

El Camino Police Department  
Division Council Meeting  
March 20, 2013

Present: Mike Trevis, Erick Mendoza, Josh Armstrong, Jonathan Ott, Arlene Bautista, Jan Caldwell, Kenny Galan, Francisco Esqueda, Christine Baskin

The meeting began at 1:03 pm. The minutes of the January 20, 2013 meeting were approved as written.

OLD BUSINESS

Can Security Co. Arm Compton Center Alarms? Problems with CEC Alarms Going Off Faculty and Staff Don't Notify Dispatch

Mike Trevis will follow-up on this. Ray Box is in discussion with Stanley Security.

Under Cover Car

Van Lingen Towing does not take possession of vehicles that have been towed. However, they have contacted Honda with the possibility of Honda donating a car for use by El Camino Police Department.

Stored Compton Community College District Documents

In 2007, the investigative branch of the U.S. Department of Education seized documents from Compton Community College District. Chief Stephen Port, Interim Chief of Police, made arrangements with Van Lingen to store these documents because they have certified storage units for these types of documents. Mike Trevis will contact the U.S. Department of Education.

Traffic Safety Officer

This will be further discussed at the next division council meeting. Mike would like to obtain stats on how many traffic citations were issued, where, etc. In the meantime, if officers desire to work traffic, they can work traffic provided they are also answering calls for service. Arlene will obtain stats on how much income has been generated from traffic citations.

Faculty, staff and the community at large have expressed concerns about someone almost being hit on Manhattan Beach Boulevard.

NEW BUSINESS

El Camino MDC's/Compton Radio Update

It is a known issue that the MDC's are not working optimally. This is because Sprint lacks adequate coverage in the South Bay area. Their nearest cell tower is at Artesia Blvd. and Prairie Avenue. RCC in process of changing and switching from Sprint to Verizon around July 1. Until then, we need to work with what is currently available.

Compton Radio Update – Dispatch is having a difficult time hearing radio transmissions from EC Compton Center police radios. It is due to the age of Compton’s infrastructure. Wiring on that campus is copper wiring. It needs to be switch over to fiber optics. The estimated cost to switch over is \$10,000 to \$15,000.

The equipment also needs to physical be moved from the women’s gymnasium to another location. RCC will work with a pilot program. Transmission is exceptionally bad when basketball games are held in the gymnasium. RCC will do a test the next time a game is held in the gymnasium.

#### Speaking Clearly on Radio Microphones

It is noticeable during day dispatching that some officers are not speaking loud enough or mumbling when they speaking into their microphone.

- If the transmission is mumbled, the dispatcher will ask a 10/9.
- When officers queue the microphone, they need to take a breath and then talk into the microphone.
- You should also be aware that if you are talking into the microphone located on the radio, you should not cover the microphone with your hand.

There was a radio call when an officer was sent to a call and another officer said he/she was going 10/8. However, that call was never cleared. Officers need to ensure that they clear themselves off a call.

#### Tasers

Since Dal was not able to attend the meeting, Mike will get further information from him.

Francisco Esqueda – How much would it cost to send someone to repair tasers vs. sending it in for repair?

On a side note, the District would like the divisions to look at 5-year extended warranties on equipment.

#### Shell Credit Card Unit 54/Mail for EC Compton Center PD/Missing Uniforms from Cleaners

The credit card series which Unit 54 (only) fell under was cancelled by Shell. Shell discovered that the cards in that series were compromised. We are waiting for a replacement card for Unit 54.

When you send mail to EC Compton Center PD via inner campus, be sure to place it in a manila envelope addressed to the staff at EC Compton Center PD. This will ensure that mail will not disappear from their mailbox.

When officers/staff pick up their uniforms from Classic Cleaners and discover that a uniform is missing, advise the cleaners that ECPD will be sending them an invoice for

the replacement cost of the uniform. This will be an incentive for the cleaners to look for the missing uniform(s).

#### Additional Weapon Storage Space

We have run out of space for police department equipment which needs to be stored in a secured place. Francisco will take a look at what equipment needs to be kept in the equipment room and what equipment can go to a secondary storage area. Also Francisco, Erick, and Dal will look for possible additional storage units.

#### ROUND TABLE

Erick Mendoza

The cashier's office will be moving to their new location next to the bookstore by mid-April. There will be 2 doors to enter the Cashier area. It is similar to doors at banks.

Kenny Galan

The traffic flow at Stadium Way Lot H, can a Stop sign be installed for the southbound traffic?

Francisco Esqueda

Clarification on 9-1-1 Hang ups – Per Mike Trevis, hang-up in buildings/elevators should go to sworn personnel. Cadets are student workers and are not expected to be put in harms' way. Cadets can handle hang-ups at e-poles/red phones. Cadets are already at or near the location and have a better response time.

Reminder to All Officers Regarding the Police Units

When you are driving a police unit, if you hear something or see something that's out of the ordinary occurring to the police unit, tell Erick (or Mitchell) about it. Officers are always in the units and are aware when the unit is not running right. Do not assume that the problem will take care of itself.

Recently, a unit had the "check engine light" on. No one reported this. When it was brought in for repair, the repair shop found a vapor canister solenoid leak resulting in a \$347 repair.

Meeting ended: 2 pm