

EI Camino College
Associated Students Organization
Senate Meeting Minutes
October 22, 2009
1:00 pm
Activities Center West Conference Room

I. Call to Order

- Vice President Jose Iglesias called the meeting to order at 1:03 pm

II. Roll Call (by sign in)

- **Executive Cabinet**

Present: Joshua Casper, Jose Iglesias, Ana Safazada, Elizabeth Mercado, Walter Mendez, Philip Stokes

Not Present: Breeanna Bond (excused), David Nordel

- **Senators**

Present: Anthony Nguyen, Liz Valencia, Begoña Guereca, John Linehan, Kevin Isomoto, Heather Roberts, Paul Hiney, Brenda Kaing, Kirstin Nguyen, Timothy Johnson, Michael Shodiya, Edmond Abdou

Not Present: Erika Maldonado(excused), Mark Rehbein, Ashley Smith (excused), Johanna Zamora (excused)

- **Justices (Non-Voting)**

Present: Danielle Parsons, Karla Villaseñor

Not Present: Hashim Tyler (excused)

- **Commissioner of Fundraising**

Present: Christopher Pham

- **Student-at-Large**

Present: Tim Linehan

- **Administrative Assistant (Non-Voting)**

Present: Jeethu Joseph

- **Advisers (Non-Voting)**

Present: Harold Tyler, Janice Watanabe, Jeannine Barba

- **Guests**

Present: Debbie Conover (Student Health Service), Jessica Lopez, Raven Sevilleja, Renato Francia, Deyja Charles (Former ASO Region 7 Rep), Genesis Flores, Samantha Glunt.

III. Approval of the Minutes

- **The Minutes of October 8, 2009 was approved by unanimous consent as presented.**

IV. Approval of the Agenda

- **Motion to remove 5.5 and 5.6 from the New Business. *Moved by Philip Stokes, Seconded by Walter Mendez. Motion Passed.***
- **Agenda approved by unanimous consent as presented.**

V. New Business

5.1 Drug and Alcohol Survey- Irene Graff and Harold Tyler

- Irene Graff gave a brief description about the Drug and Alcohol Survey that is going to be conducted in students of El Camino College. Irene also talked about how the El Camino campus has the responsibility to make a healthy Environment for the students and faculty, free from Alcohol and Drug. The Survey can be taken by students, employees. The survey was created by the Office of Institutional Research. This survey is going to be conducted every year and will be filed as documentation for El Camino. The Survey will be conducted solely online. Irene also mentioned that the survey is going to be publicized through My ECC. We want to ensure that all students and employees are aware of drug, alcohol and safety issues. Irene distributed a hard copy of the survey to the Senate members and went over the Survey with the Senate. She also said that the survey is voluntary. If you chose not to answer some questions, you are free to do so. Students under 18 years old are not supposed to take the survey without parent permission. Irene further explained the survey to the Senate. After Irene went over the survey, she asked the Senate if they have any questions or suggestions that need to be made to the survey.
- Jose Iglesias asked where the survey will be taken. Irene responded that the survey will be completely online. Walter Mendez suggested that in the section of Personal safety/ Crime Prevention include weekends too. Irene responded that that it is a good option and even Faculty also suggested the same.
- Harold Tyler asked the Senate if they are fine with the language. Senate agreed to the Survey language as it is.
- Ana Safazada said that the survey of Drug and Alcohol is required by all educational institutions receiving federal funds. Ana suggested to publish the results of the survey. Irene responded that it is a good idea to publish the results; The Department of Education just wants to know if we are doing the survey.
- **Motion to support Drug and Alcohol Survey and to encourage Senate to support the Survey. Moved by Josh Casper, Seconded by Walter Mendez. Motion Passed.**

5.2 Appointments and Membership Status updates

- Josh Casper announced to the Senate that we have three appointments of Commissioners for the Public Relations (PR) committee today.
- As a member of a Committee, Commissioners have the right to vote but not in the Senate. But as a member of ASO, they need to maintain a GPA of 2.0 and be currently registered in 6 units or more and have to buy an ASB sticker. These three Commissioners will be working hand in hand with Walter Mendez.
- The First Commissioner appointment for PR Committee will be Genesis Flores. Josh Casper introduced her to the Senate and said a few words about her qualifications. She will be abiding by the Constitution and By-Laws like any other member of ASO.
- **Motion to approve Genesis Flores as the Commissioner of PR Committee. Moved by Josh Casper, Seconded by Walter Mendez.**
 - The Senate was then given a chance to ask questions about Genesis Flores.
- **Motion Passed.**
- The next commissioner appointment for the day was Samantha Glunt as the

Commissioner of PR Committee. Josh Casper introduced her to the Senate and gave a few words about her eligibility for the position of Commissioner. She will be abiding by the Constitution By-Laws like any other member of ASO.

- **Motion to approve Samantha Glunt as the Commissioner of PR Committee. Moved by Josh Casper, Seconded by Ana Safazada.**

- The Senate was given a chance to ask questions and learn more about Samantha Glunt.

- **Motion Passed.**

- The last appointment for the commissioners in PR Committee was Lucy Rivera. Josh Casper talked about her abilities and qualifications the position. She will be abiding by the Constitution By-Laws like any other member of ASO.

- **Motion to approve Lucy Rivera as the Commissioner of PR Committee. Moved by Josh Casper, Seconded by Ana Safazada.**

- The Senate was given a chance to ask questions and comments about Lucy Rivera.

- **Motion Passed.**

- Josh Casper announced that he has 2 more appointments of Commissioners to make for today.

- The next appointment was Raven Sevilleja as the Commissioner of ASO Policy Committee. Josh Casper introduced her to the Senate and talked about her responsibilities as a Commissioner of the ASO Policy Committee. She will chair the Committee meetings with David Nordel and Ashley Smith and abide by the Constitution and By-Laws.

- **Motion to approve Raven Sevilleja as the Commissioner of ASO Policy Committee. Moved by Josh Casper, Seconded by Walter Mendez.**

- The Senate was given a chance to ask questions and comments about Raven Sevilleja.

- **Motion Passed.**

- Jessica Lopez as the Commissioner of Finance Committee was the last appointment for the day. Josh Casper introduced her to the Senate and gave a few words about her abilities and responsibilities as a commissioner. She also will be abiding by the Constitution By-Laws.

- **Motion to approve Jessica Lopez as the Commissioner of Finance Committee. Moved by Josh Casper, Seconded by Liz Valencia.**

- The Senate was given an opportunity to ask questions and comments about Jessica Lopez.

- **Motion Passed.**

- Josh Casper talked about the membership status of Johnathan Fornes. As of last week Johnathan Fornes has resigned from the Position of Director of Finance. He is no longer a student in El Camino College this semester. So the Position of Director of Finance is vacant and the Senate is welcome to apply for this position. Anyone who is interested in the position must email him by tonight at 8pm. He will be interviewing those candidates and announcing the appointee in the next special Senate meeting. The meeting room will be announced later in the week.

5.3 Health Center

- Debbie Conover from the Health Center attended the last Senate meeting and asked the support of the Senate to open the Health Center during the summer session.
- Josh Casper passed out the Resolution that was written by Abdulshafil Ahmed, a

former student of El Camino College for the Health Center Services. In this resolution, Abdulshafil Ahmed proposed to the SSCCC to make Health Center available all year long. Josh Casper read out the Resolution prepared by Ahmed and said to the Senate that we need to reword the resolution since it was prepared for the California Community Colleges as a whole. Josh Casper then passed out blank resolution sheets to the Senate to make any changes or reword the resolution for Senate's purposes. Josh Caper then said to the Senate that he will be sending this item to the ASO Policy Committee to review and revise the resolution and present this at the next special Senate meeting. He then asked the Senate if they have any suggestions or comments to make about the Resolution

- Debbie Conover said to the Senate that the Health Center is a service for the students. We have the commitment to keep the “immunity within our community.”
- Philip Stokes asked whether the Health Center needs the support of Senate to make it available in the summer and in the winter session. Debbie Conover responded that we are currently pushing for summer.
- Josh Casper informed to the Senate that the language in the resolution prepared by Ahmed applies to Community Colleges of California as a whole. But this is a good start.
- **Motion to send the Health Center Resolution to the ASO Policy Committee. Moved by Josh Casper, Seconded by Ana Safazada. Motion Passed.**
- **Motion to have recess for 5 minutes to take SLO. Moved by Josh Casper, Seconded by Philip Stokes. Motion Passed.**
- **The Senate came back to session by 1:47**

5.4 P.R. Title Revisionment

- Josh Casper announced to the Senate that it's been informed ASO Constitution says to have the Cabinet member's Titles to be matched up with their College counterparts position. Josh Casper said that PR Officer Title should be revised to match up with Community Relations Director, Ann. M Garten and Director of Finance Title to match up with Administrative Services
- **Motion to revise PR Officer Title to Director of Public Relations and Director of Finance to Director of Administrative Services. Moved by Josh Casper, Seconded by Walter Mendez. Motion Passed.**

VI. Old Business

6.1 SSSCC – Josh Casper

- Josh Casper announced the names of the students that are going to attend the SSSCC Conference held November 6-8, 2009 in San Francisco. Normally, Josh Casper gives all members an opportunity to apply to attend a particular conference before taking action. Due to the Director of Finance's inability to attend the meetings, names have already been submitted without prior discussion with the Senate. The attendees are Philip Stokes, Josh Casper, Breeanna Bond, and Elizabeth Mercado.
- **Motion to approve Philip Stokes, Josh Casper, Breeanna Bond, and Elizabeth Mercado to attend the upcoming SSSCC Conference held November 6-8, 2009 in San Francisco. Moved by Josh Casper, Seconded by Ana Safazada. Motion Passed.**

VII. Reports

7.1 ASO Member Reports

- Josh Casper congratulated the newly appointed Commissioners.
- Ana Safazada said that she attended the Academic Senate meeting. She informed the Senate that online classes will be cut from the winter session as well as some of the regular classes. There is going to be a reduction in accepting students in the upcoming semesters. The Academic Senate also proposed to take away the walk-ins, but this is still in pending. The Academic Senate also has revised the Student Conduct policy 5138. If any one has questions or suggestions about this, talk to Ana Safazada after the meeting.

7.2 ICC Reports

- Philip Stokes informed the Senate that ICC has done a phenomenal job in the Blood drive event.

7.3 Committee Reports

- Walter Mendez informed the Senate that he attended the Traffic Advisory and Parking Committee and was informed that the Business Division parking structure will be closed. They also discussed of extending the Visitor parking to 2 hrs. If anyone has 5 tickets or more pending your car will be towed away.
- Josh Casper announced to the Senate that the Academic Senate had sent the 5138 policy of student conduct for revision through the Academic Senate's Ed. Policy committee.
- Philip Stokes said to the Senate that he has attended the Dean's Council meeting. The meeting discussed centralizing and managing time blocks of classes

7.4 Advisor Reports

- Harold Tyler passed out the flyers of campus watch program. Harold informed the Senate that there are going to be sessions held on the campus to clarify more about campus watch program.

VIII. Public Comment on Non- Agenda Items

- Walter Mendez informed the Senate that the official report of CCCSAA Leadership Conference will be given in the next Senate meeting.
- Ana Safazada encouraged the Senators to participate by seconding the motions that are made during Senate meetings.

IX. Adjournment

- ***Motion to adjourn. Moved by Josh Casper, Seconded by Walter Mendez. Motion passed.***
- Meeting adjourned at 2:02 pm

Minutes Recorded by Jeethu Joseph
Minutes Verified by

Josh Casper, ASO President

Harold Tyler, ASO Adviser