

**EL CAMINO COLLEGE**  
**MINUTES OF THE COLLEGE CURRICULUM COMMITTEE**  
**November 27, 2007**

Present: F. Arce, J. Davidson, A. Himsel, R. Hughes, L. Kjeseth, M. Lipe, V. Lloyd,  
E. Martinez, C. Mosqueda, V. Rapp, J. Siddiqui, C. Somin, J. Young

Absent (excused): S. Panksi

Ex-Officio Members Present: V. Armstrong, Q. Chapman, L. Suekawa

Absent (excused): C. Brinkman, M. Hall, R. Smith

Also Present: L. Back, I. Drew, R. Elton Collett, T. Hazell, G. Miranda, J. Montgomery,  
B. Morton, R. Natividad, L. Olsen, S. Rodriguez, D. Roman, E. Shadish,  
D. Snowden, M. Stallings, M. Waters. C. Wells

**CALL TO ORDER**

Chair Young called the College Curriculum Committee meeting to order at 2:30 p.m.

**APPROVAL OF MINUTES**

Chair Young informed the Committee that minutes from our November 13<sup>th</sup> meeting will be presented at the December 4, 2007 meeting.

**CHAIR'S REPORT**

Chair Young told the Committee that the proposals that had been distributed to them for this meeting constituted the final packet for the semester and that no additional proposals would be distributed for the December 4<sup>th</sup> meeting. Since the next meeting is a scheduled clean up meeting, only proposals that had been tabled or pulled by a division would be entertained on December 4<sup>th</sup>.

Chair Young informed the Committee that the Academic Senate conducted a first reading regarding the date of adoption of the new grade requirements for certificates and majors. She explained that Title 5 stipulates that, students enrolling in the 2009 semester will be required to earn a grade of C or above in all courses in a certificate and major. She stated that she presented the CCC's recommendation that the grade requirements be implemented in 2008, along with the certificate changes. The second reading and the vote will take place at the December 4, 2007 Senate meeting. Chair Young will report the results to the Committee at the next meeting.

**PROPOSALS REVIEWED BY VICE PRESIDENT – ACADEMIC AFFAIRS  
AND CHAIR YOUNG**

Chair Young explained that today's consent agenda items were included in the day's packet. The memo from F. Arce and Chair Young recommended that the Committee approve title changes for certificates in order to comply with the new Title 5 regulations.

Chair Young also discussed the Environmental Horticulture certificate proposal. She stated that at the November 13, 2007 meeting, the Committee approved course requirement changes for this certificate and the title change was being presented in the consent agenda. In order to clarify the two actions being taken, Chair Young requested the Committee reaffirm their approval of the certificate course requirements for Environmental Horticulture and approve the title changes being proposed today. Chair Young asked for a motion to approve the recommendations in the justification memo and the Environmental Horticulture certificate proposal. V. Lloyd moved, L. Kjeseth seconded and the motion carried.

**CURRICULUM REVIEW****INDSUTRY AND TECHNOLOGY PROPOSAL:**

Chair Young invited S. Rodriguez, Dean of the Industry and Technology Division to take the podium. S. Rodriguez distributed an errata memo and discussed each section where revisions were made to Architecture 180. S. Rodriguez explained revisions were made to the course proposal justification and course objectives.

Chair Young then asked if there were any questions about the Industry and Technology proposal. As there were none, Chair Young asked for a motion to approve the course. V. Rapp moved, L. Kjeseth seconded and the motion carried. Chair Young asked for a motion to approve the conditions of enrollment. L. Kjeseth moved, V. Rapp seconded and the motion carried.

**BEHAVIORAL AND SOCIAL SCIENCES PROPOSALS:**

G. Miranda, Dean of the Behavioral and Social Sciences Division, took the podium to present proposals for Anthropology 5, Child Development 108, Child Development 109, Child Development 130, and Global Studies. She introduced E. Shadish, M. Waters and J. Montgomery, faculty members from her division. G. Miranda distributed an errata sheet and discussed each section where changes were made. Faculty member, M. Waters fielded questions from the Committee regarding Anthropology 5 and the coursework outlined in the course outline of record. G. Miranda answered questions regarding the three Child Development course proposals. G. Miranda continued her discussion with the errata sheet in regards to Global Studies 101. The Committee agreed that this course and the collaboration with a global community will be enriching for El Camino students. The discussion regarding the Behavioral and Social Sciences proposal concluded. Chair Young asked for motion to approve the proposals. L. Kjeseth moved, V. Lloyd seconded and the motion carried. Chair Young asked for a motion to approve the conditions of enrollment. L. Kjeseth moved, J. Siddiqui seconded and the motion carried. Chair Young asked for a motion to approve Global Studies 101 as a stand-alone course. L. Kjeseth moved, V. Lloyd seconded and the motion carried.

**HEALTH SCIENCES AND ATHLETICS PROPOSALS:**

I. Drew, Interim Dean of the Health Sciences and Athletics Division, took the podium to present proposals for Physical Education 47abcd, Physical Education 218abcd, Physical Education 246abcd, and Physical Education 274. I. Drew introduced D. Roman, T. Hazell, R. Natividad, and L. Olsen, from his division. I. Drew discussed the errata sheet that had been distributed and each section where revisions were made.

I. Drew answered questions from the Committee regarding the proposals. There was a recommendation from M. Lipe to delete the note from the catalog description for Physical education 47abcd. The recommendation was accepted as it was determined that the note was inappropriate as part of the catalog description and should appear in the schedule of classes.

The discussion continued with Physical Education 218abcd and the catalog description note regarding fishing license requirements. The Committee determined that the first sentence of the catalog description note should remain the same as it is an enrollment requirement for the course. Chair Young asked the Committee if there were any questions. C. Mosqueda and L. Suekawa both confirmed this course meets the requirements for A.S./Vocational, in addition to the other requirements acknowledged by the division.

I. Drew continued with the revisions on the errata sheet regarding Physical Education 246abcd. There was a brief discussion about the typical assignments for the course. I. Drew accepted the recommendation from M. Lipe and rephrased critical thinking assignment number two. In response to T. Hazell's question, F. Arce confirmed that the course will not be available for the Spring 2008 semester, as it does not appear in the current college catalog.

The discussion proceeded with Physical Education 274 and revisions stated on the errata sheet. L. Suekawa advised this course would not meet the requirements for A.A., A.S. or CSU General Education. The catalog description was discussed and I. Drew accepted the recommendations from the Committee. As the discussion continued regarding the major topics of the course, it was determined revisions were needed. Chair Young requested the division to complete their revisions and bring their course proposal back to the next meeting. I. Drew agreed to the recommendation. The presentation concluded with an explanation of the typical assignment, in response to a question from V. Lloyd. There were no further recommendations for the proposals.

Chair Young asked for a motion to approve the remaining Health Sciences and Athletics course proposals: Physical Education 47abcd, Physical Education 218abcd and Physical Education 246abcd. M. Lipe moved, A. Himsel seconded and the motion carried. Chair Young asked for a motion to approve the conditions of enrollment. V. Lloyd moved, L. Kjeseth seconded and the motion carried. Chair Young asked for a motion to approve all three courses (PE 47abcd, PE 218abcd and PE 246abcd) as Stand-Alone courses. L. Kjeseth moved, V. Lloyd second and the motion carried.

**FINE ARTS PROPOSALS:**

L. Back, Faculty Coordinator for the Fine Arts Division took the podium to present curriculum proposals for Art 5B, Art100, Film/Video 54abcd, Film/Video A.A., and Theatre 4. As an errata sheet was being distributed, L. Back introduced C. Wells, faculty member from the division.

L. Back proceeded with the errata sheet and discussed each section where revisions were made. L. Back accepted the recommendation from L. Suekawa regarding the required text. Art 100, a noncredit course, was being proposed for course revisions. In response to F. Arce's question regarding noncredit requirements, Chair Young stated the course appeared to be structured the same as other Supervisors Tutoring courses the college offers, and would meet the System Office requirements. Q. Chapman responded to questions regarding pending noncredit courses previously approved by the Committee. She stated there were two ESL courses to be offered at Compton Center that were just approved by the System Office and we are awaiting confirmation of approval. However, there are three adult noncredit Music courses, which approval has not yet been confirmed or denied by the System Office. Q. Chapman advised the Committee that she will follow up on the status of those courses.

L. Back continued with course proposal for Film/Video 54abcd and revisions as outlined on the errata sheet. L. Back accepted recommendations for changes in the catalog description and major topics. The discussion moved to the course title and repeatability issues. C. Wells explained the course originator's intent for the course to be repeated up to four times and the cycle of topics that would be covered. After discussion and varying options about this course and repeatability, J. Siddiqui suggested the Committee take a straw poll. Chair Young asked for those in favor of repeatability up to four times (Film/Video 54abcd). Eight committee members voted yes. Chair Young asked for those in favor of repeatability up to three times (Film/Video 54abc). Two members voted yes. Chair Young also asked if the instructor proposing the course should appear at our December 4<sup>th</sup> meeting to clarify concerns about the course. Ten voted in favor of having K. O'Brien attend the next meeting, zero opposed. It was decided that the proposal for revisions to the Film/Video major could not be reviewed until the course proposal for Film/Video 54abc was approved.

L. Back concluded her presentation with Theatre 4, proposal for course revisions. As there were no questions, Chair Young asked for a motion to approve Art 5b, Art 100, and Theatre 4. L. Kjeseth moved, V. Lloyd seconded and the motion carried. Chair Young asked for a motion to approve the conditions of enrollment. M. Lipe moved, V. Lloyd second and the motion carried.

**BUSINESS PROPOSALS:**

V. Rapp, Dean of the Business Division, took the podium and distributed an errata sheet for Business 19. V. Rapp advised the Committee that course proposals for Business 52A, Business 52B, Business 56abcd, and Business 57abcd will not be reviewed today. V. Rapp will prepare the proposals for the next CCC meeting on December 4<sup>th</sup>.

V. Rapp discussed the errata sheet and each section where revisions were made. She also presented certificate proposals for Office Administration: Office Clerk Option, Computer

Information Systems: Cisco Networking Administration and Web Programming Options, and Real Estate: Real Estate Assistant Option. V. Rapp confirmed that the existing and proposed certificate requirements for the Web Programming Certificate should read "A minimum of 12 Computer Information Systems units must be completed at El Camino College".

The discussion regarding the Business proposals concluded. Chair Young asked for a motion to approve the proposals. J. Siddiqui moved, E. Martinez seconded and the motion carried. Chair Young asked for a motion to approve the conditions of enrollment. L. Kjeseth moved, J. Siddiqui seconded and the motion carried. Chair Young asked for a motion to approve the distance education version of Business 19. L. Kjeseth moved, C. Somin seconded and the motion carried.

### **ANNOUNCEMENTS**

Chair Young reminded the Committee that Film/Video 54abcd, Film/Video A.A., Physical Education 274, and the four Business proposals will be reviewed on December 4, 2007. Chair Young asked for a motion to adjourn the meeting. The meeting was adjourned at 4:30 p.m.

**EL CAMINO COLLEGE  
COLLEGE CURRICULUM COMMITTEE**

**Proposed Curriculum Changes  
November 27, 2007**

**BEHAVIORAL AND SOCIAL SCIENCES DIVISION**

**DISTANCE EDUCATION COURSE VERSION; CHANGES IN NUMBER,  
CATALOG DESCRIPTION; COURSE REVIEW**

*Current Status/Proposed Change*

1. Child Development & 108 – The Preschool Child  
This course analyzes developmental patterns of children from two-and-a-half to five years of age with an emphasis on the practical application of theories and principles of development, to adult-child relationships. ~~This~~ The course includes a comparison of historical and current philosophies and methodologies of early childhood education, Topics include observation and analysis of child behavior, identification of effective teaching strategies, ~~and discussion of~~ age appropriate environments and professional ethics. ~~This course is designed for the teacher in training and the teacher in service.~~

**DISTANCE EDUCATION COURSE VERSION; CHANGE IN NUMBER; COURSE REVIEW**

*Current Status/Proposed Change*

1. Child Development ~~40~~ 110 – Child Health and Safety

**DISTANCE EDUCATION COURSE VERSION; CHANGES IN NUMBER,  
CATALOG DESCRIPTION, CONDITIONS OF ENROLLMENT (Prerequisite,  
Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE REVIEW**

*Current Status/Proposed Change*

1. Child Development ~~30~~ 130 - Principles of Program Administration  
Prerequisite: Child Development 20 with a minimum grade of C or ~~two years~~ 50 days of pre-school teaching experience within the past two years.  
This course emphasizes the role of the director in child care programs. ~~Topics will include~~ The course reviews legislative policies, fiscal management, leadership, ~~resource allocation, child abuse prevention and~~ professionalism, communication with early childhood staff, and working with parents.

**NEW COURSES**

1. Anthropology 5 – Physical Anthropology Laboratory  
 Unit: 1      Lab: 3 hours      Faculty Load: 15.00%  
 Prerequisite: Anthropology 1 with a minimum grade of C or concurrent enrollment  
 Credit, degree applicable; Transfer CSU, UC  
 This course uses laboratory exercises and other assignments to explore the primary topics of physical anthropology. Topics will include principles of evolution, human genetics, forensic anthropology, behavior and anatomy of nonhuman primates, human variation and fossil evidence for human evolution.
  
2. Global Studies 101  
 Units: 3      Lecture: 3 hours      Faculty Load: 20.00%  
 Credit, degree applicable; Transfer CSU, UC  
 The course offers a global introduction to world cultures. Students will be introduced to global cultures by examining the theoretical approaches to understanding cultures around the world in relation to the United States. Emphasis is placed on analyzing the origins of different cultures, how and why they change, and their impact on individuals and societies.  
  
 Note: This course is taught collaboratively with international partners and utilizes interactive web-based video as well as chat and email contact.

**BUSINESS DIVISION****DISTANCE EDUCATION COURSE VERSION; CHANGE IN TRANSFER STATUS; COURSE REVIEW**

1. Business 19 – Principles of Retailing Management (Online)  
*Current Status/Proposed Change*  
~~No Transfer CSU~~ Transfer CSU

**CHANGE CERTIFICATES OF COMPLETION TO CERTIFICATE OF ACHIEVEMENT**

1. Business  
 Office Clerk Option

**CHANGE CERTIFICATES OF COMPETENCE TO CERTIFICATE OF ACHIEVEMENT**

1. Computer Information Systems  
 Cisco Networking Administration Option
  
2. Computer Information Systems  
 Web Programming Option

3. Real Estate  
Real Estate Assistant Option

## FINE ARTS DIVISION

### CHANGE IN CATALOG DESCRIPTION; COURSE REVIEW; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. Art 5B – History of Asian Art – China, Korea and Japan

*Current Status/Proposed Change*

This course, ~~the second in a series of two on the history of Asian art,~~ surveys the arts of China, Japan, and Korea from the Neolithic period through the 19<sup>th</sup> 21<sup>st</sup> century in relation to cultural, political, religious, and philosophical contexts. It traces the transmission of cultural ideas and art forms from one civilization to another and considers the effect of Western art's historical methodologies on the study and appreciation of Asian art and culture.

### CHANGES IN DESCRIPTIVE TITLE, CATALOG DESCRIPTION; COURSE REVIEW

*Current Status/Proposed Change*

1. Art 100 – Supervised Tutoring: ~~Computer Applications~~ Studio Art

This course provides ~~supervised laboratory time on computer applications for the tutoring related to specialized equipment and skills specific to studio art student. The student will develop skill in operating computers and software programs relating to the creation~~ Students benefit from access to laboratory facilities beyond regular class time in courses such as design, digital arts, sculpture, ceramics, jewelry/metalsmithing, printmaking, painting, and design of visual art, including graphics, desktop publishing, illustration, animation and multimedia photography. Through supervised tutorials, students complete required studio assignments employing technical skills and concepts presented in the co-requisite course.

Note: ~~This course is repeatable.~~

This is an open entry/open exit course. Students may enroll at registration or at any time during the semester.

### DISTANCE EDUCATION COURSE VERSION; CHANGE IN CATALOG DESCRIPTION; COURSE REVIEW

1. Theatre 4 – Dramatic Literature

*Current Status/Proposed Change*

~~This In this course, is a students survey of dramatic literature from its early beginnings to the present day~~ selected plays from classical tragedy and comedy to contemporary drama. Emphasis is placed upon on reading, discussing, and critically analyzing



dramatic literature ~~as a result of~~ influenced by social and cultural forces. Attendance is ~~required~~ at selected local theatre events ~~presented by the El Camino College Center for the Arts~~ is required.

## HEALTH SCIENCES AND ATHLETICS DIVISION

### NEW COURSES

1. Physical Education 47abcd – Introduction to Indoor Rock Climbing  
Unit: 1      Lecture: 0.5 hour      Lab: 1.5 hours      Faculty Load: 10.833%  
Credit, degree applicable; Transfer CSU, UC  
This course provides instruction and practice for developing rock climbing skills and fitness. Instruction will include: climbing ethics, preparation, safety, and knowledge of equipment, climbing techniques and the mental approach to climbing. Conditioning exercises are incorporated to build muscular strength, muscular endurance, flexibility, and balance for rock climbing. This class will also facilitate critical thinking and problem solving skills.
2. Physical Education 218abcd – Introduction to Coastal Fishing  
Unit: 1      Lecture: 0.5 hour      Lab: 1.5 hours      Faculty Load: 10.833%  
Credit, degree applicable; Transfer CSU, UC  
This course examines the concepts, applications, and techniques of coastal fishing. The use of tackle, equipment, and different types of bait for different types of fishing techniques will be explored. This course will also examine the different types of fishing techniques necessary for offshore fishing, drift fishing, fly casting, and surf and beach casting. Regulations associated with coastal fishing will be covered. An overview of the issues dealing with conservation concerns will be included. Students must provide their own fishing tackle as recommended during the first class meeting. The class will meet at various off-campus fishing locations in the South Bay.  
  
Note: A valid California State ocean fishing license is required.
3. Physical Education 246abcd – Swimming for Fitness  
Unit: 1      Lab: 3 hours      Faculty Load: 15.000%  
Credit, degree applicable; Transfer CSU, UC  
Recommended Preparation: The student should be able to swim 50 yards without stopping, using two of the competitive swimming strokes.  
This course will emphasize swim conditioning for the improvement of health and physical fitness. The class is designed to improve cardiovascular endurance, lung capacity, and muscular strength through aerobic and anaerobic conditioning. Stroke mechanics will be addressed and refined in the four competitive swimming strokes (freestyle, backstroke, breaststroke, and butterfly)

**INDUSTRY AND TECHNOLOGY DIVISION**

**CHANGE IN NUMBER**

1. Architecture 180abcd - Design/Build Studio

**CHANGE CERTIFICATES OF COMPLETION TO CERTIFICATES OF ACHIEVEMENT**

1. Administration of Justice
2. Air Conditioning and Refrigeration
3. Engineering Technology
4. Fashion

**CHANGE CERTIFICATES OF COMPLETION TO CERTIFICATES OF ACCOMPLISHMENT**

1. Administration of Justice
2. Automotive Collision Repair/Painting
3. Electronics and Computer Hardware Technology

**INACTIVATE CERTIFICATES OF COMPLETION**

1. Automotive Collision Repair/Painting
2. Construction Technology
3. Electronics and Computer Hardware Technology
4. Fashion
5. Machine Tool Technology
6. Welding

**CHANGE CERTIFICATES OF COMPETENCE TO CERTIFICATES OF ACHIEVEMENT**

1. Construction Technology

2. Electronics and Computer Hardware Technology
3. Fashion
4. Machine Tool Technology

**NATURAL SCIENCES DIVISION**

**CHANGE CERTIFICATE OF COMPLETION TO CERTIFICATE OF ACHIEVEMENT**

1. Environmental Horticulture

**INACTIVATE CERTIFICATE OF COMPETENCE**

1. Environmental Horticulture

**CHANGE IN CERTIFICATE OF ACHIEVEMENT**

1. Environmental Horticulture

*Current Status/Proposed Change*

Horticulture 41, 42, 46, 53, 54, 55, 56; one course from: Biology 15, 16, Horticulture 44, 60, 95abcd