

El Camino College  
Humanities Division Council Meeting – October 7, 2008  
Meeting Minutes

Present:

Lew, Tom	Gates, Suzanne	Leiby, Mary Ann
Fitzsimons, Constance	Medigovich, Lori	Savina, Elena
Class, Alicia	Donnell, Sean	
Llado, Nitza	Thompson, Darrell	

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The meeting began at 1:00 p.m.

**Introductions** Council members were asked to introduce themselves since there were new members in attendance.

**Full-time Faculty Hires** T. Lew opened the discussion with the review of the Faculty Position Identification Form. He shared the criteria considered when determining the need for new hires, such as Enrollment, FT/PT ratio and WSCH. The Council looked over the enrollment and FT/PT data for the Humanities Division. T. Lew pointed out that Humanities is the most productive Division on campus. Most of the growth is in English (10.5% compared to 2007). The Council noted that WSCH numbers for the various departments of the Division are above 450 with the exception of Journalism. T. Lew suggested that this might be because of the nature of the curriculum and our student population.

Eleven faculty members who retired since 2004/05 have not been replaced. T. Lew asked the Council to recommend replacing some of the faculty. Top priority is Journalism since currently there is only one full-time faculty member. L. Medigovich noted that our Journalism program is one of the top in the nation and has received many awards. Next year, students are going to be competing in San Diego. She also noted that being the only full-time faculty member (amongst 4 part-time instructors), she has no time to recruit new students, and part-time instructors are not compensated for overtime to do this. The Program has been without a second full-time faculty member for almost a year now. Therefore, there is a decline in quality. Everyone agreed that the Division needs to argue persuasively and provide vigorous justification for the hiring of the second faculty member. L. Medigovich proposed collecting the data from other colleges, such as how many FT journalism instructors colleges employ. In addition, T. Lew is going to request a minimum of six (6) full-time positions for English (four (4) English and two (2) Reading). To get to the 75/25 ratio, 15 positions need to be filled. He noted, however, that last year only

two (2) positions were funded, though six (6) were requested. Everyone agreed that Journalism remains the top priority due to its special demands and the amount of work involved. T. Lew also announced that he will be looking for a volunteer to participate in the faculty identification committee.

Instructional Equipment  
Requests

T. Lew announced that there is \$2000 in bond money that needs to be spent. He encouraged the faculty to think of creative ways to use it. Pencil sharpeners, dictionaries and software for the Humanities Building were suggested. Unfortunately, these qualify as supplies and cannot be covered by the Bond money. S. Donnell suggested purchasing printers.

Agenda Items for next  
Division Council meeting

T. Lew asked members to email agenda items to C. Fitzsimons for the next meeting.

The meeting ended 2:00 p.m.

The next meeting is scheduled on **November 18<sup>th</sup>**.