

**EL CAMINO COLLEGE
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE
NOVEMBER 27, 2012**

Present: F. Arce, B. Carey, B. Flamenno, E. French-Preston, L. Houske, S. Kushigemachi,
M. Lipe, E. Martinez, V. Nemie, D. Pahl, S. Rodriguez, J. Simon

Absent: J. Davidson, D. Juarez, J. Sims

Ex-Officio Members Present: A. Beverly, Q. Chapman, L. Suekawa, D. Vakil, M. Hall,
J. Romero-Reyes

Guests: P. Chambers-Salazar, C. Fitzsimons, E. Geraghty, D. Gonzales, P. Kidwell, B. Knapp,
T. Lew, G. Miranda, R. Murray, H. Nosworthy, P. Santelman, J. Selph, D. Shrader, P. Sorunke,
P. Yaghmai

CALL TO ORDER

Chair Simon called the College Curriculum Committee (CCC) meeting to order at 2:35 p.m.

VICE PRESIDENT'S REPORT

F. Arce informed the committee of the Accrediting Commission for Community and Junior Colleges visit to the college. F. Arce believes the college will be cleared in five recommendations which include Student Learning Outcomes and Program Review recommendations.

APPROVAL OF MINUTES

The minutes from the November 13th meeting were sent via email and approved.

CURRICULUM REVIEW

Industry and Technology

Chair Simon announced the Industry and Technology division is proposing to add ten new construction technology courses and three inactivations. J. Selph informed the committee that due to the repeatability regulation, the division is replacing repeatability courses with these new courses which are more structured and will be more beneficial to students. According to M. Lipe, an increase in unit value is anticipated for Construction Technology 210, 211, 212, and 213. M. Lipe recommended the division make adjustments in the course outline of record, section III Outline of Subject Matter to adjust total laboratory hours to reflect 54 units instead of 81 units. Q. Chapman will follow-up on M. Lipe's recommendation to change course units from 1.5 to 1.0 unit. Chair Simon will check the accuracy of the instructor load listed as 22.5 hours. Dean Rodriguez raised concern about the loss of job opportunities for apprenticeship students if we lose repeatability. Based on new recommendations, the number of proposed new construction technology courses was reduced from twelve to ten. The goal is to meet industry needs and, therefore, degrees and certificates and inactivations have been restructured.

P. Yaghmai provided an overview of the proposed new Manufacturing Technology courses (MTT 201 and 203) the department plans to offer at El Camino College Compton Center. The Aerospace Fasteners Manufacturing industry has requested these courses be offered due to a skills shortage. Employers need about 100 new employees ever year to replace employees who either retire or take jobs elsewhere for higher pay. The industry is desperate to hire trained workers. If demand is not met, employers may move out of state or take their business elsewhere.

Compton College began the Aerospace Fastener pilot program two years ago and is training 20 students per year. Compton College is the only college that offers this type of training. Students who complete the training can expect to earn \$11.00/hour start pay, \$20.00/hour medium range, and \$35 /hour and above for senior pay including full benefits. Studies have shown it takes employees approximately 9 years to get trained and earn higher pay, but only about 4.5 years for community college students who are educated to become senior workers and earn senior pay.

The department plans to offer MTT 201 in fall semester and MTT 203 in spring semester. No extra funding is needed, except \$1,000 is being requested for the program. The college has received \$3 million in funding from the Center for Applied Competitive Technologies (CACT) of which \$2.8M is for the Aerospace Fastener program. The Aerospace Fasteners and associated industries supply equipment and tools, repairs and maintenance for the program. The Aerospace Fastener Manufacturing Training Alliance (AFMTA) is working with colleges and industry to create a trained workforce in the fastener industry. The AFMTA is working to advance the training program to the next level by developing curriculum for a Certificate of Achievement and an A.S. degree in Aerospace Fastener Manufacturing Technology.

Dean Murray of Compton informed the committee Welding 1 is being reactivated because there are not enough hours in the program for students to learn the trade of welding. The department offers Welding 27, but this course is not enough to make the program work.

Fine Arts

P. Santelman discussed the proposed ballet (Dance 120B) and modern dance courses (Dance 130B and 230B) the division plans to offer in fall 2013. The Dance department is offering both beginning and intermediate/advance level courses which may be taken at four different times, but are not repeatable. Dean Fitzsimons expressed the division's plan to align curriculum with transfer requirements for lower division. Students will be required to complete four semesters of ballet and dance technique to satisfy CSU and UC transfer requirements. M. Lipe recommended the course outline of record (COR) be updated to remove the ten hours of laboratory listed under Topic VIII in section III Outline of Subject Matter. The laboratory hours of student attendance outside of scheduled class time should be delegated somewhere else in the COR.

H. Nosworthy shared with the committee the Music department plans to offer a new course Music 221 Introduction to Lyric Diction for Singers. This course is designed for the study of diction and vocal production techniques as they apply specifically to the singer. In order for students to audition successfully for music programs at four-year universities, they must be able to sing with the proper inflection and accent in Italian, Spanish, French, German and Italian languages. Q. Chapman will correct the faculty load as requested by Dean Fitzsimons.

Humanities

Dean Lew provided an overview of English as a Second Language 53C (ESL 53C). The course is being reactivated to replace English AX. The descriptive title for ESL 53C has been changed to place emphasis on advanced writing and grammar which will allow the course to transfer.

The ESL department is requesting articulation of ESL 53C as a transfer elective. Students are allowed a maximum of 8 semester units of transfer credit for courses in ESL which emphasize writing.

Dean Lew shared with the committee that last spring the English department received a new Transfer Model Curriculum (TMC) template from the Chancellor’s office. The department has approved the new template.

Health Sciences and Athletics

P. Kidwell-Udin of Nursing Department informed the committee Nursing 145 course will no longer be included as a major requirement for the Nursing program, but will continue to be taught as a program prerequisite. In addition, eligibility for Math 73 and Math 80 will be recommended and not required. The changes will not affect program units because of the reduction of 4 units. M. Lipe recommended the course outline of record, section VIII Conditions of Enrollment type be changed to a non-course condition.

The Nursing department is proposing to replace Nursing 150 with two new courses: Nursing 150A and 150B. These two new courses will encompass the lecture/lab material from the first and second half of the original Nursing 150 course. The course material will not change. Students spend the first eight weeks in lecture and clinical training followed by eight weeks of lecture and hospital training. M. Lipe commented Nursing 150A requires justification for enrollment limitation impact in the course outline of record, section VIII Conditions of Enrollment. L. Suekawa asked if there are enough sections being offered to accommodate students from other colleges who have to take two additional courses. P. Kidwell-Udin replied there are three sections being offered this semester, one section is planned for winter, and two - to-three sections are scheduled for spring.

M. Lipe provided a brief overview of the Physical Education (PE) courses up for full review. Many of the PE courses were updated to increase laboratory contact hours from 2 to 3 hours in accordance with Title 5. The department is retaining repeatability courses for Athletic Off-season courses because Title 5 allows repeatability for intercollegiate athletics. M. Lipe will make the changes requested by Chair Simon to replace enrollment limitation with recommended preparation and correct minor typographical errors.

Behavioral and Social Sciences

The Political Science department is proposing to offer a new course Political Science 7. This course is required for students transferring to UC system. L. Houske informed the committee El Camino College students are taking the course at Santa Monica College. Dean Miranda mentioned courses are often rotated in fall and spring to adjust schedule.

Dean Miranda stated History AA-T is the largest program within the division and reflects a broad range of options. M. Lipe suggested the History AA-T degree cross list Psychology 22 and PE 275 (Sports Psychology) since Psychology 22 is not offered often. Chair Simon asked if

the division plans to inactivate A.A. degrees, and Dean Miranda affirmed. F. Arce informed the committee the Chancellor's Office is requiring colleges to have AA-T and AS-T degrees approved by fall 2013 in 80 percent of the majors they offer in which there is a TMC. El Camino College needs to get a total of 17 transfer degrees approved by fall 2013.

Full Course Review

The following courses were approved in CurricUNET and are ready for final action:

1. Construction Technology 200 (CTEC 200)
2. Construction Technology 201 (CTEC 201)
3. Construction Technology 202 (CTEC 202)
4. Construction Technology 203 (CTEC 203)
5. Construction Technology 210 (CTEC 210)
6. Construction Technology 211 (CTEC 211)
7. Construction Technology 212 (CTEC 212)
8. Construction Technology 213 (CTEC 213)
9. Construction Technology 220 (CTEC 220)
10. Construction Technology 221 (CTEC 221)
11. Dance 120B (DANC 120B)
12. Dance 130B (DANC 120B)
13. Dance 230B (DANC 120B)
14. Electronics and Computer Hardware Technology 146 (formerly 146ab)
15. Electronics and Computer Hardware Technology 148 (formerly 148ab)
16. English as a Second Language 53C (ESL 53C)
17. Horticulture 56 (HORT 56)
18. Machine Tool Technology 201 (MTT 201)
19. Machine Tool Technology 203 (MTT 203)
20. Music 221 (MUSI 221)
21. Nursing 145 (NURS 145)
22. Nursing 150A (NURS 150A)
23. Nursing 150B (NURS 150B)
24. Physical Education 6abc (PE 6abc)
25. Physical Education 21abc (PE 21abc)
26. Physical Education 26abc (PE 26abc)
27. Physical Education 58abc (PE 58abc)
28. Physical Education 66abc (PE 66abc)
29. Physical Education 76abc (PE 76abc)
30. Physical Education 121abc (PE 121abc)
31. Physical Education 126abc (PE 126abc)
32. Physical Education 131abc (PE 131abc)
33. Physical Education 133abc (PE 133abc)
34. Physical Education 224 (formerly PE 224abcd)
35. Physical Education 239 (formerly PE 238abcd)
36. Physical Education 260 (PE 260)
37. Political Science 7 (POLI 7)

Full Program Review

The following degrees and certificates were approved in CurricUNET and are ready for final action:

1. Cabinet and Fine Woodworking A.S. Degree
2. Cabinet and Fine Woodworking Certificate of Achievement
3. Communication Studies AA-T Degree
4. Construction Technology A.S. Degree
5. Construction Technology Certificate of Achievement
6. English AA-T Degree
7. Fire Academy Certificate of Achievement
8. Geography AA-T Degree
9. History AA-T Degree
10. Music A.A. Degree
11. Nursing A.S. Degree
12. Political Science AA-T Degree

Consent Agenda Proposals

The following courses were approved in CurricUNET and are ready for final action:

1. Dance 166 (formerly Dance 9ab)
2. French 21 (formerly French 21ab)
3. French 22 (formerly French 22ab)
4. Italian 21 (formerly Italian 21ab)
5. Italian 22 (formerly Italian 22ab)
6. Spanish 21 (formerly Spanish 21ab)
7. Spanish 22 (formerly Spanish 22ab)

The following course inactivations were approved in CurricUNET and are ready for final action:

1. Construction Technology 107abcd (CTEC 107abcd)
2. Construction Technology 108abcd (CTEC 108abcd)
3. Construction Technology 109abcd (CTEC 109abcd)
4. English AX (ENG AX)
5. Manufacturing Technology 2 (MTEC 2)
6. Nursing 150 (NURS 150)

The following course reactivations were approved in CurricUNET and are ready for final action:

1. English as a Second Language 53C (ESL 53C)
2. Welding 1 (WELD 1)

CHAIR'S REPORT

Chair Simon did not have any activities to report due to the number of courses on the CCC Agenda for committee review.

CURRICULUM ADVISOR REPORT

Q. Chapman presented the preliminary curriculum review timeline for spring 2013. The timeline provides a summary of the number of courses due for review by each division this spring. The committee is reminded to take note of the DCC approval deadlines. Keep in mind the types of reviews and proposals that require your vote. Each division is required to submit proposals twice a semester, at the beginning and end of the semester. Mark Lipe inquired why Nursing 254 is on the list. Q. Chapman responded the course was not completed on the Six-Year Review plan last year. Q. Chapman provided a list of Pending Proposals in CurricUNET. There will be no new proposals presented at the next CCC meeting. The last CCC meeting for this semester will be held on Tuesday, December 4th. Chair Simon will invite faculty from Automotive Collision Repair/Painting and Computer Information Systems departments to attend the meeting. Chair Simon requested the committee to vote again on Geology 2 due to the changes made in recommended preparation. D. Pahl asked if there is work to be done for Six-Year Review, and Q. Chapman affirmed.

ADJOURNMENT

Chair Simon called for a motion to adjourn the meeting. S. Kushigemachi moved, L. Houske seconded, and the motion was carried. The meeting was adjourned at 3:55 p.m.