

FINAL

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting – February 10, 2014

Present: Francisco Arce, Linda Beam, Julio Farias, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Derrick Moon, Jeanie Nishime, Susan Pickens, Estina Pratt, Luukia Smith.

1. Schedule: College Council will meet on Tuesday, February 18<sup>th</sup> at 1 p.m.
2. Minutes – the minutes of February 3, 2013 were amended. There was a request for more detailed minutes for College Council. There was a suggestion that special transcripts could be requested for special issues.
3. BP 5205 (Student Accident Insurance) was reviewed and approved by College Council.
4. AP 7160 (Professional Development) was reviewed and approved by College Council.
5. The Spring 2013 Employee Campus Climate Survey Results were presented by Irene Graff. College Council will discuss the results again when President Fallo is present. It is recommended that constituent groups discuss the survey results and set goals based on what is discussed. The report is published on our website at the following address: <http://www.elcamino.edu/administration/ir/surveys.asp>.

**Agenda – February 18, 2014:**

1. Minutes
2. Board Agenda review

Policies/Procedures Pending:

BP	AP	Title	Status
1200		The El Camino College Mission, Philosophy, Values and Guiding Principles	Will be updated at the 2014 Planning Summit
	2510	Collegial Consultation	Reviewed and revised 12/2/13. Jeanie awaiting feedback from constituent groups.
3200	3200	Accreditation	Distributed 9/9/13, Jeanie awaiting

			feedback from Ed Policies.
3440		Service Animals	New policy – Linda working on.
3570		Restricted Smoking Areas	Pulled from 12/16/13 Board agenda
4021	4021	Program Discontinuance	Distributed 4/29/13, will go to Senate in spring. Back to CC in March - Francisco
	7145	Personnel Files	Distributed on 11/18/13 - Linda
	7160	Professional Development	Distributed 9/9/13 and 11/4/13. Awaiting Academic Senate approval.
	7233	Claims for Work out of Classification	Distributed on 11/18/13 - Linda
7330	7330	Communicable Disease	Distributed on 11/18/13 - Linda
	7336	Certification of Freedom from Tuberculosis	Distributed on 11/18/13 - Linda
		Faculty Hiring Procedures	Distributed on 4/29/13, Linda working on
		Administrative Hiring Procedures	Linda working on.

Policies/Procedures Completed:

BP	AP	Title	Status
1100		The El Camino Community College District	Reviewed at CC 1/27/14 – Ready for Board.
1500		Display of Federal and State Flags	Reviewed at CC 1/27/14 – Ready for Board.
2010		Board Membership	Reviewed at CC 1/27/14 – Ready for Board.
2015		Student Member	Reviewed at CC 1/27/14 – Ready for Board.
2100		Board Elections	Reviewed at CC 1/27/14 – Ready for Board.
3410	3410	Nondiscrimination	Adopted 1/21/14
3430	3430	Prohibition of Harassment	1 <sup>st</sup> reading at 1/21/14 Board meeting
7110	7110	Delegation of Authority	Adopted 1/21/14
	7150	Evaluation	Adopted 1/21/14
7351		Retirement – Classified Service	Deletion approved 12/16/13
7510		Domestic Partners	Adopted 1/21/14
7700	7700	Whistleblower Protection	Adopted 1/21/14