

**EL CAMINO COLLEGE  
MINUTES OF THE COLLEGE CURRICULUM COMMITTEE  
NOVEMBER 8, 2011**

Present: B. Carey, J. Davidson, S. Dowden, S. Gates, M. Lipe, E. Martinez, V. Nemie,  
T. Norton, S. Rodriguez, J. Simon

Absent: F. Arce, E. French-Preston, V. Rayford, J. Sims, J. Thompson

Ex-Officio Members Present: Q. Chapman, C. Lee, L. Suekawa, D. Vakil, C. Valdez

Ex-Officio Members Absent: T. Carr, M. Hall, L. Kjeseth

Also Present: N. Lee, L. Linka, D. Shrader

**CALL TO ORDER**

Chair Simon called the College Curriculum Committee (CCC) meeting to order at 2:31 p.m.

**APPROVAL OF MINUTES**

The minutes from the October 25<sup>th</sup> meeting were sent via email and approved as submitted prior to today's meeting.

**CHAIR'S REPORT**

Although there were no consent agenda items for this meeting, two proposals technically slated for the November 22<sup>nd</sup> meeting received enough votes to move forward. The following courses were approved and are ready for final action:

- ✓ Art 22ab
- ✓ Art 23abcd

The following courses had issues and will be returned to the originator for minor changes:

- ✓ Computer Aided Design/Drafting 28abcd – due to the removal of the prerequisite, it was advised that the descriptive title be revised. In addition, justification is required since the prerequisite has been removed.
- ✓ Music 52abcd – received 8 yeas, however, there was a question on ratio of lecture hours to work outside of class.
- ✓ Music 53abcd – received 7 yeas, also a question on ratio of lecture hours to work outside of class.
- ✓ Music 81A – received 7 yeas, but there was a concern regarding units/lab hours.

At this time, Chair Simon presented two handouts included in today's packet. The first was an excerpt from the Program and Course Approval Handbook (PCAH), and the second a selection from "The Course Outline of Record: A Curriculum Reference Guide". Both contained details regarding course units and hours, which included:

- Relationship of Hours to Units
- How to determine the number of units to be awarded for courses
- Title 5 Regulatory Requirements

Chair Simon next indicated that the proposal for Dance 89abcd would be put to a live vote. It was noted that changes included the addition of recommended preparation, which would clarify

to students how to prepare for audition. After discussion, it was determined that a justification had not been provided by the course author; therefore, this proposal would be tabled until the next meeting.

## **ANNOUNCEMENTS**

Q. Chapman presented the next handout – the Curriculum Review Timeline for the Spring 2012 Semester. Q. Chapman asked the committee members to review, and opened the floor for any discussion regarding the timeline. No questions were asked.

Chair Simon reminded the committee that M. Lipe had agreed at the last meeting to be Chair Pro Tempore. Chair Simon then announced she was expecting twins in May (Congratulations!) and M. Lipe will serve as Acting Chair beginning in April.

Chair Simon then asked if there were any more announcements. N. Lee, in attendance on behalf of T. Carr (Compton student representative), presented some questions/concerns to the committee:

- Is there a curriculum sub-committee at Compton? According to D. Vakil, the answer is no.
- What is the procedure for a student creating a course? The procedure is the same as it is at El Camino College. The student begins working with faculty, and then work is presented to the appropriate dean.
- Is the CCC student representative a voting member of the committee? No. What is their allowed level of participation? This issue will be investigated, and resolved according to regulations and board policy.

## **ADJOURNMENT**

Chair Simon called for a motion to adjourn the meeting. S. Dowden moved, M. Lipe seconded, and the motion was carried. Chair Simon adjourned the meeting at 3:17 p.m.

**EL CAMINO COLLEGE  
COLLEGE CURRICULUM COMMITTEE  
November 8, 2011**

**Proposed Curriculum Changes for 2012-2013**

---

**FINE ARTS**

**COURSE REVIEW**

1. Art 22ab – Fundamentals of Painting I
2. Art 23abcd – Fundamentals of Painting II
3. Music 52abcd – Concert Choir
4. Music 53abcd – Chorale
5. Music 81A – Electronic Music Studio

**INDUSTRY AND TECHNOLOGY**

**COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)**

*Current Status/Proposed Change*

1. Computer Aided Design/Drafting 28abcd – ~~Advanced~~ Parametric Solid Modeling and Assemblies  
Prerequisite: ~~Computer Aided Design/Drafting 10ABCD with a minimum grade of C or equivalent~~

*Recommendation*

Computer Aided Design/Drafting 28abcd – Parametric Solid Modeling and Assemblies  
Prerequisite: None