

**El Camino College
Behavioral & Social Sciences
Division Council Minutes
March 7, 2013**

Present: E. Antoine, M. Braun, T. Carter, Y. Cooper, S. Dowden, B. Knapp, A. Mannen, D. McPatchell, L. Mendez, E. Shadish, J. Soden, A. Ventura, A. Verge

Absent: J. Montgomery (unexcused)

Meeting began at: 1:04 p.m.

Enrollment Update

G. Miranda reported on campus enrollment which is soft in certain areas. Classes in our division are at the correct number and the only classes not full were a few second 8-week courses. The 320 report used for the Teacher Load Summary will be out soon. Comparisons between this semester and last spring will be reviewed for trends in enrollment patterns.

No Show/Active Enrollment

The dean announced all but one faculty member submitted their no show reports. The exception was an adjunct instructor which resulted in the division falling one short of 100% compliance. We did not do as well with the active enrollment reports with eight instructors failing to complete theirs. There was discussion on the importance of completing both these reports and the three-strike for repeat impact on students. The last day for faculty to drop students online is May 10th.

SLO Assessments

The semester course assessment list and division current and projected SLO assessments were distributed for dissemination. G. Miranda reported ECC/CEC is on warning for SLOs. The directive to achieve sustainability on SLO assessments was discussed with various opinions expressed by faculty.

Eduardo Munoz will replace Janet Young as division SLO facilitator. The dean will meet regularly with the facilitator to ensure that assessments are completed. J. Young and J. Soden were complimented on their exemplary work on SLOs. The dean announced our division is on task to complete all course assessments by fall 2013. Three divisions on campus have SLOs posted on their website with our division the first to set it up. Wendy Lozano was acknowledged for her work on the SLO webpage.

Program Review

G. Miranda announced that Economics, Human Development, and Psychology are beginning program review this semester. Tanja Carter and Minehiro Inouye will oversee the Economics self-study while J. Soden and K. DanielDiGregorio will spearhead the Human Development one; Angela Simon and Amy Himsel will work on the Psychology program review. One facilitator from each of those departments needs to attend a training workshops scheduled for next week.

Academic Awards

The dean announced that academic and presidential scholar awards are coming soon and indicated that division council members need to take the lead in departmental review of student transcripts for selection of award recipients. The timeline for the awards was distributed.

Curriculum/TMC

Two courses have been submitted for inactivation, Global Studies 101 and Political Science 8. Five courses have been submitted for review to the CCC: History 129, Psychology 12, Sociology 102, 112 and Women's Studies 1. The division has a few more courses that might be submitted this semester to CCC even though we are ahead of schedule in maintaining the course review cycle. B. Knapp will begin to distribute outlines for courses to be reviewed in 2014 this semester.

The dean summarized the transfer studies degrees completed so far in the division: Sociology, Psychology, History, Political Science, Elementary Teaching and Childhood Education. Anthropology and Philosophy will be completed this semester. E. Shadish was reminded to complete the revision of Phil 8 (Logic) which will become a Symbolic Logic course per the TMC for Philosophy template.

Final Request – Instructional Supplies

G. Miranda reminded the council that the deadline for instructional supply purchases is April 1st. Maria will be off the last week of March and requests need to be submitted to her next week. J. Soden requested extra white boards for HDEV classrooms.

Women's History Month

The Black History Month committee was acknowledged for increasing the amount and quality of events. Events for Women's History Month were also mentioned including the kickoff luncheon on Friday, March 8th, I & T Technical Conference on the 15th, and Women's Wall of Fame ceremony on Thursday, March 21st. Information on WHM Tea/Book Discussion for Julia Alvarez' book *YO!* was distributed.

Department Reports/Compton

Anthropology

A. Mannen announced the department will hold a symposium workshop on March 14th in ARTB 322 at 1pm. March 28th at 12:45pm in the Haag Recital Hall the guest speaker, Eddy Gutierrez, will present on the topic of traditional healing. Also, the 10th Annual Anthropology Symposium will be Friday, May 17th in the Haag at 1pm. Flyers were distributed and more information will be forthcoming.

G. Miranda reported Anthropology 20A will no longer be offered at this time. Blair Gibson has decided to take time off as the museum's unofficial curator. Request for release time for a curator continues to be listed in plan builder.

Childhood Education

No report.

Compton

D. McPattell reported on the February 28th SLO meeting with Barbara Perez. The hiring committee for FT Psychology has also begun. Also, construction at CEC is making progress.

Counseling

Y. Cooper reported upcoming Undecided Majors workshops beginning March 12th and asked faculty to refer students to sign-up in the Counseling office.

Economics

T. Carter announced M. Inouye was excited about working on their program review!

History

A. Verge reported that the committee for the FT History/Ethnic Studies position will meet for the first time today. The department is looking forward to having another faculty member on board.

Human Development

J. Soden stated that Kristie Daniel-DiGregorio, Rose Ann Cerofeci, Donna Manno and herself have been selected as recipients of the national On Course Ambassadors of the Year award for 2012. At the 8th Annual On Course National Conference in April they will be recognized for their efforts.

Philosophy

E. Shadish reported that the Philosophy Club had their first meeting last Thursday and was well attended. The club is planning on having movie night again this semester. It has been quite popular with students. Also, the department is in the process of reviewing files for the Philosophy position which has had a large response in potential candidates.

Political Science

The upcoming Social Justice Fair was discussed. The film, “Sin by Silence” is being shown, S. Dowden has a copy for use if needed.

Psychology

M. Braun reported the department is anticipating a guest speaker again this semester.

Sociology

S. Dowden reported that the department has incorporated their program review recommendations into plan builder. The Sociology Club is very active and is having “The Real Deal” presentation this semester. Also, PT instructor Mediha Din participated in On Course.

Student Senate

A. Ventura reported that ECC ASO sent students to Sacramento to protest cuts in educational funding. Also, the ASO developed a CSU Resolution and are setting up meetings with other college ASO’s.

The meeting adjourned at 12:52 p.m.

cc: T. Fallo
F. Arce (electronic copy)
Division Faculty and Staff
Compton: S. Dever, C. Lyles, B. Perez (electronic copy)
Division Student Senator: L. Mendez, A. Ventura (electronic copy)
Counselors: Y. Cooper