

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting January 17, 2012

Present: Francisco Arce, Rebekka Asher, Thomas Fallo, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Susan Pickens, Gary Robertson, Luukia Smith, and Lynn Solomita.

1. Board Agenda

1. There will be two presentations at the Board meeting.
 2. There is a Non-Consent agenda for Tax and Revenue Anticipation Note and Resolution.
 3. Page 37, Item C: Non-Resident Tuition Fee for 2012-2013 is required by Ed Code. There are four options on how fee can be calculated. We chose the State average.
 4. Page 38, Item 6: Public Opinion Strategies is for the opinion research.
 5. Page 42, Parking Violations PO: We have to turn over a portion of the fines paid.
 6. Pages 48-49, Items B & C Contracts: We are required by State code to have these inspectors.
 7. Page 58, Item 15: Instructions are given as to what clerks can and cannot do.
2. BP & AP 4231: Grade Change. The policy is ready to go to the Board for second reading. The procedure will be reviewed by Ed Policies Committee and the Academic Senate.
 3. Assistance to Assure Effective Participation in District and College Governance (A Joint Program of the Academic Senate and Community College League). Chris and Francisco will participate in a conference call with Scott Lay and Michelle Pilati to discuss the Board's desire to have a level one information presentation.
 4. The California Community College Registry Job Fair is January 28th at the Westin in Los Angeles.

Agenda for the February 13, 2012 Meeting:

1. Minutes of January 17, 2012
2. Accrediting Commission for Community and Junior Colleges Action Letter
3. BP 4231 – Grade Change
4. Civility

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Completed:

1. BP 4055 – Academic Accommodations for Students with Disabilities, adopted 11/28/11.
2. BP 5700 – Athletics, adopted 1/17/12
3. BP 4231 – Grade Change, ready for second reading on 2/19/12