

El Camino Police Department
Division Council Meeting
July 18, 2013

Present: Mike Trevis, Erick Mendoza, Dal Toruno, Arlene Bautista, Jan Caldwell, Tosh Tipton, Mike Martinez, Ray Box, Stuart Melvin

The minutes of the May 21, 2013 meeting were approved as written.

OLD BUSINESS

Stored Compton Community College District Documents

Do we leave it at Van Lingen or move it to Torrance campus? US Dept. of Education is on a holding pattern. The documents will be kept at Van Lingen.

Status of Undercover Car

Josh Armstrong checked with Van Lingen Towing. They do not have anything suitable for use as an undercover car. DRMO might have something. Hawthorne Police Department might have a couple of vehicles that we could borrow on an as needed basis.

Outcome/Status of Traffic Safety Officer Panel Members

The group has not had a chance to meet.

Install Stop Sign at Stadium Way Lot H (for southbound traffic) and Lot A

Sign at Stadium Way Lot H – Mike sent an email to Tom Brown to discuss this.

Stop Sign at Lot A South planter – Per Jonathan Ott, it might be better to keep it there. Mike will ask for a “Caution Pedestrian Crossing” signs to be installed.

NEW BUSINESS

Police Officer Daily Activity Report

Mike is exploring the implementation of a Daily Field Activity log. The log will provide more information as to what happened during a shift. It will be implemented in January 2013.

August 24, 2013 – Daily Permits \$3 and Parking Fines \$40

Effective August 24, the cost for daily permits will be \$3. Ann Garten's office will ensure that this information is disseminated. The parking fine for not having a permit display will increase to \$40.

The increase does not apply at El Camino Compton Educational Center. Ray will need to discuss this with Dr. Curry and Barbara Perez.

POST Learning Portal

Mike encouraged everyone to go to the POST Learning Portal. The learning portal has training materials which can be viewed online. After completing the training, a Certificate of Completion should be printed and placed in the staff's department training file.

ROUND TABLE

Stuart Melvin

There is a manufacture's defect in the power steering pump on Crown Vics. Erick will contact the local Ford dealer for more information.

Is it possible to obtain all-terrain vehicles for Compton Center? DRMO, military surplus, has 1 – 2 quads available. We are looking into this.

DOJ issue:

A DR # is required for 28/29 – When doing a criminal history check, you need a DR number associated with it.

For a want warrant 28/29, a CDL check can be run without a DR number. The Sheriff's department can do this check for EC Compton Center PD.

Tosh Tipton

Tosh will be submitting an order for range supplies. Mike expressed his appreciation to Tosh and Melvin for arranging range qualification times.

Dal Toruno

Reports are being completed.

Mike Trevis

We have a new officer who will be starting on September 2. This Saturday, 3 police reserve officer candidates will attend the Sheriff's Reserve Academy orientation. The academy starts September 9 with graduation in January/February.

When you key the mike, hold for 3 seconds before you talk into the mike. Otherwise, you will be cut-off.

Officer Matthew Ryan is off training and will be working Jan's shift while she's on vacation.

If the Dispatch Center receives a call from the LA Sheriff's Department for mutual aid assistance at El Camino Village, it is okay to send an officer to assist.

Two citizens observed and reported that an El Camino police unit drove out of the driveway at Facilities Planning and Maintenance and Manhattan Beach Blvd. made a left turn from the peripheral road and crossed the double line. When they are out in the field, officers should be cognizant of their surroundings.

Arlene Bautista

Arlene asked that the EC Compton Center officers be reminded that they are responsible for returning District vehicles to El Camino immediately after they return from training. There was an incident where the van was used. Another staff member reserved the van for the day after the training, and the van was not at El Camino.

Meeting ended at 11:12 am