

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting – March 16, 2015

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Present: Francisco Arce, Linda Beam, Ann Garten, Irene Graff, Chris Jeffries, Jeanie Nishime, Susan Pickens, Luukia Smith, Claudia Striepe.

1. Minutes – March 9 2015: Approved with 2 revisions.
2. March 16, 2015 Board Agenda was reviewed.
  - a. Jaynie Ishikawa will give a presentation on ethics. Board members are required to take an ethics training every two years. Form 700 – Statements of Economic Interest are due this month.
  - b. Non-Consent Agenda: Superintendent/President Search Process.
    1. The Board will adopt a tentative timeline.
    2. The Board will select search firms to interview at the March 30, 2015 Special Board meeting.
3. Francisco distributed new AP 5070 (Attendance) which is required by law. BP 5070 was distributed for informational purposes only and there are no revisions. AP 5070 (Attendance) will go to the Academic Senate as an informational item and will go the Board on April 13, 2015.
4. Susan distributed the following Board Policies for review:
  - c. BP 2716 (Political Activity – Board Members) – revised with CCLC updates. Ready for Board adoption.
  - d. BP 2720 (Communications Among Board Members) – revised with CCLC updates. Ready for Board adoption.
  - e. BP 2725 (Board Member Compensation) – revised with CCLC updates. Ready for Board adoption.
  - f. BP 2730 (Health Benefits) – revised with CCLC updates. Ready for Board adoption.
  - g. BP 2735 (Board Member Travel) – review only – no CCLC updates. Ready for Board review.
  - h. BP 3100 (Organizational Structure) – review only – no CCLC updates. Ready for Board review.
  - i. BP 3101 (Administrative Organization) – revision. Ready for Board adoption.

- j. BP 3102 (Administrative Authority) – review only – no CCLC updates. Ready for Board review.
- k. BP 3260 (College Consultation) – deletion. Ready for Board adoption.
- l. BP 3850 (Purchase of Commencement Attire) – deletion. Ready for Board adoption.

#### Agenda March 23, 2015

1. Minutes – March 16, 2015
2. March 30, 2015 College Council meeting (Women’s History Month Luncheon)
3. Collegial Consultation Committee Annual Review

#### Future agenda items:

March 30, 2015: *Making Decisions at El Camino College* review

#### 2014-15 College Council Goals

1. Set up a specific review process and cycle for policies and procedures.  
Measure: Review process is established.
2. Review *Making Decisions at El Camino College* and revise as needed.  
Measure: Document is reviewed and revised as needed.
3. Review and revise College Council’s purpose statement, roles, and responsibilities.  
Measure: College Council reviewed and revised its purpose statement.  
Measure: College Council lists its purpose statement (including Strategic Initiative C) on each meeting agenda.