



**DIVISION OF INDUSTRY & TECHNOLOGY
DIVISION COUNCIL MEETING**
Location: Industry & Technology Conference Room, TA-102
Thursday, April 18, 2013 – 1:00 p.m.

I. Call to Order

Dr. Stephanie Rodriguez, Dean, called the meeting to order at 1:00 p.m.

In Attendance (by sign-in)

Dean, Dr. Stephanie Rodriguez; Associate Dean, Daniel Shrader.

Faculty: Robert Beaudoin, Victor Cafarchia, Steve Cocca, Ross Durand, Patricia Fairchild, Mark Fields, Patricia Gebert, Hiram Hironaka, Ed Hofmann, Kevin Huben, Lee MacPherson, Douglas Marston, Vivian Nemie, Renee Newell, John Ruggirello, Jack Selph, Michael Stallings, Harry Stockwell, Sue Ellen Warren, Merriel Winfree.

Staff: Lois Peck, Denise Spurlock (Recorder).

Absent: Vera Ashley-Bruce, Eric Carlson, Richard Hughes, Ray Lewis.

II. Accreditation Status

A. SLO Update:

Pati Fairchild reported that SLO assessments for Fall 2012 are 100% complete. Spring 2013 assessments are due in paper or electronic version by April 25, 2013 and should be submitted to either Pati Fairchild or Denise Spurlock. Faculty who are inputting assessments directly into CurricUNET have until May 3; if there are any problems with CurricUNET, an electronic copy should be sent to Pati Fairchild. A list of assessments due in Fall 2013 was distributed for review.

There was discussion regarding the availability of SLO assessments to the general public via the College website. Not all information for Industry and Technology has been uploaded to the website; it was suggested that those interested could look at Behavioral & Social Sciences to see what the division pages will include.

B. Student Success Scorecard: Dr. Rodriguez reported that statistics regarding student success are available online at <http://scorecard.cco.edu/scorecard.aspx>.

III. Advisory Committee Dinner

The Division's annual advisory dinner is scheduled for Thursday, April 25, 2013, from 4:30-7:00 p.m. Faculty were asked to contact prospective guests who have not responded to their invitations to build attendance. Department host responsibilities were reviewed.

Several faculty members expressed concern that the dinner is being held too early in the evening; many advisory members find it difficult to leave their businesses early enough to be at the campus by 5:00 p.m. This will be taken into consideration when planning next year's meeting.

IV. Future Directions

There are plans to improve the relevancy of English and Mathematics courses to our career technical education (CTE) students at the next FLEX meeting. English faculty members are planning to ask our instructors how we would envision an innovative "Technical English" class.

Dr. Rodriguez asked faculty to consider how professors in other disciplines might apply their studies in a manner that would enhance the technical education that we provide. For example, she suggested thinking about what they might want an English teacher to know about their students/program in order to provide students with assignments that will spark the interest of the students.

Dr. Rodriguez asked Division faculty members to consider viability and sustainability as an analysis factors when developing and considering assessments and to include them in the discussions of future direction of our courses and programs.

Mark Fields mentioned a class he is currently taking called Reading Apprenticeship.

V. Curriculum Update

Vivian Nemie reported that all programs that were scheduled for update were completed. All updates go into CurricUNET for review; Vivian reminded faculty to respond to any requests from Quajuana promptly. The Division is required to complete 30-40 course reviews per semester.

VI. Counselor Requests for Information

Valencia Rayford requested that faculty communicate to her any concerns and also any new programs or program changes that are coming.

Steve Cocca announced counselor training being offered on April 27. Interested faculty should let Steve know. FLEX credit is available.

VII. NIMS Accreditation Renewal

Dr. Rodriguez announced that our Machine Tool Technology program was successful in achieving National Institute for Metalworking Skills (NIMS) accreditation. Ed Hofmann explained the process for accreditation and the work involved. Dr. Rodriguez emphasized the value of such accreditations to the program and the College, as well as to students who earn the accreditation.

Meeting was adjourned at 2:15 p.m.