

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – March 23, 2015

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Present: Francisco Arce, Linda Beam, Julio Farias, Irene Graff, Jo Ann Higdon, Rafeed Kahn, David Mc Patchell, Jeanie Nishime, Susan Pickens, Estina Pratt, Claudia Striepe.

1. Minutes – March 16 2015: Approved as presented.
2. It was decided that the March 30, 2015 College Council meeting would be cancelled so that members of College Council could attend the Women’s History Luncheon (March 30, 2015, 12:30 – 2 p.m.).
3. March 30, 2015 Special Board Meeting agenda will consist of the following:
 - a. Search Consultant Firm Interviews;
 - b. Search Consultant Firm selection;
 - c. Finalization of Screening Committee Composition.
4. Collegial Consultation Annual Review guidelines were reviewed and approved by College Council. It was decided that the document will be posted on the web. It was noted that new members of collegial consultation committees are to receive an orientation. A question about whether or not a member received an orientation could be included on the yearly College Council Evaluation.
5. AP/BP 2410 (Board Policy and Administrative Procedure) were distributed. The revised policy and new procedure was presented to the Board in October 2014. Trustee Beverly had an issue with the policy and it was pulled from the agenda. The policy has been revised and will be presented to the Board with the accompanying procedure for second reading and adoption at the April 13, 2015 Board meeting.
6. Rafeed reported that four ECC ASO members went to Washington, DC last week to meet with Ted Lieu and Diane Feinstein.

Agenda April 6, 2015

1. Minutes – March 23, 2015
2. *Making Decisions at El Camino College* final review of revisions
3. College Council Orientation Materials

2014-15 College Council Goals

1. Set up a specific review process and cycle for policies and procedures.
Measure: Review process is established.
2. Review *Making Decisions at El Camino College* and revise as needed.
Measure: Document is reviewed and revised as needed.
3. Review and revise College Council's purpose statement, roles, and responsibilities.
Measure: College Council reviewed and revised its purpose statement.
Measure: College Council lists its purpose statement (including Strategic Initiative C) on each meeting agenda.