

EL CAMINO COLLEGE
Auxiliary Services Board
Meeting Minutes
Wednesday, May 12, 2010 – 1:00 p.m.
Library 202

I. Call to Order

The meeting was called to order at 1:06 p.m.

Members & Alternates Present: Harold Tyler (Chair), Chuck Herzig, Don Goldberg, Katie Gleason, Jessica Lopez

Not present: Jo Ann Higdon, Bill Mulrooney, Janice Ely, Shelton Bass, Josie Cheung, Tom Connolly

Support staff present: Carolee Vakil-Jessop & Miriam Ifill

Visitors: None

II. Approval of Minutes from April 28, 2010

The committee reviewed the minutes. Don Goldberg indicated he should be listed under “Not Present” in the minutes.

MOTION: To approve the minutes as corrected. Moved by Katie Gleason. Seconded by Chuck Herzig.
Motion passes.

Harold asked to move Item IV on the agenda before Item III as Miriam Ifill was not yet in the meeting. The committee agreed to this change.

III. 2010 – 2011 Budget Development Timeline

The committee reviewed the budget development timeline. The committee wants to be sure when the proposed budget is given to budget managers, they remember to include special requests into their own budget. Don requested the word “tentative” be changed to “proposed”. The committee concurred.

MOTION: To approve the 2010 – 2011 ASB Budget Development Timeline as corrected. Moved by Jessica Lopez. Seconded by Don Goldberg.

IV. Executive Summary 2009 – 2010 Budget

Miriam presented the executive summary to the committee. The committee reviewed it and the datatel report. The committee reviewed the income received so far and discussed the potential income to come in by the end of June. The committee felt they would exceed the overall expected income originally projected at the beginning of the year.

V. Establish Tentative ASB Budget 2010 - 2011

The committee discussed the desire to give back to programs that are exceeding their projected income contribution to allow them to spend some of the money they’re earning. The committee requested that Miriam prepare the proposed 2010-2011 budget for the next meeting that includes augmenting the budget for the Union to increase their allocation to \$60,000, augment the Fine Arts budget to increase the Dance department allocation to \$16,000 and the committee determined it should fully fund the Academic Award presentation and therefore raise the allocation for that line item to \$3,500.

The committee did not have time to discuss the FYE request for funding and will include this request in the discussion of the 2010 – 2011 budget at the next meeting.

Meeting adjourned: 2:11 p.m.