

EL CAMINO COLLEGE
Auxiliary Services Board
Meeting Minutes
Wednesday, October 13, 2010 – 1:00 p.m.
Library 202

I. Call to Order

The meeting was called to order at 1:04 p.m.

Members & Alternates Present: Harold Tyler (Chair), Jack DeMont (ASO alternate), Josie Cheung, Tom Connolly

Not present: Jo Ann Higdon, Janice Ely (alternate), Bill Mulrooney, Chuck Herzig, Don Goldberg, Katie Gleason, Jessica Lopez (ASO)

Support staff present: Carolee Vakil-Jessop & Miriam Ifill

Visitors: Brian Mims and three Project Success Students

II. Approval of Minutes from 6/23/10

The minutes from 6/23/10 were reviewed by the committee.

MOTION: To approve the minutes from 6/23/10 as presented. Moved by Harold Tyler. Seconded by Tom Connolly. Motion passes

III. Final Review 2009-2010 Budget

Miriam presented a packet of materials for year end 2009-2010. She reviewed the summary report with the committee. Income and expense numbers were reviewed. Expenses accounts w/ unspent budgets of \$500 or more were reviewed. It was noted that Fine Arts significantly under spent their budget for the year. The datatel and spreadsheet reports were reviewed.

IV. 2010-2011 Budget Executive Summary

Miriam presented the 2010-2011 executive summary and datatel reports and informed the committee that income was posted to the accounts through August and expenses were posted to date. The committee reviewed the summary and datatel reports.

V. Review Request for funding 2010-2011

Project Success: Umoja Conference – Brian Mims and three students

Brian Mims presented a request for \$2342.00 to pay for expenses related to sending up to 13 Project Success students to the Umoja Conference. Brian was asked if this was an ongoing conference and he indicated that it was. Harold informed the committee that Brian requested additional funds for his budget this year to cover this expense but the committee did not allocate the additional funds. It was stated that special request funds are for one-time special requests. Brian and the students discussed the special nature of the conference and the great experiences they receive from participating in it.

MOTION: To allocate up to \$2343.00 from ASB Special Requests (79-54550-00-850182-7670) for expenses related to the Project Success Umoja Conference. Moved by Jack DeMont. Seconded by Josie Cheung. Motion passes.

VI. Next Auxiliary Services Board Meeting – October 27, 2010, 1:00 – 2:00 p.m., Stadium Room

Meeting adjourned: 1:48 p.m.