

El Camino College – Office of the President
Minutes of the Facilities Steering Committee May 4, 2015

Present: Linda Beam, Bob Bradshaw, Tom Brown, Thomas Fallo, Ann Garten, Irene Graff, Jo Ann Higdon, Chris Jeffries, Rory Natividad, Jeanie Nishime, Susan Pickens, Angela Simon, Jean Shankweiler, Luukia Smith, Rick Yatman.

1. The minutes of March 9, 2015 were approved as presented.
2. Parking – During the duration of the Lot C Parking Structure and the Student Services Center Replacement Projects the three C parking lots will be taken out of commission. Fencing will be placed around the area on August 10th.
3. The May 2015 Facilities Master Plan report was presented by Tom Brown.
 - a. Channel Parking Lot F Improvement Project – all bids for this project were rejected due to errors.
 - a. Shops Building Replacement – the ITEC building, is not complete due to outstanding close-out issues. The CAT (shops) building has filed a notice of completion.
 - b. Marsee Auditorium – the costs for bringing the auditorium into compliance (Seismic, ADA/FLS, etc.) are rising and it may not be economically feasible to upgrade the building. More studies must be completed before a decision is made. Any changes must be taken to the Board for approval.
 - c. Sand Volleyball Court will be relocated to where one set of tennis courts are. It was noted that all of our tennis courts are not in use.
4. Statues – There may be funds available in several years that can be used for campus art. These funds would come from a large donation received to fund scholarships for “stage hands.” It is believed that the endowment could fund several small scholarships and campus art.
5. Purpose Statement – Ann Garten will draft this week.
6. Planning Summit Recap – the following items were included on the Planning Summit agenda.
 - a. Accreditation Update;
 - b. New Strategic Plan (BP 1200);
 - c. Institutional Effectiveness (IE) Outcomes;
 - d. New IE Framework from the Chancellor’s Office (Colleges must set goals);
 - e. Making Decisions document;
 - f. Group discussion on Communication and Collaboration;
 - g. Consultation survey distributed.
7. The Consultation Survey was distributed and completed.
8. Other Items

- a. ITS Security Cameras – There is a concern about some of security cameras placed in the ITS area. The cameras of concern are the ones pointing to employee work areas and one located in the break room. Linda Beam reported that she is working with Chief Trevis on this issue. A memo will be sent out regarding security camera findings.
- b. Transgender Restrooms – It was reported that there are no transgender restrooms on campus. Tom Brown reported that there are single use restrooms on campus. The signage on these restroom doors will be updated to show they are for male and female usage.