

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – January 27, 2014

Present: Francisco Arce, Linda Beam, Chris Gold, Irene Graff, Jo Ann Higdon, Jeanie Nishime, Susan Pickens, Estina Pratt, Luukia Smith, Alex Ventura.

1. College Council members reviewed and approved the updates to the following policies. It was determined that they did not need to be distributed to constituent groups.
 - a) BP 1100 (The El Camino Community College District) – as presented.
 - b) BP 1500 (Display of Federal and State Flags) – with one change.
 - c) BP 2010 (Board Membership) – as presented.
 - d) BP 2015 (Student Member) – as presented.
 - e) BP 2100 (Board Elections) – with one change.
2. BP 1200 (The El Camino College Mission, Philosophy, Values and Guiding Principles) – will be postponed until after the Planning Summit.
3. College Council reviewed its 2013-14 Goals:
 - a) Focus on student success and learning: Ongoing.
 - b) Monitor and support the advancement of the College’s completion agenda of increasing the number of degrees, certificates, and transfers: Irene will provide a report to College Council.
 - c) Incorporate evidence-based decision making when evidence is available: Ongoing.
 - d) Actualize the “Making Decisions at El Camino College” document: Document has been taken to Academic Senate, PBC, Management Forum, and is posted on the web.
 - e) Complete the review of all policies and procedures relating to Accreditation: Jeanie will bring an update next week.
 - f) Set up a review cycle for all policies and procedures: There is no formalized cycle, however each area has been updating and reviewing their policies and procedures.

Agenda – February 3, 2014:

1. Minutes
2. Senate Bill 850

Policies/Procedures Pending:

BP	AP	Title	Status
1200		The El Camino College Mission, Philosophy, Values and Guiding Principles	Will be updated at the 2014 Planning Summit
	2510	Collegial Consultation	Reviewed and revised 12/2/13. Jeanie awaiting feedback from constituent groups.
3200	3200	Accreditation	Distributed 9/9/13, Jeanie awaiting feedback from Ed Policies.
3440		Service Animals	New policy – Linda working on.
3570		Restricted Smoking Areas	Pulled from 12/16/13 Board agenda
4021	4021	Program Discontinuance	Distributed 4/29/13, will go to Senate in spring. Back to CC in March - Francisco
	7145	Personnel Files	Distributed on 11/18/13 - Linda
	7160	Professional Development	Distributed 9/9/13 and 11/4/13. Awaiting Academic Senate approval.
	7233	Claims for Work out of Classification	Distributed on 11/18/13 - Linda
7330	7330	Communicable Disease	Distributed on 11/18/13 - Linda
	7336	Certification of Freedom from Tuberculosis	Distributed on 11/18/13 - Linda
		Faculty Hiring Procedures	Distributed on 4/29/13, Linda working on
		Administrative Hiring Procedures	Linda working on.

Policies/Procedures Completed:

BP	AP	Title	Status
1100		The El Camino Community College District	Reviewed at CC 1/27/14 – Ready for Board.
1500		Display of Federal and State Flags	Reviewed at CC 1/27/14 – Ready for Board.
2010		Board Membership	Reviewed at CC 1/27/14 – Ready for Board.
2015		Student Member	Reviewed at CC 1/27/14 – Ready for Board.
2100		Board Elections	Reviewed at CC 1/27/14 – Ready for Board.
3410	3410	Nondiscrimination	Adopted 1/21/14
3430	3430	Prohibition of Harassment	1 st reading at 1/21/14 Board meeting
7110	7110	Delegation of Authority	Adopted 1/21/14
	7150	Evaluation	Adopted 1/21/14
7351		Retirement – Classified Service	Deletion approved 12/16/13
7510		Domestic Partners	Adopted 1/21/14
7700	7700	Whistleblower Protection	Adopted 1/21/14