

EL CAMINO COLLEGE
Auxiliary Services Board
Meeting Minutes
Wednesday, March 24, 2010 – 1:00 p.m.
Library 202

I. Call to Order

The meeting was called to order at 1:05 p.m.

Members & Alternates Present: Harold Tyler (Chair), Jessica Lopez (ASO Representative), Chuck Herzig, Don Goldberg

Not present: Jo Ann Higdon, Bill Mulrooney, Katie Gleason, Josie Cheung, Janice Ely, Tom Connolly, Shelton Bass

Support staff present: Miriam Ifill, Carolee Vakil-Jessop

Visitors: None

II. Approval of Minutes from February 24, 2010

The committee reviewed the minutes. The minutes were corrected to reflect Don Goldberg was not present at the meeting at Dr. Goldberg's request.

MOTION: To approve the minutes as corrected. Moved by Jessica Lopez. Seconded by Chuck Herzig. Motion passes.

III. Executive Summary of 2009-2010 Budget

The committee reviewed the executive summary presented by Miriam Ifill. The committee reviewed the Special Request account allocations and expenditures to date. The committee discussed tracking the ticket sale information separate from the overall ASB budget and post the revenue annually to the ASB budget. Miriam indicated this could be done. The committee discussed a possible surplus in the budget at the end of the fiscal year. As a result of this possible surplus the committee discussed the possibility of increasing the Special Request account allocation. No action was taken at this time. The committee indicated they would like to formalize the special request process with a standardized form.

IV. Special Requests

A. Fine Arts/Forensics Team up to \$1500.00 to help pay for competition expenses.

MOTION: To deny this request as the parameters set for special requests state they are not to be for recurring expenses. Moved by Don Goldberg.

Harold indicated that they did not have to make a motion to deny the request. Harold indicated that the committee could simply determine not to entertain the request at this time. Don withdrew his motion and the committee agreed to not entertain this request.

V. Miscellaneous

The committee indicated that they would like Harold to check with Julie Bourlier, Bookstore Director to ensure the Bookstore will be able to maintain its funding of ASB for next year 2010-2011. Harold stated that he would do this and report back to the committee.

Meeting adjourned: 1:55 p.m.