

EL CAMINO COLLEGE
Insurance Benefits Committee Meeting Notes
October 28, 2003

MEMBERS AND ALTERNATES PRESENT:

Victor Hanson, Chairperson	Rocky Bonura
Don Brown	Janet Clarke
Valerie Jeffrey	Mary Ann Leiby
Linda Olsen	Allene Quarles
Gary Robertson	Charlotte Thompson
Marcia Wade	Michele Whiting

ALSO ATTENDING:

Debbie Smith, Keenan & Associates

After the quorum count, the meeting was called to order at 12:05p.m.

Approval of Meeting Notes

Discussion was held regarding member's comments that were excluded from the Meeting Notes. Vic Hanson stated that at the September 23, 2003 meeting, he requested that all comments regarding his August 4, 2003 memo be sent via e-mail to Valerie Jeffrey.

There being no further discussion, the Meeting Notes of September 23, 2003 were accepted as presented and approved to be posted on the Info Net.

Delta Dental Renewal Rates

Debbie Smith presented the Delta Dental renewal rates for 2004. The rates include a 5% margin as agreed by the committee. The margin is included to keep the dental reserves. Vic Hanson stated that the employee/employer contributions levels are stated in the bargaining agreements. American Fidelity, the IRC §125 administrator, does not have to be informed of any premium increases. Premium increases are handled automatically through payroll.

Future Meetings -

VSP Plan Options

Debbie Smith stated that the increases would range from 18% through 46% for the plan options outlined.

Future meetings -

Replacement Carrier Question Development

Debbie Smith explained that the questions listed were basically reformatted from the July 8, 2003 questions. Valerie Jeffrey stated that she has additional questions related to the internal administration of prospective programs. She will forward her questions to Debbie Smith for incorporation into the list that will be submitted to SISC. Lance Widman provided additional questions for inclusion to the current list. Vic Hanson requested that all questions are submitted to Valerie Jeffrey by November 11, 2003.

Future meetings - Marketing timeline

Additional Items

- ?? Don Brown reviewed the "Resolution for IBC, Sept. 23, 2003". After discussion, the resolution was accepted as presented and will appear as the Statement of Purpose for future meetings.
- ?? Debbie Smith from Keenan & Associates left the room while discussion was held regarding hiring an additional consultant to assist with the CalPERS replacement process. Upon Debbie's return, she was informed that Keenan & Associates would remain as the marketing consultant. The committee has requested they review the RFP letter and information before it is released to the carriers.
- ?? American Fidelity will be on the campus November 12 – 14 and December 1 – 3 to enroll eligible employees in the IRC §125 plans.

Future meetings –

Meeting Adjourned

Additional Topics for Upcoming Meetings