

El Camino Police Department
Division Council Meeting
May 28, 2014

Present: Mike Trevis, Erick Mendoza, Ruben Lopez, Dal Toruno, Arlene Bautista, Josh Armstrong, Gary Robertson, Francisco Esqueda, Mitchell Kekauoha, Stuart Melvin, Jan Caldwell

The minutes of the March 18 meeting were approved as written.

OLD BUSINESS

DUI Task Force

At a previous South Bay Police Chief's meeting, the Gardena PD chief mentioned that the DUI Task force funding source was ending. Mike is committed to having our department continue to participate in this program by having one officer working the task force. The officer will receive comp time so that there will not be any overtime costs.

Quality of Service Survey

We are waiting for the okay to distribute the survey. The Accreditation Committee is looking at AUO's.

NEW BUSINESS

Financial Aid

Financial Aid check disbursement unit is moving to the old Cashier's Office. They had a concern about safety. Officers will need to walk through that area. The move affects the CAD system.

Commission on Police Officer Standards (POST) and Other Training

POST did an audit on our department POST training files. Some officers are out of compliance with training. Continuing Professional Training (CPT) can be done on the POST Portal website. Perishable skills training will be scheduled as those course are offered. January 1, 2015 starts new training cycle to complete perishable skills and CPT training. POST Plan IV has been suspended.

If while doing a CPT training an officer must leave to answer a detail, be sure to log out of POST Portal. When you return and log back into POST Portal, you can continue from where you left off.

Josh forwarded an email to everyone regarding CLETS compliance. CLETS compliance is required every 2 years. The deadline to complete the test is June 20, 2014.

Clery Act

It is very important that a report or incident report on crimes or alleged crimes is taken.

Using the Clery Act guidelines, Rebecca Cobb, Director of Student Development is required to develop education programs for victims and potential victims. This will also include new incoming students and new incoming employees. Jan Caldwell is also working on developing programs. Officers will be asked to give classroom presentations

ROUND TABLE

Stuart Melvin

Stuart had a callout with Compton Unified School District. His radio is broken. He could not get Tac 5. Tac 5 is the Los Angeles County Mutual Aid frequency which was removed from Compton's radios as requested by EC Compton PD's command staff. Also the antenna on Stuart's radio was broken.

Francisco Esqueda

Francisco had training concerns with the two new police units. Can we get actual formal training time with the all-wheel drive SUV's? The chief feels that it is worth looking into but he is not sure what it entails. Francisco will check with other law enforcement agencies in the area to see what those agencies are doing.

Overtime at EC Compton Center PD – At EC Compton Center PD, over the weekend there were 2 shifts available, At 11 pm at night, someone called Francisco's cellphone and there was no voice mail message. It was assumed that it was overtime at Compton.

Gary Robertson

The next active shooter training will be held in August at the EC Compton Educational Center. In January 2015, we will hold active shooter training at El Camino College.

Mike would like to consider holding training on peaceful civil disobedience. Area G will be doing an exercise. We could send some of our officers and sergeants. El Segundo does in-house training.

An in service training on use of pepper ball equipment will be scheduled.

Josh Armstrong

We are still having issues with the contractors about our radios. The contractor needs to reimburse RCC for the damaged power supply. If Channel 1 is not working, switch to Channel 3. Erick and Josh do weekly radio checks.

Dal Toruno

Officers are asking for 2 DR's when doing a traffic stop. For consistency and accountability, there should be only 1 (one) DR for 1 (one) stop at 1 (one) location.

DUI Task Force – There is a procedure. Officers need to sign-up for the detail. It is also important that they sign-up early. We cannot do last minute changes. The name(s) of the officer who is approved to work the task force is given to the coordinator.

Mike thanked Dal for doing the job of 3 people (Dal's responsibilities, Sgt. Ott's responsibilities, and the sergeant's position that was never filled.)

Jeff Lewis

Officers need to carefully look at their completed citations. The citations have a wrong or missing location. VC sections are not legible. Jeff had locate an officer to clarify/verify the location.

DR's for 12500's – If the DA rejects it, Jeff will take it and file it at Traffic Court. When an officer stops someone for a 12500, a report should be written. Jeff will file it.

There was an issue on the ECPD end with the district attorney's fax number. The DA's fax number changed. Jeff contacted the court for the new number. The fax number is now correct.

Erick Mendoza

The 2 new golf carts were delivered. They are at Facilities to verify that the order is correct.

Mike Trevis

Negotiations are going on. We are not sure what the status is on faculty negotiations.

Lately at PBC, it was noticed that the POA does not have a representative attending PBC. It was encouraged having a POA rep at the meeting.

The governor has determined that there is an issue with PERS and STRS. He is looking at employers paying more into PERS and STRS. STRS' additional contribution is significant.

On July 23, the chief will be hosting a College and University Investigators Association meeting.

Bid for construction of the new 4-level parking structure at Lot C/Technical Arts building will be going out for bid in August 2014. The peripheral road will be removed. When construction is completed, it will add 1,500 more parking stalls.

The west road next to the stadium is closed-off until construction in that area is finished. Changing the lighting in the parking lots from the current lighting to LED lighting has started.

Reserve Police Officers – The reserve academy, Level 3, starts in September. Mike Martinez and Paul Saldana will be attending. If they graduate from Level 3, they will attend the Level 2 academy. Mike would like to have further discussion on how we want to expand this program to the outside. This is a volunteer position.

Mike thanked everyone for job well done during ECC and EC Compton Educational Center's commencement programs. Commencement at Compton Center went well. Because this was the first time the ECC Commencement program was held at the

softball field, there was an unknown factor. Rebecca will be holding a debrief meeting .
If anyone has concerns, give the information to Dal.

We would like to have a department meeting in July or August.

The meeting ended at 10:28 am.