

El Camino Police Department  
Division Council Meeting  
March 27, 2012

Present: Jan Caldwell, Francisco Esqueda, Erika Solorzano, Michael DeSanto, Mitchell Kekauoha, Gary Robertson, Arlene Bautista,

The minutes of the February 23, 2012 meeting were approved as written.

Old Business

Cite write off – What are We Charging?

To be discussed at the next Division Council meeting.

Procedure for Calling Fire Dept. – 902's

Dispatch has a protocol list. Mike spoke with LA County Fire Dept. captain, and the captain said that the fire department should be called. Further clarification is needed. To be further discussed at the next Division Council meeting.

Subpoena El Camino PD – Proof of Service

Grace is not receiving signed copies of the proof of service for subpoenas. The current procedure is Mike DeSanto gives the original subpoena to the officer for him/her to sign. The signed subpoena is photocopied and given to the watch commander.

The procedure will be as follows: Mike DeSanto (court liaison officer) will give the original subpoena to the officer. The officer will sign the subpoena. Mike will make a photocopy of the signed subpoena and give it to Grace. Grace will file it on the Subpoena Clipboard.

Gall's Long Beach Uniform

Mike Trevis spoke with the manager about the unsatisfactory service we have received with Long Beach Uniform.

New Business

Upgrade to CECPD Website

The chief will discuss the procedure for upgrading EC Compton Center PD's website with Ray Box. Should the EC Compton Center PD website be linked to El Camino PD's website?

Damaged to Golf Cart Charger Units

Whenever a golf cart charger unit is damaged, no one takes responsibility to report the damage. It costs \$150 to fix the charger. Since cadets are the main golf cart users, it was suggested that anytime the charger is damaged, cadets should be assigned to foot patrol only for a designated period of time.

Budget

On April 5, 2012 at 1 pm, President Fallo has scheduled a Budget Forum. Everyone is encouraged to attend. Arlene received a budget information packet that was distributed

at the VP Area Council meeting. This packet was distributed to the Budget Development Committee on March 16. Arlene will email a copy to everyone.

### Round Table

Francisco Esqueda

For the next council meeting, can time be set aside to go over the department's policy and procedures manual?

Erika Solorzano

Officers on the night shift have to jump start police units. Can we purchase a battery charger? Discussion was that officers need to turn off all equipment at their EOW. They also need to advise Erick when a police unit is not working. Is the Police Unit Status Board up to date?

Dispatch Center

AAA Automobile Assistance - To be discussed at the next Division Council meeting  
When a reporting party is requesting a tow from a company other than Van Lingen, the officers (through their MDC's) need to provide dispatch with: the R/P's name, policy # (if applicable), vehicle make, vehicle model, color, exact location, reason for tow, and a call back # for the R/P (if applicable). If it is a private request, the officer should advise the R/P that there will be an automatic \$75.00 charge. We cannot guarantee that will be the only charge.

Mike DeSanto

Court Paperwork - CSO Yoshida, Tosh Tipton, and Jeff Lewis know how to do this.

Solorzano – Can the Night shift officer receive a hard copy of the Student right to know printout? Have Josh email everyone the daily incident log? Mike Trevis will discuss this with Josh first. To be further discuss at the next Division council.

Officers who do not use the plate check feature and don't log-in once a month for fingerprinting will be automatically dropped from the system.

Jan Caldwell is having problems logging into CLETS.

Mitchell Kekauoha

Is there a way that Compton PD can talk with other agencies? Someone came to Compton Center PD and mentioned that there was a shooting outside on Greenleaf. The PD was unaware of this incident.

Other Items

JDIC messages were automatically sent from other agencies. What happened to this feature?