

**El Camino College
Behavioral & Social Sciences
Division Council Minutes
December 5, 2013**

Present: E. Antoine, M. Braun, Y. Cooper, S. Dowden, R. Firestone, J. Guzman, B. Knapp, D. McPatchell, A. Mannen, M. Moen, J. Soden, A. Verge

Absent: I. Bunting (excused), T. Carter (unexcused)

Meeting began at: 1:05 p.m.

Announcements

G. Miranda announced that a FT position for Human Development has been approved. However, the Sociology position did not make the list. The annual Community College Job Fair will be held at the Westin Hotel on February 1, 2014.

The Division recently received funding to replace the podium and podium chair in ARTB 317. Maria is in the process of ordering these items.

The dean reminded everyone that the last week of the semester is a week of instruction. Faculty need to adhere to their schedules. Grades are due December 20th by 4:30pm. The deadline has been moved up due to complete MIS reporting on schedule. Backup grades are due the first week of January.

The division office will be open regular hours on Monday, December 23rd and will reopen on Thursday, January 2, 2014. Professional Development Day, formerly Flex Day will be held on Thursday, January 16th.

Ellen Antoine and Chris Gold will be on sabbatical for the fall 2014 semester. Marianne Waters will serve as an alternate.

Next year commencement will be held at an alternate location due to the upcoming stadium construction.

The holiday division office potluck will be next Tuesday from 11-2pm in the conference room.

Enrollment

The dean announced spring enrollment is higher now than it has been in previous semesters. Also, the PT pool in a number of departments has been exhausted and thus interviews in various disciplines are taking place to fill added spring sections.

Dr. Miranda reported that an increase in fall 2014 offerings is anticipated. In particular, more DE sections will be needed. PT instructors are encouraged to enroll in training for Etudes certification.

PLOs/SLOs

SLOs and PLOs are now to be done on TracDat. El Camino and Compton will review the new cycle on Professional Development day.

Program Review

Human Development and Psychology have submitted their program review reports. Economics is still behind schedule on completing their self-study. The dean will ask for an extension to ensure that the program review addresses all the required topics. Kudos were given for Human Development's thorough report.

Security Issue

The locksmith, Roy, and Erik Mendoza from Campus Police met with the dean to discuss new security system that will soon be installed by a new vendor. The swipe cards will no longer be valid and new ones will be issued soon. The office will notify faculty by email when they are available for pickup at Campus Police.

Curriculum Update

22 courses were submitted this semester to the College Curriculum Committee, two of which were inactivations. Education 101 and 201 are due spring 2014. To adhere to timeline, twenty courses are in the process of course review, nine have been returned and will be ready for the first DCC meeting next semester.

G. Miranda announced that the A.A.-Ts for Anthropology and Philosophy will be completed this semester. The narrative for Anthropology is being finalized for submission to the Chancellor's Office.

Plan Builder

Plan Builder prioritization lists were distributed. Funding consideration will be based on plan builder submissions for monetary allocations. The dean requested each department review and prioritize the requests and return their rankings to Beverly by Monday, December 9th.

Department Reports/Compton

Anthropology

A. Mannen reported that Dia de Los Muertos was held successfully with the anthropology club doing an excellent job this semester. A trip to Anza Borrego and a Buddhist temple in Hacienda Heights are scheduled as additional club activities. Also, the Anthropology Club is having a fund raiser at the Ruby's in Playa del Rey today.

Childhood Education

M. Moen reported the department was devastated by the news of the closure of the Child Development Center. They are working to find places that will take their students next year.

The annual conference held in mid-November was well attended with over 300 people. Also, three workshops offered were extremely successful.

Compton

D. McPatchell reported that Tom DeHardt, the new FT Psychology instructor has been a great addition. Also a FT Political Science instructor will be selected and for the spring 2014 semester. Today a round table discussion on the application for accreditation is taking place at the CEC as part of the process of re-accreditation.

Counseling

Y. Cooper reported that this is the peak period for counselors who are trying to assist as many students as possible. The Career Fair had over 50 employers this year. Spring workshops on resume writing and interviewing will be offered.

Economics

No report.

History

A. Verge commended Jason Suarez for his work on SLOs on behalf of the department. Other active faculty members include Chris Gold who continues to do an excellent job as the president of Academic Senate; Florence Baker as faculty advisor for the History Club, and Maria Brown and Daniel Walker on Black History month. Xocoyotzin Herrera has been an excellent addition to the department.

Human Development

J. Soden reported they have been very busy developing a new course, HDEV 115 which is a career readiness course and thanked Kristie Daniel-DiGregorio for all her hard work. The annual *Time for a Change* workshop presented by Designing Women, South Bay, and Guild of Working Wardrobes in collaboration with Human Development, Cosmetology, and EOPS/CalWORKs/CARE was held last month with 67 students in attendance.

Philosophy

R. Firestone reported that the Philosophy club has a core group of 15-20 students. Felipe Leon, new FT faculty is a welcome addition and he is enjoying working with him. Students have been very responsive to his teaching. Elizabeth Shadish will be back from her sabbatical and teaching next semester. A new course, Philosophy 17, Political Philosophy has been submitted to the DCC for approval. It will be cross listed with Political Science 7.

Political Science

E. Antoine reported that the club is doing well. A former POLI student is running against Maxine Waters in the next election and recently spoke to students on what it is like to run as a candidate. Eduardo was commended for his excellent job as the division SLO facilitator. L. Houske continues to serve as the division's representative on the college curriculum committee. Their hard work is much appreciated.

Psychology

M. Braun reported that the Psychology Club bounced back from a lackluster previous semester. The new FT faculty member, Renee Galbavy, has been assisting as co-advisor. NAMI (National Alliance on Mental Illness) presented at the Marsee last month. The students were well informed on severe mental illness. Richard Mascolo presented two lectures this semester as well.

Sociology

S. Dowden reported that Elaine Cannon has been out ill this semester and stated that a get well card is available for signature in the mailroom. Finding replacements for Dr. Cannon has been very challenging this semester given the availability of adjuncts as well as the limited adjunct pool. She is expected back for the spring semester. A new course, Introduction to Human Services is being discussed for possible addition in the future. The Sociology club worked with KEVA again this semester.

Student Senate

J. Guzman reported that ASO will be hosting finals madness next week from 9:00-12:00am to serve students after the library closes. Tutors, test supplies, coffee and snacks will be provided in the Student Activity Center.

The meeting adjourned at 12:50 p.m.

cc: T. Fallo
F. Arce (electronic copy)
Division Faculty and Staff
Compton: I. Bunting, C. Lyles, B. Perez (electronic copy)
Division Student Senators: J. De Guzman, R. Esquivel
Counselor: Y. Cooper