

EL CAMINO COLLEGE
MINUTES OF THE ACADEMIC TECHNOLOGY COMMITTEE MEETING
SEPTEMBER 25, 2014

The Academic Technology Committee is a sub-committee of the College Technology Committee and the Academic Senate that focuses on the academic technology needs of the college.

Members Present: Pete Marcoux, Virginia Rapp, Dawn Charman, Dwayne Hayden, Dave Murphy, David Pahl, Soshanna Potter, Daniel Shrader, Michael Wynne

Members Absent: Francis Baylen, Lyn Clemons, Alice Grigsby, Donna Manno, Noreth Men, Sabra Sabio, Margaret Steinberg, Howard Story, Don Treat, Claudio Vilchis, Will Warren

Recorder: Laurie Linka

The Academic Technology Committee meeting was called to order at 12:42 p.m.

Lab conversions in Humanities

The committee discussed the fact that the lab conversions were right on track and ongoing. It has been difficult to get computers installed because of overtime issues. Not all the software has been installed – the third party installers have limited access to the classrooms, and there are network issues connecting printer to computer. It was suggested that Dell be brought in; however, ECC will be responsible for any software issues. This is the biggest IT project going on right now. Next up will be the Library, followed by Natural Sciences. There was discussion about Wi-Fi in Humanities and across campus, and cost concerns. In the future digital books will eventually replace textbooks and that will require Wi-Fi. Some issues discussed at the last spring meeting (March 25, 2014) regarding campus-wide Wi-Fi were revisited.

It was noted that J. Wagstaff has not been replaced, and there is no interim at this time to fill the position, although J. Higdon has temporarily taken over this responsibility. ECC is using PlanNet, an independent professional services technology consulting firm, to review the state of technology on campus. Information from surveys and focus groups will determine ITS's position on wireless issues. The technology committee is working on plan goals and concerns that need to be addressed.

The Accreditation Committee will be on campus the first week in October, looking at technology, specifically online classes. They will need full access to etudes to ensure interaction between faculty and students.

It was noted that the Etudes Course Management System (CMS) will probably not be in use here at El Camino in a couple of years or less. The Chancellor's Office is reviewing a number of CMS products and it is not clear if Etudes is one of the products under consideration. Whatever system the Chancellor's Office sanctions faculty hope the functionality will be as robust as that of Etudes, and the product will cost less than our current outlay.

Online faculty will have to be re-trained if a new CMS system is adopted– it now takes longer to be certified to teach online. At this time, mostly part time faculty teaching online. When teaching an

online class correctly, more work is involved. ECC wants to offer more online classes to meet student demand.

Faculty laptops

Current new hires receive refurbished laptops. These most likely will not be a 'convertible' laptop-to-tablet. Some faculty are having problems with the older, refurbished laptops, which may almost be out of warranty. The hope is to get all the refurbishing completed as soon as possible.

Update on ITS

There was not a representative from ITS present to update the committee.

Other business

D. Shrader inquired whether the Academic Technology Committee was responsible when the Fire Technology Academy encountered Internet issues. The response was that this would be an ITS concern.

There was an inquiry as to the process for upgrading technology. First, it goes through the Academic Technology Committee, who will review and make recommendations. As the vice president of technology, P. Marcoux shares technology issues at Academic Senate. Recommendations then go to the College Technology Committee, and finally to Dr. Arce and Cabinet.

ECC will be ordering all touch-screen monitors, which are required for Windows 8. These are standard on campus. Office 365 is still being considered, and prior to J. Wagstaff's departure, ECC was in negotiations for this option. V. Rapp will check with W. Warren regarding the status.

It was announced that there are several other retirement changes:

- F. Arce
- K. Gleason
- H. Cooper
- M. Waller
- D. Manno

The next meeting of the Academic Technology Committee will be on October 28, 2014 from 12:30 p.m. to 2:00 p.m. in the Alondra Room. Future topics for the next meeting include:

- Do we want to have the Technology Conference? Those held the last two years have been very well attended. D. Manno is leaving at the end of the year – we should now start planning for spring.
- B. Krause from SRC has a voice-to-text program he would like to demo
- ITS update

V. Rapp asked for a volunteer for the College Technology Committee:

- The College Technology Committee meets once a month
- The focus would be on hardware issues
 - Specifically, campus hardware needs as a whole
- D. Charmin will confer with V. Rapp regarding this position

The meeting was adjourned at 1:38 p.m.