

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting February 13, 2012

Present: Francisco Arce, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, Jeanie Nishime, David Mc Patchell, Susan Pickens, Luukia Smith, Lynn Solomita, and Arvid Spor.

1. Accrediting Commission for Community and Junior Colleges Action Letter. The Commission took action to require that we submit a follow-up report by October 15, 2012. El Camino College is required to complete a follow-up report addressing five of the previous recommendations and will receive a visit from Commission representatives in fall 2012. An Accreditation co-chair will be selected from Compton faculty to begin work to address these recommendations at the Center in terms of them meeting standards. This work is separate from the self-study for fall. A Compton faculty member will be appointed to work on the self-study. A plan of action and timeline will be developed and shared with College Council on February 27th. It was suggested that this be discussed at every College Council meeting.
2. BP 4231- Grade Change. One additional change was made in Cabinet today. There was no opposition to the change and the policy will go to the Board on February 21, 2012.
3. Assistance to Assure Effective Participation in District and College Governance. The problem/application has been submitted and we are awaiting a response. Once a response is received we will submit a letter.
4. Civility. College Council will develop written guidelines on how to conduct its behavior. If College Council members have any suggestions they can forward them to Jo Ann.
5. Minutes. It was noted that College Council minutes are action minutes. More verbatim dialog was requested in the minutes. It was also noted that putting items on the agenda memorializes them.
6. College Council will meet on Tuesday, February 21, 2012 for Board Agenda review.

Agenda for the February 21, 2012 Meeting:

1. Minutes of February 13, 2012
2. Board Agenda
3. College Council Behavior Guidelines
4. ARCC Report Distribution
5. College Council Goal Review
6. Smoking area amenities
7. Feedback on ARCC Self-Assessment Response: February 27, 2012

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.

3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Completed:

1. BP 4055 – Academic Accommodations for Students with Disabilities, adopted 11/28/11.
2. BP 5700 – Athletics, adopted 1/17/12
3. BP 4231 – Grade Change, ready for second reading on 3/21/12