

**EL CAMINO COLLEGE  
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE  
NOVEMBER 23, 2010**

Present: J. Davidson, S. Gates, E. Goldmann, L. Kjeseth, M. Lipe, E. Martinez, V. Nemie, T. Norton, V. Rayford, S. Rodriguez, J. Sims, J. Thompson

Absent: F. Arce, E. French-Preston, A. Himsel

Ex-Officio Members Present: D. Budri, Q. Chapman, C. Lee, L. Suekawa

Ex-Officio Members Absent: Robert Brown, M. Hall

Also Present: L. Linka

**CALL TO ORDER**

Chair Kjeseth called the College Curriculum Committee (CCC) meeting to order at 2:37 p.m.

**APPROVAL OF MINUTES**

The minutes from the November 9 meeting were sent via email and approved as submitted prior to today's meeting.

**CURRICULUM REVIEW**

**Industry and Technology Proposal**

Included in the handouts was a proposal for the inactivation of the Certificate of Accomplishment for Administration of Justice: Security Officer. There were no comments from the committee, and Chair Kjeseth called for a motion to approve the inactivation. V. Nemie moved, T. Norton seconded, and the motion was carried.

**CONSENT AGENDA PROPOSALS**

The following courses were approved prior to today's meeting:

- Air Conditioning and Refrigeration 22
- Cosmetology 103
- Horticulture 42
- Physical Education 20abc
- Sociology 107

Chair Kjeseth requested the committee to review and approve the following courses before Thursday, November 25. The Chair will then move these courses forward, using today's date as the date of approval:

- Engineering Technology 10
- Engineering Technology 10A

- Engineering Technology 10B

The committee agreed to comply with the Chair's request.

### **HOW TO REVIEW NEW COURSE PROPOSALS**

Included in the handouts was a rough draft detailing the steps required to review new course proposals in CurricUNET. Chair Kjeseth stated that as the College Curriculum Committee, we are a subcommittee of the Academic Senate, and many things govern whether we approve or do not approve new courses. The draft included a discussion of Title 5 regulations. Chair Kjeseth proceeded to review the procedure for the committee, and fielded questions and comments from the members during his presentation. He also requested the members send to him questions or comments via e-mail over the next couple of weeks. Chair Kjeseth then fielded a question regarding whether the CCC members should share this current draft with DCC members as a guideline. The decision was to wait for now, this is too rough a draft, and eventually it will be cleaned up and downloaded, and will be available to everyone.

### **ANNOUNCEMENTS**

- Chair Kjeseth stated there is still no successor for the position of CCC Chair. He will once again approach the Academic Senate regarding the situation, and determine a way for someone to be trained.
- A committee is needed to work on revising the current CCC handbook.
- Work still needs to be done on the 'HELP' buttons in CurricUNET.

### **ADJOURNMENT**

Chair Kjeseth called for a motion to adjourn the meeting. V. Nemie moved, S. Gates seconded, and the motion was carried. The meeting was adjourned at 3:23 p.m.

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COLLEGE CURRICULUM COMMITTEE  
November 23, 2010**

**Proposed Curriculum Changes for 2011-2012**

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**BEHAVIORAL AND SOCIAL SCIENCES DIVISION**

**COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE, CATALOG DESCRIPTION**

1. Sociology 107 – ~~Issues of Race and Ethnicity in the United States Society~~  
*Current Status/Proposed Change*  
~~In This course introduces students to the sociological study~~ students examine issues of race and ethnic relationships in American society ethnicity in the United States from a sociological perspective. Sociological concepts and theories are used to analyze the ~~recent~~ current and historical experiences of groups which ~~have been~~ are defined in racial and ethnic terms. ~~The focus of the course will be on the origins and consequences of these definitions for the life experiences and opportunities of these groups, and to assess how these definitions and experiences influence the current status and attainments of these groups in American society.~~

*Recommendation:*

Issues of Race and Ethnicity in the United States

In this course students examine issues of race and ethnicity in the United States from a sociological perspective. Sociological concepts and theories are used to analyze the current and historical experiences of groups which are defined in racial and ethnic terms, and to assess how these definitions and experiences influence the current status and attainments of these groups in American society.

**HEALTH SCIENCES AND ATHLETICS DIVISION**

**COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION, CSU GENERAL EDUCATION REQUIREMENT**

1. Physical Education 20abc – Women's Intercollegiate Cross Country Team  
*Current Status/Proposed Change*  
~~This course provides instruction, and training, and practice in the advanced techniques of cross country training~~ exercise techniques and principles required for successful development in cross country distance running and the opportunity for intercollegiate

competition. Students athletes will compete against conference schools and other colleges and universities.

Note: This course is offered in the fall semester only.

Proposed CSU General Education Pattern - Area E

*Recommendation:*

This course provides instruction and training in the exercise techniques and principles required for successful development in cross country distance running and the opportunity for intercollegiate competition. Student athletes will compete against conference schools and other colleges and universities.

Note: This course is offered in the fall semester only.

Proposed CSU General Education Pattern - Area E

**INDUSTRY AND TECHNOLOGY DIVISION**

**COURSE REVIEW**

1. Air Conditioning and Refrigeration 22 – Basic Refrigeration
2. Cosmetology 103 – Introduction to Manicuring Arts
3. Engineering Technology 10 – Principles of Engineering Technology
4. Engineering Technology 10A – Principles of Engineering Technology I
5. Engineering Technology 10B – Principles of Engineering Technology II

**INACTIVATE CERTIFICATE OF ACCOMPLISHMENT**

1. Administration of Justice: Security Officer

**NATURAL SCIENCES DIVISION**

**COURSE REVIEW**

1. Horticulture 42 – Plant Propagation