

EL CAMINO COLLEGE
Auxiliary Services Board
Meeting Minutes
Wednesday, June 9, 2010 – 1:00 p.m.
Library 202

I. Call to Order

The meeting was called to order at 1:07 p.m.

Members & Alternates Present: Harold Tyler (Chair), Tom Connolly, Don Goldberg, Josie Cheung, Jessica Lopez (ASO)

Not present: Jo Ann Higdon, Janice Ely, Shelton Bass, Chuck Herzig, Bill Mulrooney

Support staff present: Carolee Vakil-Jessop & Miriam Ifill

Visitors: None

II. Approval of Minutes from May 26, 2010

The minutes from 5/26/10 are not ready for approval. They will be presented at the 6/23/10 meeting along with the minutes from this meeting to be reviewed and approved.

III. Review FYE request for funding for 2010-2011 – Cynthia Mosqueda

This item will be tabled to the next meeting. Also to be considered at the next meeting is a request Harold just received from MESA for funding of \$1000-\$2000 for a year end banquet for 400 students.

IV. Executive Summary of 2009 – 2010 Budget

Miriam reviewed the executive summary with the committee. A lengthy discussion ensued regarding the ASB sticker revenue and discrepancies in a \$10 sticker resulting in \$ 27,035.67 in revenue. Carolee will discuss with John Wagstaff and Satish Warriar getting a report indicating the number of ASB stickers sold during the 2009-2010 academic year to estimate how much ASB should receive.

It was further discussed the method the district funds ASB for sticker sales. The money subtracted from ASB this year for stickers ordered (1999 – 2009) but no money was collected was also discussed. It was noted that the datatel screen ARBC should be checked to ensure students have paid for their ASB sticker before it is given to them by employees in the Student Development Office and Ticket Office. The cashier's already check this screen.

V. Review Returned Program Budgets 2010-2011

Carolee reviewed with the committee the budget information received thus far from program managers. Fine Arts over-allocated their budget by \$7500.00. The committee discussed the South Bay Youth Orchestra and South Bay Youth Choir. These are no longer co-curricular programs and the decision last year was to fund them for 2009-2010 from ASB and then end the funding after this year. The committee requested Connie Fitzsimons be notified that those two programs may no longer be funded by ASB as they are now offered through Community Education and are no longer "for credit" programs. Harold stated that he or Carolee would email Connie with this information. She had \$3800 allocated to those two programs and after zeroing out those two accounts, Fine Arts is only overbudgeted by \$3700. The committee determined to consider allocating the extra \$3700 at the next meeting when income numbers are reviewed as Fine Arts has consistently meeting or exceeding their income goals over the last few years.

Athletics has not yet submitted a budget. Carolee spoke with Tony Barbone and he stated he will review the budget and submit it prior to the next ASB meeting if possible.

Currently ASB is looking at a deficit budget for next year. The committee will further review the 2010-2011 budget at the next meeting and make a determination regarding the deficit budget. In 2009-2010 the committee approved a deficit budget of approximately \$9000, but current income and expense numbers indicate there will likely be a surplus at the end of the fiscal year.

Carolee will email Miriam the line item budgets she receives from budget managers and Miriam will have the 2010-2011 final budget numbers in her spreadsheet for the next meeting for the committee to review and approve.

- VI. Next Auxiliary Services Board Meeting – June 23, 2010, 1:00 – 2:00 p.m., Library 202
Agenda Item – Approve Final 2010-2011 budget

Meeting adjourned: 2:13 p.m.

DRAFT