

EL CAMINO COLLEGE  
**Auxiliary Services Board**  
Meeting Minutes  
Wednesday, February 24, 2010 – 1:00 p.m.  
Library 202

I. Call to Order

The meeting was called to order at 1:03 p.m.

**Members & Alternates Present:** Harold Tyler (Chair), Jessica Lopez (ASO Representative), Katie Gleason, Josie Cheung, Chuck Herzig

**Not present:** Jo Ann Higdon, Janice Ely, Shelton Bass

**Support staff present:** Miriam Ifill, Carolee Vakil-Jessop

**Visitors:** Daniel Berney

II. Approval of Minutes from December 9, 2009

The committee reviewed the minutes.

**MOTION:** To approve the minutes as presented. Moved by Katie Gleason. Seconded by Jessica Lopez. Motion passes.

III. Tabled until Miriam Ifill arrives.

IV. Special Requests

B. Fine Arts/Dance Department up to \$1200.00 for two students to attend American College Dance Festival Association Conference, March 17-20, 2010. Professor Daniel Berney discussed the conference and the purpose of having students attend the conference. It was discussed that this was the first time for the Dance Department to attend this conference and they plan to build it into their budget should they choose to continue attending. The Oberstein scholarship was discussed as a possible funding source for future attendance should the donors approve.

**MOTION:** To approve up to \$1200.00 from the Special Request account (79-54550-00-850182-7670) for two students to attend the American College Dance Festival Association Conference. Moved by Chuck Herzig. Seconded by Josie Cheung.

Upon further discussion it was determined that additional funds may be needed for hotel expenses.

**AMENDMENT TO MOTION:** Chuck Herzig accepted a friendly amendment to increase the amount from \$1200.00 to \$1900.00 from the Special Request account (79-54550-00-850182-7670). Motion passes.

Daniel Berney agreed to inform the faculty attending this conference about this change in funding and the reason for the increase.

As Miriam was present the committee returned to item III of the agenda.

III. Executive Summary of 2009-2010 Budget

The committee reviewed the executive summary of the budget. Miriam discussed the \$20,000 transfer to the county investment.

IV. Special Requests (continued)

The committee reviewed the request by the Associated Students Organization for \$2000 to assist with expenses related to the Academic Awards & Presidential Scholar ceremony. The committee discussed the event and the campus-wide participation. It was discussed that the committee should consider fully funding this event through ASB rather than partial funding from ASB and partial funding from ASO. Harold indicated that this would be a topic for discussion as the committee looks to establish the 2010-2011 budget. As this event also honors the presidential scholars, the committee would like to request President Fallo help fund this event.

**MOTION:** To approve up to \$2000.00 from the Special Request account (79-54550-00-850182-7670) to fund the Academic Award and Presidential Scholars ceremony and reception. Moved by Jessica Lopez. Seconded by Katie Gleason. Motion passes.

Harold indicated that he will talk with President Fallo and discuss the feasibility of his assistance in funding this event.

Meeting adjourned: 1:55 p.m.