

El Camino Police Department
Division Council Meeting
May 21, 2015

Present: Christine Baskin, Michael Trevis, Erick Mendoza, Dal Toruno, Arlene Bautista, Josh Armstrong, Ruben Lopez, Mike DeSanto, Jeff Lewis

The minutes of the April 21 were approved as written.

Old Business

SART Training – The tentative date for the training is June 26, 2015 which would be the same day as the Active Shooter training. The presenter will be invited to do the before the active shooter training.

New Business

Compton Center Intersections/Businesses Patrol Checks Not Related to Compton Center

Some of the EC Compton Center officers call-in patrol checks on businesses surrounding El Camino Compton Educational Center. For instance, patrol check at Am/Pm. Officer should not be conducting patrol checks at city businesses /intersections not related to the Compton Center campus. Mike will ensure that the EC Compton Center officers will receive this information.

ROUND TABLE

Ruben Lopez

There have been a few bicycle thefts. A BOLO was emailed to other enforcement agencies surrounding El Camino College. Mike T. would like to send out the information to other college campuses.

District Attorney Office – It appears that the problem with PCD fax number is at the DA's office. Dispatch received a call from the DA's office that they did not receive requested information. It showed on the ECPD's side that the information was faxed. The requested information was refaxed, and the DA's office confirmed receiving the fax.

Bonds – As of July 2015, bail out will go to the Central Bond Unit for handling.

Arbitrator System – Reminder to officers that they need to property tag their video.

Josh Armstrong

Installation on the digital cameras in the police unit starts next week. RCC allocated an installer to handle ECPD/CEC's installation. It should take a month to complete the project.

We are beginning to have problems with the Compton Unified School District using ECPD's radio frequency. When they use EDPD's frequency, they should have an identifier code; however, they are not using their identifier code when transmitting. We need to reestablish protocol with them. Mike T. will schedule a meeting with the chief of Compton School Police Department to discuss this issue.

Dal Toruno

Everyone should be ready for the upcoming high school graduations.

Officers should check their vehicles in the morning and at the end of work for any contraband. The booking cells should also be checked for contraband.

For Jeff Lewis – There is a new booking procedure for narcotics. There is a separate book and separate safe for narcotics and drug paraphernalia. Jeff will be taking over approving of all arrest reports except in instances when he is not available. Arrest reports should be printed out with the citation attached and placed in the Reports to be Approved box.

Officers are still citing for infractions and misdemeanors on the same citation. Officers should be citing for the misdemeanor, then mentioning the infraction in their reports.

Officer (s) citing someone for an infraction (their PC to stop someone), then arresting the subject. Officers should be mentioning the infraction as their PC to stop in their report only, never citing for it.

Erick Mendoza

Erick is looking for bike mounts for the SUV police units to eliminate paint scratches/body damage when an officer has a suspect with a bicycle. The racks will be mounted on the front of the unit. The district is preparing to demolish the Industry and Technology shops. Facilities is conducting a walkthrough of Lot F and Lot E for a bid renovation. Two (2) e-poles were installed – the south side of the Planetarium and the north side of Industry and Technology. They have PA systems for use for broadcasting information during an emergency.

Mike Trevis

Mike thanked everyone for the great job they did during graduation.

Police Report/ CAD Entries – It is important to include everything in the report. Be as accurate and very detailed as possible. Obtain as much information as possible. Quote what the victim/witness states. If the witness is visibly upset, include it in the report.

Omitting information can create reasonable doubt in court. The campus newspaper is submitting requests for copy of police reports. They are forming opinions of officers' abilities and the police department's abilities.

It was mentioned that EC Compton Center officers are providing information in the wrong order and are mixing up their codes. Because of this, it takes unnecessary time for the dispatcher to clean-up the tag.

Untagged Items – Recently Mike found an item in his mailbox with no note explaining what it was for. When placing items in anyone's mailbox, a note explaining why it is in the mailbox should be attached.

Coffee with a Cop

Some time ago Mike DeSanto shared the idea of Coffee with A Cop with Chief Trevis. Mike attended a Coffee with a Cop event sponsored by Gardena Police Department. It was very positive.

ECPD could contact vendors who come on campus (Starbucks, Red Bull, etc.) to participate. Dean Starkey and Ericka Solorzano suggested doing this during the Fall Semester Flex Day. The chief approved this. Mike DeSanto will head this project. If Dean and Ericka would like to participate, they should see Mike DeSanto. When a date and time is set, Mike T. would like advanced notification so he can inform our PIO of the event.

Pancake Breakfast – We had positive feedback.

Lexipol is updating all our policies. There is a proposed policy and procedure in dealing with homeless people. Lexipol recommended having a homeless liaison officer to assist the homeless by offering them some guidance, etc. Mike T. will obtain more information. Mike DeSanto mentioned that Santa Monica has two officers working this type of detail at The Promenade.

Palentir - The Los Angeles Sheriff's Department data has a sharing portal provided to trained officers to assist them in investigations.

The California Attorney General's Office sent a MOU template dealing with Title 9 and Clery Act Part 1 crimes. This will be sent to law enforcement agencies where El Camino Community College students attend classes or training. If the law enforcement agencies find out something that deals with Part 1 crimes which involves an El Camino College student, they will share the information with El Camino Police Department.

Body Cameras - President Fallo is a supporter of body cameras. Some funding can be obtained through federal grants. The cameras will interface with our current cameras.

Health Center - There's been a concern at the health center (Debbie Conover's office). Someone is entering her office. Her office has been rekeyed. If officers need to get into that office, the key is located at dispatch.

To ensure that everyone receives the correct and same information, an email will be sent out advising that Key #1 is the master key and that the Key Log is up to date.

Time ended: 11:25 am