

EL CAMINO COLLEGE
Auxiliary Services Board
Meeting Minutes
Wednesday, April 28, 2010 – 1:00 p.m.
Library 202

I. Call to Order

The meeting was called to order at 1:06 p.m.

Members & Alternates Present: Harold Tyler (Chair), Chuck Herzig, Josie Cheung, Tom Connolly, Katie Gleason

Not present: Jo Ann Higdon, Bill Mulrooney, Janice Ely, Jessica Lopez (ASO), Shelton Bass

Support staff present: Carolee Vakil-Jessop

Visitors: None

II. Approval of Minutes from March 24, 2010

The committee reviewed the minutes.

MOTION: To approve the minutes as presented. Moved by Chuck Herzig. Seconded by Harold Tyler. Motion passes.

III. Executive Summary of 2009-2010 Budget

The committee reviewed the executive summary prepared by Miriam Ifill. The committee reviewed the Special Request account allocations and expenditures to date. The committee discussed the income and expenses to date. The committee reviewed the Play 3 gross income and compared it to last year's musical:

	<u>Gross Income</u>		<u>Gross Income</u>
Sweeney Todd '09	\$42, 437	Rent '10	\$35, 354

The committee discussed the ASB Sticker income and compared with ASB Sticker Expenses. The committee discussed the possibility of changing the discount book to a coupon book with campus coupon's students would find valuable along with coupons from vendors. This may induce more students to purchase the ASB sticker. Coupon suggestions included: Free package of scantrons from bookstore; free pencil; front of line passes @ counseling, financial aid, admissions, library, bookstore, etc.; free drink with purchase of burger and fries from Café Camino, etc.

IV. ASB Budget Development 2010 - 2011

It was discussed that a timeline for 2010-2011 budget development was needed. Carolee presented the following rough outline of dates for budget development:

5/12/10	Tentative budget discussion – ASB committee
5/26/10	Committee approves tentative budget spreadsheet
6/9/10	ASB committee reviews augmentation requests and changes requested by budget managers. Committee approves or rejects changes.
6/23/10	ASB committee approves final budget

Meeting adjourned: 1:58 p.m.