

**EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
NOVEMBER 22, 2011**

Present: B. Carey, J. Davidson, S. Dowden, E. French-Preston, S. Gates, M. Lipe, E. Martinez,
V. Nemie, T. Norton, V. Rayford, S. Rodriguez, J. Simon, J. Sims, J. Thompson

Absent: F. Arce

Ex-Officio Members Present: Q. Chapman, C. Lee, L. Suekawa, C. Valdez

Ex-Officio Members Absent: T. Carr, M. Hall, L. Kjeseth, D. Vakil

Also Present: D. Berney, L. Linka, P. Santelman

CALL TO ORDER

Chair Simon called the College Curriculum Committee (CCC) meeting to order at 2:31 p.m.

APPROVAL OF MINUTES

The minutes from the November 8th meeting were sent via email prior to today's meeting. Chair Simon call for a motion to approve the minutes. S. Gates moved, T. Norton seconded, and the motion was carried, with two abstentions – J. Sims and J. Thompson. It was noted that Computer Aided Design/Drafting 28abcd had been approved, but was not included in the final minutes. Chair Simon called for a motion to include this course in the minutes, and approve the amended minutes. S. Gates moved, T. Norton seconded, and the motion was carried, with two abstentions – J. Sims and J. Thompson.

CONSENT AGENDA PROPOSALS

The following proposals were scheduled for a live vote by the CCC voting representatives: Dance 89abcd – Justification for Recommended Preparation was added, clarifying to students how to prepare for an audition. D. Berney and P. Santelman, from the Fine Arts department, were there to answer questions and respond to comments from the committee members. Some questions and concerns included:

- One semester of Dance 83abcd was added as Recommended Preparation (one semester will suffice, as this will give clarity as to what is expected from the course).
- How do students learn how to audition? Through the choreography process offered in Dance 71ab and Dance 72abcd.
- Grammar issues were resolved.

Chair Simon called for a motion to approve Dance 89abcd. S. Dowden moved, J. Thompson seconded, and the motion was carried.

Music 80abc – This course was inadvertently sent to 'final action' before the CCC members could vote on it. The proposal type is Standard Review, with changes to catalog description. Prior to the live vote, there was discussion and clarification on:

- Number of units.
- Study time changes to 3 hours to remain in compliance.
- Chair Simon reviewed the Course Outline Report with the committee.
- Formatting is not an issue at this time.

- Grammar issues were resolved.

Chair Simon called for a motion to approve Music 80abc. E. French-Preston moved, T. Norton seconded, and the motion was carried, to include grammatical changes.

CURRICULUM REVIEW

General Studies AA Degree – per Q. Chapman, corrections to the degree were required due to the following course inactivations: English 10, 18, 22, 24B, 29, 32abc, 33, 41A, History 190 and Sociology 110. S. Gates advised the committee that English 24B is also being inactivated. Also, L. Suekawa explained that the major will include more courses and options for students. Chair Simon fielded a question regarding the fact that Mathematics courses are not part of the General Studies degree. It was stated that this is a division decision. Chair Simon called for a motion to approve the General Studies AA Degree. M. Lipe moved, V. Nemie seconded, and the motion was carried, with one abstention – T. Norton.

CHAIR'S REPORT

Course Review Report

- **Full Review Proposals** – the following courses were reviewed and are ready for final action:
 - ✓ Administration of Justice 150
 - ✓ Computer Information Systems 13
 - ✓ Computer Information Systems 26
 - ✓ Human Development 5
 - ✓ Human Development 8
 - ✓ Journalism 11abcd

Welding 23abc has been tabled, as the course must be seen as a package with a new course (Welding 28), and changes to the degree will occur.

- **Full Review Proposals** – the following degrees were reviewed and are ready for final action:
 - ✓ Psychology AA Degree for Transfer
 - ✓ Sociology AA Degree for Transfer
- **Consent Agenda Proposals** – the following courses were reviewed and are ready for final action:
 - ✓ Italian 24
 - ✓ Library Information Science 1
 - ✓ Library Information Science 10
 - ✓ Nursing 154
 - ✓ Photography 10
 - ✓ Photography 54

Chair Simon thanked the committee for their diligence in commenting and voting on proposals in CurricUNET.

At this time, Chair Simon opened the floor to a discussion regarding priorities for proposals. The highlights included:

- Proposals should be ready/complete by the time they reach the committee.
- Each division has two scheduled submission dates.
- Our current agenda is much bigger than previous meetings.
- Divisions must work towards a balanced schedule.

- An updated handbook will help (this is a work-in-process).
- It is the CCC member's responsibility to guide the faculty.
- Co-contributors should be notified (this is a CurricUNET issue).
- Staff personnel are still doing the work of the faculty.
- Deans may be out of the loop in some divisions.
- It is the responsibility of the originator to follow their proposals.

The next discussion Chair Simon brought to the table was on the topic of planning. How can we, as a committee, assist the divisions in planning course review? The highlights included:

- Should we encourage early submissions?
- Should we advise the originators?
 - As liaisons, the CCC representatives should follow up with the originators, although the originator is the responsible party.
- More training was requested.
- Chair Simon is currently working on the Curriculum Handbook.
- Faculty needs a basic understanding of CurricUNET.
- Divisions should prioritize and establish DCC timelines.
- Some divisions have already begun spring course review, and this appears to be effective.
- Some divisions have working meetings for course review, in addition to their DCC meetings.
- There is some training available on the CurricUNET homepage, in the form of training videos. These are not specific to our particular process, but they can guide through course modification.
- Chair Simon and Q. Chapman are building on the current worksheet and guideline information.

There was a question regarding the status of unfinished proposals at the end of the academic year. If a proposal has not been approved, it would require starting over; however, this situation is rare for unapproved proposals. Some proposals are lingering for weeks and months, which makes tracking difficult. Q. Chapman recommends that all proposals should be reviewed/approved by the end of spring. If this does not happen, they will be removed from the approval process. There are proposals that receive no response – at this time the Dean and CCC representative are notified. And, at times there are still non responders after email notification. What should be done when changes are not finalized by the end of the academic year? The CCC representatives should speak to the DCC members. Much energy is being spent on the minority who have not responded. The Deans must be informed during all stages of the review process. Each division must determine what works best for them. As always, course review must be faculty-driven.

Q. Chapman reviewed with the committee the Full Review Proposals for the December 6th CCC meeting. These included:

1. Business: Office Administration AS Degree – Office Systems Option
2. Business: Office Administration AS Degree – Management Option
3. Business: Office Administration Certificate of Achievement – Bookkeeping Clerk
4. Business: Office Administration Certificate of Achievement – Office Applications Specialist

5. Computer Science Certificate of Achievement
6. Fire and Emergency Technology 140 (FTEC 140)
7. Radiologic Technology 104 (RTEC 104)
8. Radiologic Technology 109 (RTEC 109)
9. Radiologic Technology 216 (RTEC 216)
10. Radiologic Technology 220 (RTEC 220)
11. Radiologic Technology AS Degree
12. Radiologic Technology Certificate of Accomplishment

Spring 2012 Plans – some divisions have made their submissions. December 5th is the final due date for submissions of worksheets from each division outlining curriculum plans for Spring 2012.

ANNOUNCEMENTS

Chair Simon advised she is currently working on the table of contents section for the Curriculum Handbook. The members who volunteered to assist in the editing of the handbook will be notified of their assignments by the next CCC meeting. By early spring, work on the handbook will begin in earnest.

ADJOURNMENT

Chair Simon called for a motion to adjourn the meeting. M. Lipe moved, J. Thompson seconded, and the motion was carried. Chair Simon adjourned the meeting at 4:20 p.m.

**EL CAMINO COLLEGE
COLLEGE CURRICULUM COMMITTEE
November 22, 2011**

Proposed Curriculum Changes for 2012-2013

BEHAVIORAL AND SOCIAL SCIENCES

NEW MAJOR

1. Psychology AA Degree for Transfer (AA-T)

This degree is designed to provide students with a foundation in the science of psychology. Psychology majors will acquire the ability to survey theories critically, research the major areas of psychology, use descriptive and inferential statistics, design and conduct research, and write reports using analysis, argumentation, and proper psychological style. This major prepares students for career opportunities in fields such as teaching, research, and/or clinical practice. Competencies will be assessed regularly by evaluating student performance on exams, essays, and reports.

The Associate in Arts for Transfer (AA-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing the AA-T are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn an AA-T degree, students must complete a minimum of 18 semester units in the major, a minimum 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0 and the CSU General Education Breadth requirements or Intersegmental General Education Transfer Curriculum (IGETC). This degree may not be the best option for students intending to transfer to a particular university or college that is not part of the CSU system. Students should consult with an El Camino College counselor when planning to complete the degree for more information on university admission and transfer requirements.

Required Courses: 11 units

Psychology 5, 9B and 9A or Sociology 109 or Mathematics 150;

Select one course: 3-4 units

Psychology 7, Biology 10;

Select two courses: 6 units

Psychology 2, 3, 8, 10, 12, 15, 16, 21, 22 or Physical Education 275

Total Units: 20-21

2. Sociology AA Degree for Transfer (AA-T)

The sociology degree provides students with a foundation in the science of sociology. Upon successful completion of the program requirements, the student will acquire an understanding of major sociological concepts and theoretical perspectives on social problems and social life as they apply to the individual, group, and society. Students will also understand the principles of research methods and data analysis. The major prepares students for transfer to four year colleges and universities as part of preparation for careers in sociology or related fields such as teaching, research, social work, public relations, and counseling. Students will demonstrate their proficiency in sociological competencies through examinations and writing assignments on the major sociological theories, topics of sociological study, and research techniques.

The Associate in Arts for Transfer (AA-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing the AA-T are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn an AA-T degree, students must complete a minimum of 18 semester units in the major, a minimum 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0 and the CSU General Education Breadth requirements or Intersegmental General Education Transfer Curriculum (IGETC). This degree may not be the best option for students intending to transfer to a particular university or college that is not part of the CSU system. Students should consult with an El Camino College counselor when planning to complete the degree for more information on university admission and transfer requirements.

Required Core: 3 units
Sociology 101;

Select two courses: 7 units
Sociology 104, 109 or Mathematics 150;

Select two courses: 6 units
Sociology 102, 107, 112, Psychology 8;

Select one course: 3 units
Anthropology 2, American Studies 7, Psychology 12, 16, Sociology 108, Women's Studies 1

Total Units: 19

CHANGE IN MAJOR, COURSE REQUIREMENTS

1. General Studies AA Degree

Current Status/Proposed Change

El Camino College Major Requirements

- A. General Education:** choose one of the following patterns.
 - 1. AA General Education Requirements (minimum of 24 units and the math competency).
 - 2. CSU GE Breadth (39 units) – This general education pattern will fulfill lower-division general education requirements at the CSU campuses.
 - 3. IGETC (34 units) – This general education pattern will fulfill lower-division requirements at the CSU, UC and some private colleges and universities.
- B. Area of Emphasis:**
 - 1. A minimum of 18 units are required in one Area of Emphasis listed below.
 - 2. A minimum of one course from two different disciplines is required in the emphasis.
 - 3. The courses selected in the emphasis may also be used to fulfill general education areas on the Associate Degree, CSU GE Breadth, or IGETC.
- C. Electives:**

Elective units may be necessary to obtain the 60 degree applicable units that are required for the Associate Degree.

1. Arts and Humanities: These courses emphasize the appreciation of arts and humanities through cultural activities and artistic expression of human beings. Students will evaluate and interpret the ways in which people through the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students interested in transferring to a four-year university will have a basic foundation for further studies in areas such as arts, history, communications, English, foreign language, film studies, literature, history, journalism, or philosophy. This emphasis may be useful for students interested in possible career paths in fine arts, education, administration, or public service.

Select 18 units with at least one course in Arts and one course in Humanities.

Arts:

- Architecture 104;
- Art 1, 2, 3, 4, 5A, 5B, 6, 7, 9, 108, 109, 150;
- Dance 1, 3, 5;
- Film/Video 1, 3;
- Music 1, 11, 12, 13, 15A, 15B, 16;
- Theatre Arts 1, 4, 8

Humanities:

- Sign Language/Interpreter Training 15, 16, 17A, 17B, 202;
- English 1B, 1C, ~~40~~, ~~44~~, 12, 15A, 15B, ~~48~~, 20, 21, ~~22~~, 23, 24A, ~~24B~~, 25A, 26, 27, 28, ~~29~~, 30, 31, ~~32abc~~, ~~33~~, 34, 35, 36, 38, 39, 40A, 40B, ~~41A~~, 41B, 42, 43, 44, 46, 47;
- Film/Video 51, 52, 53, 54abc;

History 101, 102, 105, 106, 108, 110, 111, 112, 114, 122, 128, 129, 140, 141, 143, 145, 152, 154, 162, 163, 165, 175, 176, 177, 178, 183, 184, ~~190~~;
 History of Science 11;
 Humanities 1;
 Journalism 1, 12

Languages:

Chinese 1, 2, 24;
 Italian 1, 2, 24;
 Japanese 1, 2, 3, 4, 25;
 French 1, 2, 3, 4, 5, 6, 24, 35;
 German 1, 2, 3, ~~4, 5, 24~~;
 Spanish 1, 2, 3, 4, 5, 6, 24, 52A, 52B;
 Philosophy 2, 3, 5, 7, 8, 10, 11, 12, 14, 23;
 Communication Studies 1, 3, 4, 5, 8, 9, 12, 14

2. Fine and Applied Arts:

These courses will emphasize the nature of artistic activities and expression of art through analysis, examination, performance, and technical development. Students will incorporate techniques, engage in performance, and learn to value aesthetic understanding and integrate these concepts when constructing value judgments. Students transferring to a four-year university will have a basic foundation for further studies in areas such as architecture, art, digital media, creative writing, dance, film, music, performing arts, photography, studio art, or theatre arts. This emphasis may be useful for students interested in possible career paths in design, graphic arts, visual arts, photography, stage technician, musician, education, television, journalism, or acting.

Select 18 units from at least two disciplines.

Architecture, 104, 150A, 150B, 199ab;
 Art 1, 2, 3, 4, 5A, 5B, 6, 7, 9, 10ab, 11abcd, 17ab, 18abcd, 19ab, 22ab, 23abcd, 31abcd, 37ab, 41ab, 61ab, 81ab, 82abcd, 141abcd, 142abcd, 143abcd;
 Dance 1, 3, 5, 22ab, 23abcd, 32ab, 33abcd, 42ab, 43abcd;
 English 24A, ~~24B~~, 25A, ~~32abe~~, 38;
 Film/Video 1, 3, 4, 20, 21, 22, 32ab, 51, 52, 53, 54abc;
 Music 1, 2A, 2B, 3A, 3B, 3C, 7, 8A, 8B, 11, 12, 13, 15A, 15B, 16, 18ab, 19abcd, 23abcd, 31A, 31B, 31C, 31D;
 Photography 1, 2, 51, 150;
 Theatre 1, 4, 8, 14A, 14B, 30, 84, 88, 90, 94

3. Culture and Communication: These courses will emphasize the study of communication, culture, and the skills needed to communicate effectively in oral, written, or visual forms. Students transferring to a four-year university will have a basic foundation for further studies in communication studies, media studies, journalism, English, or modern languages. This emphasis may be useful for students interested in possible career paths in broadcasting, public relations, advertising, journalism, interpreter, photography, technical writing, or radio and television.

Select 18 units from at least two disciplines.

Anthropology 4;
 Art 143abcd;
 English 1B, 1C, ~~40, 41~~, 12, 15A, 15B, ~~48~~, 20, 21, ~~22~~, 23, 24A, ~~24B~~, 25A, 26, 27, 28, ~~29~~,
 30, 31, ~~32abc, 33~~, 34, 35, 36, 38, 39, 40A, 40B, ~~41A~~, 41B, 42, 43, 44, 46, 47;
 Film/Video 20, 22, 24, 28ab, 32ab, 51, 52, 53, 54abc;
 Journalism 1, 12;
 Library Information Science 1, 10;
 Photography 1, 11ab, 51;

Languages:

Sign Language/Interpreter Training 15, 16, 17A, 17B, 202;
 Chinese 1, 2, 24;
 Italian 1, 2, 24;
 Japanese 1, 2, 3, 4, 25;
 French 1, 2, 3, 4, 5, 6, 24, 35;
 German 1, 2, 3, ~~4, 5~~, 24;
 Spanish 1, 2, 3, 4, 5, 6, 24, 52A, 52B;
 Communication Studies 1, 3, 4, 5, 8, 9, 11, 12, 14

4. Social and Behavioral Sciences: These courses emphasize an appreciation and understanding of how members of diverse societies operate or have operated as individuals and social groups. Courses in the social and behavioral sciences will help students to develop an awareness of methods of inquiry and stimulate critical thinking about the ways in which people act and interact within social and cultural contexts. Students will study the perspectives, concepts, principles, theories, and methodologies of disciplines within social and behavioral sciences. Students transferring to a four-year university will have a basic foundation for further studies in areas such as American studies, anthropology, criminal justice, child development, economics, geography, history, political science, psychology, or sociology. This emphasis may be useful for students interested in possible career paths in education, history, social work, public administration, public service agencies, library science, economics, or social policy.

Select 18 units from at least two disciplines.

Administration of Justice 100, 103, 107, 111, 115;
 American Studies ~~4, 3~~, 7;
 Anthropology 2, 3, 4, 6, 7, 8, 9, 10, 11;
 Child Development 103, 104;
Communication Studies 5, 14;
 Economics 1, 2, 5;
 Education 201;
Ethnic Studies 1;
 Geography (excluding physical geography) 2, 5, 7;
Global Studies 101;
 History 101, 102, 105, 106, 108, 110, 111, 112, 114, 122, 128, 129, 140, 141, 143, 145,
152, 154, 162, 163, 165, 175, 176, 177, 178, 183, 184, ~~190~~;
 History of Science 11;

Journalism 12;

Political Science 1, 2, 3, 5, 6, 8, 10;

Psychology 2, 3, 5, 7, 8, 9A, 9B, 10, 12, 15, 16, 21, 22 (same as Physical Education 275);

Sign Language/Interpreter Training 202;

Sociology 101, 102, 104, 107, 108,109, ~~110~~, 112, ~~115~~;

Woman Studies 1

5. Biological and Physical Sciences: These courses emphasize the physical universe, its life forms, and its natural phenomena. Courses in the sciences will help students develop an understanding of the scientific method and the relationship between science and other human activities. Students transferring to a four year university will have a basic foundation for further studies in areas such as biology (biochemistry, biophysics, molecular and cell biology, marine biology, microbiology), chemistry, physical and earth sciences (astronomy, geology, physical geography, oceanography), or physics. This emphasis may be useful for students interested in possible career paths in life sciences, physiology, exercise science, physical sciences, or earth sciences.

Select 18 units with at least one course in Biological Sciences and one course in Physical Sciences.

Biological Sciences:

Anatomy 30, 32,

Anatomy and Physiology 34A, 34B;

Anthropology 1, 5;

Biology 8, 10, 11, 12, 15, 16, 17, 18, 101, 102, 103;

Microbiology 33;

Physiology 31;

Psychology 7

Physical Sciences:

Astronomy 12, 20, 25;

Chemistry 1A, 1B, 4, 7A, 7B, 20, 21A, 21B;

Geography 1, 6, 9;

Geology 1, 2, 3, 4, 6, 15, 30, 32, 34, 36;

Oceanography 10;

Physics 1A, 1B, 1C, 1D, 2A, 2B, 3A, 3B, 11, 12;

Physical Science 25

6. Kinesiology and Wellness: These courses emphasize lifelong understanding and the development of a student's physiological, psychological, and social well-being. Students transferring to a four-year university will have a basic foundation for further studies in areas such as physical education, recreation, nutrition, or allied health fields. This emphasis may be useful for students interested in possible career paths in athletic training, personal training, management, exercise science, sports nutrition, and education.

Select a total of 18 units from the following disciplines.

6 units from Physical Education:

Physical Education 217, 270, 272, 275, 277, 280, 290

3 units from Science and/or Nutrition:

Anatomy 30, 32;
Anatomy and Physiology 34A, 34B;
Biology 10, 101, 102;
Chemistry 1A, 4, 20, 21A, 21B;
Microbiology 33;
Nutrition and Foods 11;
Physics 11, 2A, 2B;
Physiology 31

3 units from Social Sciences and/or Development:

Contemporary Health 1;
Human Development 10;
Psychology 5;
Sociology 101

Elective Courses:

First Aid 1;
Fire and Emergency Technology 140, 141;
Nutrition and Foods 15;
Psychology 2, 12, 16

Recommendation

El Camino College Major Requirements

- D. General Education:** choose one of the following patterns.
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- F. Electives:**
Elective units may be necessary to obtain the 60 degree applicable units that are required for the Associate Degree.

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for further studies in areas such as arts, history, communications, English, foreign language, film studies, literature, history, journalism, or philosophy. This emphasis may be useful for students interested in possible career paths in fine arts, education, administration, or public service.

Select 18 units with at least one course in Arts and one course in Humanities.

Arts:

Architecture 104;
 Art 1, 2, 3, 4, 5A, 5B, 6, 7, 9, 108, 109, 150;
 Dance 1, 3, 5;
 Film/Video 1, 3;
 Music 1, 11, 12, 13, 15A, 15B, 16;
 Theatre Arts 1, 4, 8

Humanities:

Sign Language/Interpreter Training 15, 16, 17A, 17B, 202;
 English 1B, 1C, 12, 15A, 15B, 20, 21, 23, 24A, 25A, 26, 27, 28, 30, 31, 34, 35, 36, 38, 39, 40A, 40B, 41B, 42, 43, 44, 46, 47;
 Film/Video 51, 52, 53, 54abc;
 History 101, 102, 105, 106, 108, 110, 111, 112, 114, 122, 128, 129, 140, 141, 143, 145, 152, 154, 162, 163, 165, 175, 176, 177, 178, 183, 184;
 History of Science 11;
 Humanities 1;
 Journalism 1, 12

Languages:

Chinese 1, 2, 24;
 Italian 1, 2, 24;
 Japanese 1, 2, 3, 4, 25;
 French 1, 2, 3, 4, 5, 6, 24, 35;
 German 1, 2, 3;
 Spanish 1, 2, 3, 4, 5, 6, 24, 52A, 52B;
 Philosophy 2, 3, 5, 7, 8, 10, 11, 12, 14, 23;
 Communication Studies 1, 3, 4, 5, 8, 9, 12, 14

2. Fine and Applied Arts:

These courses will emphasize the nature of artistic activities and expression of art through analysis, examination, performance, and technical development. Students will incorporate techniques, engage in performance, and learn to value aesthetic understanding and integrate these concepts when constructing value judgments. Students transferring to a four-year university will have a basic foundation for further studies in areas such as architecture, art, digital media, creative writing, dance, film, music, performing arts, photography, studio art, or theatre arts. This emphasis may be useful for students interested in possible career paths in design, graphic arts, visual arts, photography, stage technician, musician, education, television, journalism, or acting.

Select 18 units from at least two disciplines.

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 Art 1, 2, 3, 4, 5A, 5B, 6, 7, 9, 10ab, 11abcd, 17ab, 18abcd, 19ab, 22ab, 23abcd, 31abcd, 37ab, 41ab, 61ab, 81ab, 82abcd, 141abcd, 142abcd, 143abcd;
 Dance 1, 3, 5, 22ab, 23abcd, 32ab, 33abcd, 42ab, 43abcd;
 English 24A, 25A, 38;
 Film/Video 1, 3, 4, 20, 21, 22, 32ab, 51, 52, 53, 54abc;
 Music 1, 2A, 2B, 3A, 3B, 3C, 7, 8A, 8B, 11, 12, 13, 15A, 15B, 16, 18ab, 19abcd, 23abcd, 31A, 31B, 31C, 31D;
 Photography 1, 2, 51, 150;
 Theatre 1, 4, 8, 14A, 14B, 30, 84, 88, 90, 94

3. Culture and Communication: These courses will emphasize the study of communication, culture, and the skills needed to communicate effectively in oral, written, or visual forms. Students transferring to a four-year university will have a basic foundation for further studies in communication studies, media studies, journalism, English, or modern languages. This emphasis may be useful for students interested in possible career paths in broadcasting, public relations, advertising, journalism, interpreter, photography, technical writing, or radio and television.

Select 18 units from at least two disciplines.

Anthropology 4;
 Art 143abcd;
 English 1B, 1C, 12, 15A, 15B, 20, 21, 23, 24A, 25A, 26, 27, 28, 30, 31, 34, 35, 36, 38, 39, 40A, 40B, 41B, 42, 43, 44, 46, 47;
 Film/Video 20, 22, 24, 28ab, 32ab, 51, 52, 53, 54abc;
 Journalism 1, 12;
 Library Information Science 1, 10;
 Photography 1, 11ab, 51;

Languages:

Sign Language/Interpreter Training 15, 16, 17A, 17B, 202;
 Chinese 1, 2, 24;
 Italian 1, 2, 24;
 Japanese 1, 2, 3, 4, 25;
 French 1, 2, 3, 4, 5, 6, 24, 35;
 German 1, 2, 3;
 Spanish 1, 2, 3, 4, 5, 6, 24, 52A, 52B;
 Communication Studies 1, 3, 4, 5, 8, 9, 11, 12, 14

4. Social and Behavioral Sciences: These courses emphasize an appreciation and understanding of how members of diverse societies operate or have operated as individuals and social groups. Courses in the social and behavioral sciences will help students to develop an awareness of methods of inquiry and stimulate critical thinking about the ways in which people act and interact within social and cultural contexts. Students will study the perspectives, concepts, principles, theories, and methodologies of disciplines within social and behavioral sciences. Students transferring to a four-year

university will have a basic foundation for further studies in areas such as American studies, anthropology, criminal justice, child development, economics, geography, history, political science, psychology, or sociology. This emphasis may be useful for students interested in possible career paths in education, history, social work, public administration, public service agencies, library science, economics, or social policy.

Select 18 units from at least two disciplines.

Administration of Justice 100, 103, 107, 111, 115;
 American Studies 7;
 Anthropology 2, 3, 4, 6, 7, 8, 9, 10, 11;
 Child Development 103, 104;
 Communication Studies 5, 14;
 Economics 1, 2, 5;
 Education 201;
 Ethnic Studies 1;
 Geography (excluding physical geography) 2, 5, 7;
 Global Studies 101;
 History 101, 102, 105, 106, 108, 110, 111, 112, 114, 122, 128, 129, 140, 141, 143, 145, 152, 154, 162, 163, 165, 175, 176, 177, 178, 183, 184;
 History of Science 11;
 Journalism 12;
 Political Science 1, 2, 3, 5, 6, 8, 10;
 Psychology 2, 3, 5, 7, 8, 9A, 9B, 10, 12, 15, 16, 21, 22 (same as Physical Education 275);
 Sign Language/Interpreter Training 202;
 Sociology 101, 102, 104, 107, 108, 109, 112;
 Woman Studies 1

5. Biological and Physical Sciences: These courses emphasize the physical universe, its life forms, and its natural phenomena. Courses in the sciences will help students develop an understanding of the scientific method and the relationship between science and other human activities. Students transferring to a four year university will a basic foundation for further studies in areas such as biology (biochemistry, biophysics, molecular and cell biology, marine biology, microbiology), chemistry, physical and earth sciences (astronomy, geology, physical geography, oceanography), or physics. This emphasis may be useful for students interested in possible career paths in life sciences, physiology, exercise science, physical sciences, or earth sciences.

Select 18 units with at least one course in Biological Sciences and one course in Physical Sciences.

Biological Sciences:

Anatomy 30, 32,
 Anatomy and Physiology 34A, 34B;
 Anthropology 1, 5;
 Biology 8, 10, 11, 12, 15, 16, 17, 18, 101, 102, 103;
 Microbiology 33;
 Physiology 31;
 Psychology 7

Physical Sciences:

Astronomy 12, 20, 25;
Chemistry 1A, 1B, 4, 7A, 7B, 20, 21A, 21B;
Geography 1, 6, 9;
Geology 1, 2, 3, 4, 6, 15, 30, 32, 34, 36;
Oceanography 10;
Physics 1A, 1B, 1C, 1D, 2A, 2B, 3A, 3B, 11, 12;
Physical Science 25

6. Kinesiology and Wellness: These courses emphasize lifelong understanding and the development of a student's physiological, psychological, and social well-being. Students transferring to a four-year university will have a basic foundation for further studies in areas such as physical education, recreation, nutrition, or allied health fields. This emphasis may be useful for students interested in possible career paths in athletic training, personal training, management, exercise science, sports nutrition, and education.

Select a total of 18 units from the following disciplines.

6 units from Physical Education:

Physical Education 217, 270, 272, 275, 277, 280, 290

3 units from Science and/or Nutrition:

Anatomy 30, 32;
Anatomy and Physiology 34A, 34B;
Biology 10, 101, 102;
Chemistry 1A, 4, 20, 21A, 21B;
Microbiology 33;
Nutrition and Foods 11;
Physics 11, 2A, 2B;
Physiology 31

3 units from Social Sciences and/or Development:

Contemporary Health 1;
Human Development 10;
Psychology 5;
Sociology 101

Elective Courses:

First Aid 1;
Fire and Emergency Technology 140, 141;
Nutrition and Foods 15;
Psychology 2, 12, 16

COURSE REVIEW; CHANGES TO COURSE DISCIPLINE, GRADING METHOD, DISTANCE EDUCATION UPDATE

1. Human Development 5 – Career and Life Planning

Current Status/Proposed Changes

Discipline: ~~Counseling~~ or Education and Psychology or Counseling

Grading Method: ~~Pass/No Pass~~ Letter

Recommendation

Discipline: Education and Psychology or Counseling

Grading Method: Letter

COURSE REVIEW; CHANGES TO COURSE DISCIPLINE, GRADING METHOD, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation), DISTANCE EDUCATION UPDATE

2. Human Development 8 – Orientation to College and Education Planning

Current Status/Proposed Changes

Discipline: ~~Counseling~~ or Education and Psychology or Counseling

Grading Method: ~~Pass/No Pass~~ Letter

Recommended Preparation: English 84 or English as a Second Language 52C and English A or English AX

Recommendation

Discipline: Education and Psychology or Counseling

Grading Method: Letter

Recommended Preparation: English 84 or English as a Second Language 52C and English A or English AX

BUSINESS

COURSE REVIEW; CHANGES IN CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation), DISTANCE EDUCATION UPDATE

1. Computer Information Systems 13 – Introduction to Computers

Current Status/Proposed Changes

~~Recommended Preparation: eligibility for English 84~~ Prerequisite: English 1A and Mathematics 23 or Mathematics 25

This course is an introduction to computers, system software and application software, and is a prerequisite. It is designed as both an introduction and an entry level overview for other Computer Information Systems classes. The class covers computer literacy, operating systems, computer security, application software, and hardware. Laboratory exercises focus on Microsoft operating systems, file management, Word, Excel, Access, PowerPoint application software including spreadsheets, word processors, databases;

presentation tools, and the use of the Internet. ~~A programming language is used to teach design and logic.~~

Recommendation

Prerequisite: English 1A and Mathematics 23 or Mathematics 25

This course is an introduction to computers, system software and application software and is a prerequisite for other Computer Information Systems classes. The class covers computer literacy, operating systems, computer security, application software, and hardware. Laboratory exercises focus on Microsoft operating systems, file management, Word, Excel, Access, PowerPoint, and the use of the Internet.

COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

Current Status/Proposed Changes

1. Computer Information Systems 26 – Using ~~Spreadsheets~~ Microsoft Excel
~~Recommended Preparation~~ Prerequisite: Computer Information Systems 13 or equivalent experience

Recommendation

Computer Information Systems 26 – Using Microsoft Excel

Prerequisite: Computer Information Systems 13 or equivalent experience

COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE, CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

Current Status/Proposed Changes

1. Computer Information Systems 28 – ~~Using Database~~ Management using Microsoft Access Applications
~~Recommended Preparation~~ Prerequisite: Computer Information Systems 13 or equivalent experience

This course offers the student advanced instruction in relational databases ~~in a Windows environment~~ using Microsoft Access. The student ~~designs and~~ develops a database from user specifications. Topics include analyzing source documents, normalizing a database ~~and creating and developing, techniques of effective design and creating and implementing all tables, queries and other database objects. Applications used are typical~~ Skills are applied to typical business operations such as inventory and human resources.

Recommendation

Computer Information Systems 28 – Database Management using Microsoft Access

Prerequisite: Computer Information Systems 13 or equivalent experience

This course offers the student advanced instruction in relational databases using Microsoft Access. The student develops a database from user specifications. Topics include analyzing source documents, normalizing a database and creating and developing

tables, queries and other database objects. Skills are applied to typical business operations such as inventory and human resources.

INACTIVATIONS

1. Business 16 - 10-Key Calculating for Business
2. Business 49abcd - Voice Recognition for Computer Input
3. Business 54 - Integrated Software Applications
4. Business 56abcd - Microsoft Word Certification Preparation
5. Business 57abcd - Power Point Certification Preparation

FINE ARTS

COURSE REVIEW

1. Photography 10 – Basic Photojournalism
2. Photography 54 – Intermediate 35mm Black and White Photography

COURSE REVIEW; CHANGES IN CATALOG DESCRIPTION

1. Music 80abc – Fundamentals of Electronic Music

Current Status/Proposed Changes

This course provides instruction in the use of synthesizers, Musical Instrument Digital Interface (MIDI), computers, musical acoustics, sound design, and music software. Emphasis is placed on technical, compositional, multimedia technology, and performance skills utilizing digital synthesizers in conjunction with computers and music software applications.

Recommendation

This course provides instruction in the use of synthesizers, Musical Instrument Digital Interface (MIDI), computers, musical acoustics, sound design, and music software. Emphasis is placed on technical, compositional, multimedia technology, and performance skills utilizing digital synthesizers in conjunction with computers and music software applications.

COURSE REVIEW; CHANGES IN CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Dance 89abcd – Advanced Dance Theatre

Current Status/Proposed Changes

Enrollment Limitation: Audition

Recommended Preparation: one semester of Dance 83abcd

In this ~~class~~ course, students organize production elements and rehearse as performing members of a dance company. Dance performance techniques and artistic skills are emphasized. Choreography is by faculty, guest artists, or advanced level dance students. Emphasis is also given to preparation for pre-professional auditions.

Recommendation

Enrollment Limitation: Audition

Recommended Preparation: one semester of Dance 83abcd

In this course, students organize production elements and rehearse as performing members of a dance company. Dance performance techniques and artistic skills are emphasized. Choreography is by faculty, guest artists, or advanced level dance students. Emphasis is also given to preparation for pre-professional auditions.

HEALTH SCIENCES AND ATHLETICS

COURSE REVIEW; CHANGES IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Nursing 154 – Intermediate Nursing Process and Mental Health

Current Status/Proposed Changes

Prerequisite: Nursing 150, 151, and 152 with a minimum grade of C in prerequisite

Recommended Preparation: Nursing 156

Recommendation

Prerequisite: Nursing 150, 151, and 152 with a minimum grade of C in prerequisite

Recommended Preparation: Nursing 156

HUMANITIES

COURSE REVIEW

1. English 80 – Basic Language Skills
2. English 84 – Developmental Reading and Writing
3. English as a Second Language 52A – Introduction to Reading and Vocabulary Building

4. English as a Second Language 52B – Intermediate Reading and Vocabulary Building
5. English as a Second Language 52C – Advanced Reading
6. Italian 24 – Introduction to Italian Culture

COURSE REVIEW; CHANGES IN CATALOG DESCRIPTION

1. English 82 – Introduction to Reading Skills

Current Status/Proposed Changes

This course is designed to improve general reading and thinking abilities through increasing the following skills: comprehension, vocabulary, and study and test-taking techniques. Special emphasis will be placed on analysis of ~~longer~~ multi-paragraph reading passages.

Recommendation

This course is designed to improve general reading and thinking abilities through increasing the following skills: comprehension, vocabulary, and study and test-taking techniques. Special emphasis will be placed on analysis of multi-paragraph reading passages.

COURSE REVIEW; CHANGES IN LAB

1. Journalism 11abcd – Newspaper Publication

Current Status/Proposed Changes

Units: 3 Lecture: 2 hours Lab Hours: 3 hours to be arranged

Recommendation

Units: 3 Lecture: 2 hours Lab Hours: 3 hours to be arranged

COURSE REVIEW; CHANGES IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Library Information Science 1 – Introduction to Library Information Science

Current Status/Proposed Changes

Recommended Preparation: English A

Recommendation

Recommended Preparation: English A

2. Library Information Science 10 – Library Research Using the Internet

Current Status/Proposed Changes

Recommended Preparation: English A

Recommendation

Recommended Preparation: English A

NEW DISTANCE EDUCATION COURSE VERSION

1. Library Information Science 1 – Introduction to Library Information Science (Online)
2. Library Information Science 10 – Library Research Using the Internet (Online)

INDUSTRY AND TECHNOLOGY

COURSE REVIEW; CHANGES IN UNITS, LAB HOURS, FACULTY LOAD

1. Administration of Justice 150 – Peace Officer Training Module – Level III

Current Status/Proposed Changes

Units: ~~8~~ 7 Lecture: 6 hours Lab: ~~6~~ 3 hours Faculty Load: ~~70.00%~~ 55%

Recommendation

Units: 7 Lecture: 6 hours Lab: 3 hours Faculty Load: 55%