Administration of Justice 115 (AJ 115)
5. Art 205B (ART 205B)

6. Art 207 (ART 207)
7. Business 12 (BUS 12)
8. Business 17 (BUS 17)
9. Business 21 (BUS 21)
10. Business 24 (BUS 24)
11. Environmental Technology 102 (ET 102)
12. Environmental Technology 103 (ET 103)
13. Nutrition and Foods 15 (NFOO 15)

Standard Review/Consent Agenda Proposals

The following courses were approved and are ready for final action:

1. Administration of Justice 132 (AJ 132)
2. Architecture 150A (ARCH 150A)
3. Architecture 150B (ARCH 150B)
4. Architecture 170 (ARCH 170)
5. Architecture 171 (ARCH 171)
6. Architecture 172 (ARCH 172)
7. Art 101 (ART 101)
8. Art 102A (ART 102A)
9. Art 102C (ART 102C)
10. Art 106 (ART 106)
11. Art 205A (ART 205A)
12. Business 27 (BUS 27)
13. Communication Studies 22abcd (COMS 22abcd)
14. Communication Studies 23abcd (COMS 23abcd)
15. Electronics and Computer Hardware Technology 142 (ECHT 142)
16. Film 21 (FILM 21)
17. Fire and Emergency Technology 60B (FTEC 60B)
18. Fire and Emergency Technology 60C (FTEC 60C)
19. Fire and Emergency Technology 60D (FTEC 60D)
20. Photography 2 (PHOT 2)
21. Photography 3 (PHOT 3)
22. Photography 57 (PHOT 57)

The following course inactivations were approved and are ready for final action:

1. Administration of Justice 60 (AJ 60)
2. Administration of Justice 67 (AJ 67)
3. Dance 150 (DANC 150)
4. Music 50 (MUSI 50)

The following course number changes were approved and are ready for final action:

1. Educational Development 8 (formerly EDEV 8ab)
2. Educational Development 9 (formerly EDEV 9ab)
3. Educational Development 10 (formerly EDEV 10abcd)
4. Educational Development 11 (formerly EDEV 11abcd)
5. Educational Development 31 (formerly EDEV 31abcd)
6. Educational Development 32 (formerly EDEV 32ab)

7. Educational Development 33 (formerly EDEV 33ab)
8. Educational Development 35 (formerly EDEV 35ab)
9. Educational Development 36 (formerly EDEV 36ab)
10. Educational Development 121 (formerly EDEV 21)
11. Educational Development 122 (formerly EDEV 22)
12. Educational Development 140 (formerly EDEV 40)
13. Physical Education PE 400 (formerly PE 400abcd)
14. Physical Education PE 401 (formerly PE 401abcd)
15. Physical Education PE 402 (formerly PE 402abcd)
16. Physical Education PE 404 (formerly PE 404abcd)
17. Physical Education PE 407 (formerly PE 407abcd)
18. Physical Education PE 409 (formerly PE 409abcd)
19. Sign Language/Interpreter Training 120 (formerly SLAN 214)
20. Sign Language/Interpreter Training 130 (formerly SLAN 202)
21. Sign Language/Interpreter Training 131 (formerly SLAN 201)

CHAIR'S REPORT

Chair Lipe informed the committee that the Student Learning Outcomes (SLOs) grid for division courses may be copied and pasted into the course outline of record. Further discussion will be continued at the next CCC meeting where R. Klier will be asked to provide committee with SLO update.

ADVISORY REPORT

Q. Chapman is forwarding many course proposals and degrees and certificates for the committee to review prior to the next CCC meeting scheduled for November 26th. Committee is advised to consult with Chair Lipe for the cutoff date.

ADJOURNMENT

Chair Lipe called for a motion to adjourn the meeting. W. Brownlee moved, L. Kjeseth seconded, and the motion was carried. The meeting was adjourned at 3:55 p.m.

EL CAMINO COLLEGE

COLLEGE CURRICULUM COMMITTEE

November 12, 2013

Approved Curriculum Changes for 2014-2015

BUSINESS

COURSE REVIEW; DISTANCE EDUCATION UPDATE; CHANGES IN CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Business 12 – Advertising

Current Status/Proposed Changes

Recommended Preparation: eligibility for English 84 and eligibility for English A

~~In this course students will study the field of advertising and promotion from a marketing perspective. how to create effective and compelling advertising campaigns through print, broadcast, and electronic media. Topics to be covered include the practice and management of advertising by agencies, clients branding, message creation, and the media placement. Also emphasized are the concepts of ethics, social responsibility, and consumer benefits. Effective techniques in the preparation of different types of advertisements will be analyzed and applied.~~

Recommendation

Recommended Preparation: eligibility for English 84 and eligibility for English A

In this course students will study how to create effective and compelling advertising campaigns through print, broadcast, and electronic media. Topics to be covered include branding, message creation, and media placement. Also emphasized are the concepts of ethics, social responsibility, and consumer benefits.

COURSE REVIEW; DISTANCE EDUCATION UPDATE; CHANGES IN GENERAL EDUCATION REQUIREMENT, CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Business 17 – Personal Finance

Current Status/Proposed Changes

Proposed CSU General Education – Area E

Recommended Preparation: eligibility for English 84 and eligibility for English A

~~In this course, students examine the basic economic issues applied to individual and family management, such as financial planning, record keeping, budgeting, managing money, credit, and taxes. Emphasis is placed on housing and other major expenditures, protecting assets through insurance and other means, investing in stocks, bonds, mutual funds, and real estate, as well as retirement planning.~~ will learn how to develop personal financial goals and how to use financial planning to help achieve life goals. Students will learn budgeting, planning for the financial future, and how to incorporate investment choices such as stocks, real estate, bonds, and mutual funds. Students will examine how personal financial management can affect physiological and psychological well-being and the impact financial management and decisions have on individuals and families.

Recommendation

Proposed CSU General Education – Area E

Recommended Preparation: eligibility for English 84 and eligibility for English A

In this course, students will learn how to develop personal financial goals and how to use financial planning to help achieve life goals. Students will learn budgeting, planning for the financial future, and how to incorporate investment choices such as stocks, real estate, bonds, and mutual funds. Students will examine how personal financial management can affect physiological and psychological well-being and the impact financial management and decisions have on individuals and families.

COURSE REVIEW; DISTANCE EDUCATION UPDATE; CHANGES IN DESCRIPTIVE TITLE, CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

Current Status/Proposed Changes

1. Business 21 – ~~Personnel~~ Human Resources Management

Recommended Preparation: eligibility for English 84 and eligibility for English A

~~In this course students will gain an understanding of effective utilization of human resources in the business enterprise. Emphasis is on principles of personnel administration, supervisory and leadership techniques, human relations, concepts of motivation, business communication, and laws governing the rights of employers and employees. Effective management of common types of personnel problems will be discussed.~~ This course is a study of effective utilization of human resources within an organization. Emphasis is placed on principles of human resources strategy and planning, recruitment, selection, training and development, employee appraisals, compensation and benefits, legal considerations, organized labor, and health and safety practices. Effective management of common issues in human resources from the perspective of the employee and employer are discussed.

Recommendation

Business 21 – Human Resources Management

Recommended Preparation: eligibility for English 84 and eligibility for English A

This course is a study of effective utilization of human resources within an organization. Emphasis is placed on principles of human resources strategy and planning, recruitment, selection, training and development, employee appraisals, compensation and benefits, legal considerations, organized labor, and health and safety practices. Effective management of common issues in human resources from the perspective of the employee and employer are discussed.

Current Status/Proposed Changes

2. Business 24 – ~~Introduction to~~ Small Business Entrepreneurship

Recommended Preparation: eligibility for English 84 and eligibility for English A

~~This course is designed to provide a systematic approach to planning, developing, and operating a small business.~~ provides students with the ability to identify opportunities and develop them into viable small businesses or non-profit organizations. Students will focus on building the entrepreneurial skills needed to initiate and manage business ventures. ~~The course will emphasize developing the expertise needed to analyze consumer and business trends and to use this information in planning and developing a business venture.~~ a small business or small organization. Areas of concentration include ~~the principles of developing new products~~ product development, acquiring financing, drafting a business plan, advertising, ~~taxation,~~ accounting, and legal forms of organizations, ~~e-commerce in a global environment~~ and strategic planning.

Recommendation

Business 24 – Small Business Entrepreneurship

Recommended Preparation: eligibility for English 84 and eligibility for English A

This course provides students with the ability to identify opportunities and develop them into viable small businesses or non-profit organizations. Students will focus on building the entrepreneurial skills needed to initiate and manage a small business or small organization. Areas of concentration include product development, acquiring financing, drafting a business plan, advertising, accounting, legal forms of organizations, and strategic planning.

COURSE REVIEW; DISTANCE EDUCATION UPDATE; CHANGE IN CATALOG DESCRIPTION

1. Business 27 – Effective English for Business

Current Status/Proposed Changes

~~This course is a comprehensive course designed to strengthen and refine the student's ability to intelligently express and communicate through written language study of written English skills that are critical to communicate successfully in a business environment. The course will focus on the methods of organizing and presenting business data and ideas in written explanatory and persuasive formats as well as the structural relationships in language. Assignments are designed to stimulate thought and discussion as well as to formulate clear and precise expression of ideas. Focus is placed on English grammar, usage, and sentence structure.~~

Recommendation

This course is a study of written English skills that are critical to communicate successfully in a business environment. Focus is placed on English grammar, usage, and sentence structure.

FINE ARTS

COURSE REVIEW; DISTANCE EDUCATION UPDATE

1. Art 101 – Art and Visual Culture in Modern Life

CHANGE IN COURSE DISCIPLINE

1. Art 102A – History Western of Art - Prehistoric to Gothic
Current Status/Proposed Changes
Course Discipline: Art History

Recommendation

Course Discipline: Art History

2. Art 106 – Cross-Cultural Art
Current Status/Proposed Changes
Course Discipline: Art History

Recommendation

Course Discipline: Art History

3. Art 205A – History of Asian Art - India and Southeast Asia
Current Status/Proposed Changes
Course Discipline: Art History

Recommendation

Course Discipline: Art History

COURSE REVIEW; CHANGE IN COURSE DISCIPLINE

1. Art 205B – History of Asian Art - China, Korea, and Japan
Current Status/Proposed Changes
Course Discipline: Art History

Recommendation

Course Discipline: Art History

2. Art 207 – Art History of Mexico and Central and South America
Current Status/Proposed Changes
Course Discipline: Art History

Recommendation

Course Discipline: Art History

COURSE REVIEW; CHANGES IN COURSE DISCIPLINE, CATALOG DESCRIPTION

1. Art 102C – History of Western Art - 19th Century to Contemporary Times

Current Status/Proposed Changes

Course Discipline: Art History

This course is a survey of the history, development, and evolution of painting, sculpture, architecture, photography, and related art forms of ~~the 19th, 20th, and 21st centuries.~~ Western Europe and the United States from the mid-nineteenth century to the late-twentieth century. Artworks, art movements, and art styles are studied in relation to relevant social, political, philosophical, and technological factors, and the accelerating changes that characterize the modern era. Students ~~are~~ will see how the aesthetic of newness, originality, anti-academicism, and radical formal invention characteristic of avant-garde modernism was rooted in the deep-seated societal changes and values that defined modernity. Students will be introduced to fundamental methods of analysis that will assist them in understanding art and aesthetic human activities.

Recommendation

Course Discipline: Art History

This course is a survey of the history, development, and evolution of painting, sculpture, architecture, photography, and related art forms of Western Europe and the United States from the mid-nineteenth century to the late-twentieth century. Artworks, art movements, and art styles are studied in relation to relevant social, political, philosophical, and technological factors, and the accelerating changes that characterize the modern era. Students will see how the aesthetic of newness, originality, anti-academicism, and radical formal invention characteristic of avant-garde modernism was rooted in the deep-seated societal changes and values that defined modernity. Students will be introduced to fundamental methods of analysis that will assist them in understanding art and aesthetic human activities.

COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION

1. Communication Studies 22abcd – Forensics - Individual Events

Current Status/Proposed Changes

This course provides training for and participation in individual forensics events ~~for~~ at intercollegiate speech ~~competition~~ competitions. The student will receive instruction and direction for the preparation, creation, and performance of interpretation of literature programs, limited preparation speeches, and general public address. Students will compete in intercollegiate forensics competitions.

Recommendation

This course provides training for and participation in individual forensics events at intercollegiate speech competitions. The student will receive instruction and direction for the preparation, creation, and performance of interpretation of literature programs, limited preparation speeches, and general public address. Students will compete in intercollegiate forensics competitions.

2. Communication Studies 23abcd – Forensics - Team Events

Current Status/Proposed Changes

This course provides Team Forensics events training for ~~intercollegiate speech competition~~ and participation in intercollegiate forensics competitions. The student will receive instruction and direction for the creation and performance of Readers Theater. Students will receive instruction and preparation for current event debates and Limited Preparation Parliamentary Debate. Students will compete in intercollegiate forensics competitions.

Recommendation

This course provides Team Forensics events training for and participation in intercollegiate forensics competitions. The student will receive instruction and direction for the creation and performance of Readers Theater. Students will receive instruction and preparation for current event debates and Limited Preparation Parliamentary Debate. Students will compete in intercollegiate forensics competitions.

3. Photography 2 – Intermediate Photography

Current Status/Proposed Changes

This ~~class~~ course emphasizes film and digital photography as a creative and commercial art. The basics of commercial, portraiture, still life and fine art photography are covered. Intermediate photographic lighting and black and white printing ~~skills~~ techniques are introduced.

Recommendation

This course emphasizes film and digital photography as a creative and commercial art. The basics of commercial, portraiture, still life and fine art photography are covered. Intermediate photographic lighting and black and white printing techniques are introduced.

4. Photography 3 – Advanced Photography *Current Status/Proposed Changes*

This course focuses on photography as a commercial and creative practice. Basic business practices for the photographer, along with fashion, industrial, advertising, and ~~advertising~~–product digital and film photography, are covered. Advanced lighting designs and techniques, and printing skills are introduced. The production of professional portfolio quality ~~black~~ digital and ~~white~~ film photographic prints and ~~color transparencies~~ is emphasized.

Recommendation

This course focuses on photography as a commercial and creative practice. Basic business practices for the photographer, along with fashion, industrial, advertising, and product digital and film photography are covered. Advanced lighting designs and techniques, and printing skills are introduced. The production of professional portfolio quality digital and film photographic prints is emphasized.

COURSE REVIEW

1. Film 21 – Audio Production
2. Photography 57 – Creative Photographic Processes

INACTIVATE COURSES

1. Dance 150 – Body Conditioning for Dance Techniques
2. Music 50 – Special Topics in Music

HEALTH SCIENCES AND ATHLETICS

CHANGE IN COURSE NUMBERS

Current Status/Proposed Changes

1. Educational Development ~~8ab~~ 8 – Basic Mathematics Preparation for Deaf and Hard-of-Hearing Students

Recommendation

Educational Development 8 – Basic Mathematics Preparation for Deaf and Hard-of-Hearing Students

Current Status/Proposed Changes

2. Educational Development ~~9ab~~ 9 – Advanced Mathematics Preparation for Deaf and Hard-of-Hearing Students

Recommendation

Educational Development 9 – Advanced Mathematics Preparation for Deaf and Hard-of-Hearing Students

Current Status/Proposed Changes

3. Educational Development ~~10abed~~ 10 – English Grammar for Deaf and Hard-of-Hearing Students

Recommendation

Educational Development 10 – English Grammar for Deaf and Hard-of-Hearing Students

Current Status/Proposed Changes

4. Educational Development ~~11abcd~~ 11 – Writing and Reading for Deaf and Hard of Hearing Students

Recommendation

Educational Development 11 – Writing and Reading for Deaf and Hard of Hearing Students

Current Status/Proposed Changes

5. Educational Development ~~31abcd~~ 31 – Increased Learning Performance

Recommendation

Educational Development 31 – Increased Learning Performance

Current Status/Proposed Changes

6. Educational Development ~~32a~~ 32 – Psychology of Affective Learning

Recommendation

Educational Development 32 – Psychology of Affective Learning

Current Status/Proposed Changes

7. Educational Development ~~33a~~ 33 – Specific Learning Strategies

Recommendation

Educational Development 33 – Specific Learning Strategies

Current Status/Proposed Changes

8. Educational Development ~~35a~~ 35 – Reading Skills for Students with Learning Differences

Recommendation

Educational Development 35 – Reading Skills for Students with Learning Differences

Current Status/Proposed Changes

9. Educational Development ~~36a~~ 36 – Writing Skills for Students with Learning Differences

Recommendation

Educational Development 36 – Writing Skills for Students with Learning Differences

Current Status/Proposed Changes

10. Educational Development ~~24~~ 121 – Career Preparation

Recommendation

Educational Development 121 – Career Preparation

Current Status/Proposed Changes

11. Educational Development ~~22~~ 122 – Personal Assessment

Recommendation

Educational Development 122 – Personal Assessment

Current Status/Proposed Changes

12. Educational Development ~~40~~ 140 – Assisted Computer Literacy

Recommendation

Educational Development 140 – Assisted Computer Literacy

Current Status/Proposed Changes

13. Physical Education PE ~~400~~ ~~400~~ 400 – Adapted Fitness

Recommendation

Physical Education PE 400 – Adapted Fitness

Current Status/Proposed Changes

14. Physical Education PE ~~401~~ ~~401~~ 401 – Adapted Strength Training

Recommendation

Physical Education PE 401 – Adapted Strength Training

Current Status/Proposed Changes

15. Physical Education PE ~~402~~ ~~402~~ 402 – Adapted Swimming and Hydroexercise

Recommendation

Physical Education PE 402 – Adapted Swimming and Hydroexercise

Current Status/Proposed Changes

16. Physical Education PE ~~404~~ ~~404~~ 404 – Adapted Cardiovascular Fitness

Recommendation

Physical Education PE 404 – Adapted Cardiovascular Fitness

Current Status/Proposed Changes

17. Physical Education PE ~~407~~ ~~407~~ 407 – Adapted Bowling

Recommendation

Physical Education PE 407 – Adapted Bowling

Current Status/Proposed Changes

18. Physical Education PE ~~407~~ ~~409~~ – Adapted Yoga

Recommendation

Physical Education PE 409 – Adapted Yoga

Current Status/Proposed Changes

19. Sign Language/Interpreter Training ~~214~~ 120 – Fingerspelling and Numerical Concepts

Recommendation

Sign Language/Interpreter Training 120 – Fingerspelling and Numerical Concepts

Current Status/Proposed Changes

20. Sign Language/Interpreter Training ~~202~~ 130 – Deaf Culture

Recommendation

Sign Language/Interpreter Training 130 – Deaf Culture

Current Status/Proposed Changes

21. Sign Language/Interpreter Training ~~201~~ 131 – Perspective on Deafness

Recommendation

Sign Language/Interpreter Training 131 – Perspective on Deafness

INDUSTRY AND TECHNOLOGY

COURSE REVIEW; DISTANCE EDUCATION UPDATE, CHANGE IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Administration of Justice 100 – Introduction to Administration of Justice

Current Status/Proposed Changes

Recommended Preparation: ~~eligibility for English 84~~ English A

Recommendation

Recommended Preparation: English A

**COURSE REVIEW; CHANGE IN CONDITIONS OF ENROLLMENT
(Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)**

1. Administration of Justice 103 – Concepts of Criminal Law I

Current Status/Proposed Changes

Recommended Preparation: ~~eligibility for English 84~~ English A

Recommendation

Recommended Preparation: English A

2. Administration of Justice 115 – Community and Human Relations

Current Status/Proposed Changes

Recommended Preparation: ~~eligibility for English 84~~ English A

Recommendation

Recommended Preparation: English A

3. Environmental Technology 102 – Sustainable Energy and Renewable Building Sciences and Technologies

Current Status/Proposed Changes

~~Prerequisite: Environmental Technology 101 with a minimum grade of C~~

Recommended Preparation: Environmental Technology 101 and eligibility for English 1A

Recommendation

Recommended Preparation: Environmental Technology 101 and eligibility for English 1A

4. Environmental Technology 103 – Environmental Technology Materials and Methodologies

Current Status/Proposed Changes

~~Prerequisite: Environmental Technology 102 with a minimum grade of C~~

Recommended Preparation: Environmental Technology 102 and eligibility for English 1A

Recommendation

Recommended Preparation: Environmental Technology 102 and eligibility for English 1A

COURSE REVIEW; CHANGE IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), EDITORIAL CHANGE

1. Administration of Justice 111 – Criminal Investigation

Current Status/Proposed Changes

Recommended Preparation: ~~eligibility for English 84~~ English A

This course covers the fundamentals of criminal investigation. Topics should include the techniques of crime scene search and recording; collection and preservation of physical evidence; modus operandi processes; sources of information; interview and interrogation; and follow-up investigation.

Recommendation

Recommended Preparation: English A

This course covers the fundamentals of criminal investigation. Topics should include the techniques of crime scene search and recording, collection and preservation of physical evidence, modus operandi processes, sources of information, interview and interrogation, and follow-up investigation.

COURSE REVIEW; CHANGES IN CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation),

1. Administration of Justice 132 – Crime Scene Investigation

Current Status/Proposed Changes

~~Recommended Preparation: Administration of Justice 100~~

This course provides students with the basic understanding of Crime Scene Investigation (CSI), the workings of a CSI unit and ~~will present~~ an overview of the relationship ~~that exists~~ between forensic science and law enforcement. This course

includes a study of crime scene examination, crime scene documentation, DNA and trace evidence analysis, and evidence collection procedures. Students will learn to prepare a case for prosecution and testify in the rules of court testimony.

Recommendation

This course provides students with the basic understanding of Crime Scene Investigation (CSI), the workings of a CSI unit and an overview of the relationship between forensic science and law enforcement. This course includes a study of crime scene examination, crime scene documentation, DNA and trace evidence analysis, and evidence collection procedures. Students will learn to prepare a case for prosecution and the rules of court testimony.

COURSE REVIEW; CHANGE IN CONTACT HOURS

1. Architecture 150A – Architectural Drafting I
Current Status/Proposed Changes
3 units; 2 hours lecture, 4 hours lab ~~per week to be arranged~~

Recommendation

3 units; 2 hours lecture, 4 hours lab

2. Architecture 150B – Architectural Drafting II
Current Status/Proposed Changes
3 units; 2 hours lecture, 4 hours lab ~~per week to be arranged~~

Recommendation

3 units; 2 hours lecture, 4 hours lab

3. Architecture 170 – Architectural Graphics Techniques
Current Status/Proposed Changes
3 units; 2 hours lecture, 4 hours lab ~~per week to be arranged~~

Recommendation

3 units; 2 hours lecture, 4 hours lab

4. Architecture 171 – Architectural Three-Dimensional Illustration
Current Status/Proposed Changes
3 units; 2 hours lecture, 4 hours lab ~~per week to be arranged~~

Recommendation

3 units; 2 hours lecture, 4 hours lab

5. Architecture 172 – Architectural Color Rendering Techniques

Current Status/Proposed Changes

3 units; 2 hours lecture, 4 hours lab ~~per week to be arranged~~

Recommendation

3 units; 2 hours lecture, 4 hours lab

REACTIVATE; COURSE REVIEW

1. Electronics and Computer Hardware Technology 142 – Computer Systems and Hardware Technologies II

Prerequisite: Electronics and Computer Hardware Technology 140 with a minimum grade of C

Units: 4.0 Lecture hours: 3.0 per week to be arranged Lab hours: 4.0 per week to be arranged Faculty Load: 40.00%

Grading Method: Letter grade or pass/no pass option

Credit Status: Associate Degree Credit

Transfer CSU

This course provides a comprehensive study of advanced computer hardware systems and associated technologies. Topics will include an in-depth analysis of microprocessor-based architectures and their related computer hardware system components and peripheral devices. Installation and configuration of the system hardware, advanced hardware and software integration skills, including conflict resolution, troubleshooting and optimization strategies will be taught.

COURSE REVIEW; CHANGES IN GRADING METHOD, CATALOG DESCRIPTION

1. Fire and Emergency Technology 60B – Hazardous Materials, Applied Chemistry

Current Status/Proposed Changes

Grading Method: Letter ~~grade or pass/no pass option~~

This course emphasizes the identification of hazardous materials for first responders and prevention officers. The course includes basic chemistry terminology, transportation regulations, toxicology of hazardous materials,

detection and monitoring equipment, and risk assessment. Students successfully completing this course ~~receive Hazardous Materials Technician 1B certification~~ will receive a course completion certificate from the California Specialized Training Institute.

Recommendation

Grading Method: Letter

This course emphasizes the identification of hazardous materials for first responders and prevention officers. The course includes basic chemistry terminology, transportation regulations, toxicology of hazardous materials, detection and monitoring equipment, and risk assessment. Students successfully completing this course will receive a course completion certificate from the California Specialized Training Institute.

2. Fire and Emergency Technology 60C – Hazardous Materials, Incident Organization

Current Status/Proposed Changes

Grading Method: Letter ~~grade or pass/no pass option~~

This course emphasizes command concepts associated with hazardous materials response activities for first responders and prevention officers. Topics include methods of accessing information about hazardous materials, meteorological considerations influencing response activities, protective action consideration, respiratory equipment, chemical protective equipment, site safety and contingency planning concepts. Students successfully completing this course ~~receive Hazardous Materials Technician 1C certification~~ will receive a course completion certificate from the California Specialized Training Institute.

Recommendation

Grading Method: Letter

This course emphasizes command concepts associated with hazardous materials response activities for first responders and prevention officers. Topics include methods of accessing information about hazardous materials, meteorological considerations influencing response activities, protective action consideration, respiratory equipment, chemical protective equipment, site safety and contingency planning concepts. Students successfully completing this course will receive a course completion certificate from the California Specialized Training Institute.

3. Fire and Emergency Technology 60D – Hazardous Materials, Tactical Field Operations

Current Status/Proposed Changes

Grading Method: Letter ~~grade or pass/no pass option~~

This course emphasizes the techniques used by first responders and prevention officers to control leaks and spills from hazardous materials containers. Topics include care and proper use of chemical protective clothing, defensive, offensive and nonintervention control methods, decontamination procedures, preservation of evidence, reports and supporting documentation required at hazardous materials incidents. Students successfully completing ~~the~~ this course ~~receive Hazardous Materials Technician 1D certification~~ will receive a course completion certificate from the California Specialized Training Institute.

Recommendation

Grading Method: Letter

This course emphasizes the techniques used by first responders and prevention officers to control leaks and spills from hazardous materials containers. Topics include care and proper use of chemical protective clothing, defensive, offensive and nonintervention control methods, decontamination procedures, preservation of evidence, reports and supporting documentation required at hazardous materials incidents. Students successfully completing this course will receive a course completion certificate from the California Specialized Training Institute.

COURSE REVIEW; DISTANCE EDUCATION UPDATE, CHANGES IN CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Nutrition and Foods 15 – Nutrition for Infants and Young Children

Current Status/Proposed Changes

Recommended Preparation: ~~eligibility for English 84~~ English A

This course covers the nutritional needs ~~in~~ during the growth and development of infants and young children. Topics include ~~nutritional assessment~~ nutrient sources and functions, assessment of nutritional status and food intake, food safety, government resources, menu planning, and ~~integrating~~ integration of nutrition education into early childhood education programs.

Recommendation

Recommended Preparation: English A

This course covers the nutritional needs during the growth and development of infants and young children. Topics include nutrient sources and functions, assessment of nutritional status and food intake, food safety, government resources, menu planning, and integration of nutrition education into early childhood education programs.

NEW DISTANCE EDUCATION COURSE VERSION

1. Administration of Justice 111 – Criminal Investigation
2. Administration of Justice 115 – Community and Human Relations

INACTIVATE COURSES

1. Administration of Justice 60 – Search Warrants
2. Administration of Justice 67 – Continuing Professional Training